

## Appendices Volume 2: Statement of Community Involvement

### Allerdale *Local Development Framework*



#### Statement of *Community Involvement*

Adopted August 2007



### Allerdale *Local Development Framework*



#### Statement of *Community Involvement*

Adopted March 2010



Planning Officer

**List of Consultees**

Parish and Town Councils  
National Grid  
BT  
NWDA  
Cumbria County Council  
Adjoining District, Borough and City and Parish Councils  
Network Rail  
Strategic Rail Authority  
Natural England  
Strategic Health Authority  
Primary Health Care Trust  
Transco  
Government Office for the North West  
Government Depts.  
Centre for Ecology and Hydrology  
Church Commissioners  
Crown Estate Office  
Environment Agency  
Regional Assembly  
English Heritage  
Mobile Operators Association  
United Utilities  
Highway Agency  
Defence Estates  
Cumbria RIGS group  
Cumbria Wildlife Trust  
National Trust  
N Power Renewables  
Workington Civic Trust  
Sport England  
The Theatres Trust  
The Garden History Society  
West Cumbria CVS  
Disability Rights Commission  
Home North West  
DPP  
Royal Mail Property Holding  
Peacock and Smith  
Mr & Mrs Cole

### **List of consultees**

CPRE  
Countryside Alliance  
Countryside Guardians  
CABE  
Friends of the earth  
Solway Firth Partnership  
RSPB  
County Ecologist  
Cumbria Biodiversity Partnership  
Forestry Commission  
NFU  
The British Wind Energy Assoc.  
Wardhall limited  
WI  
Cockermouth & District Civic Trust  
Woodland Trust  
Capita  
Health and Safety Executive  
Campaign for Real Ale  
Ancient Monuments Society  
County Archaeologist  
Council for British Archaeology  
The society for the Protection of Ancient Buildings  
The Georgian Group  
The Victorian Society  
The Twentieth Century Society  
Crime and Disorder Reduction Partnership  
Cumbria Social Services  
Cumbria police  
Local Education Authority  
Cumbria Fire Service  
North Cumbria Acute Hospitals Trust  
Cumbria Childminding Assoc.  
Cumbria Youth Alliance  
Young Outreach  
Young Farmers  
Friends, Families and Travellers  
Travellers Law Reform Coalition  
Rural Women's Unit  
Gingerbread  
Allerdale Disability Assoc.  
Youth Cumbria

Network Rail  
Storeys  
Tarmac Northern Ltd  
Jones Day  
North Country Homes limited  
Chesterton  
Royal Mail Legal Services  
Adams Holmes Assoc  
Paul Butler Assoc  
Paul Buchanan & Partners  
David Walkers Surveyors  
Dev Plan UK  
Wardell Armstrong  
Fuller Peiser  
De Pol Assoc  
Broadway Mallon  
Briery Homes  
England & Lyle  
Planning & company  
United Co-operatives Ltd  
Drivers Jonas  
Stuart Ross Assoc.  
Fusion online  
JMP Consulting  
Savills  
Barton Willmore  
Taylor and Hardy  
NJ Hodgson & co  
Day Cummins  
Green Design Group  
Alpha Design  
Anthony Collier Assoc  
Lakeland Building Design  
Great Clifton Residents Assoc.



**Allerdale Borough Council**

**Statement of Community Involvement**

**Regulation 31 Statement of Representations**

**Planning and Compulsory Purchase Act 2004  
The Town and Country Planning (Local Development)  
(England) Regulations 2004**

**Head of Regeneration  
Allerdale Borough Council**

**February 2007**

## **1. Introduction**

Allerdale Borough Council submitted its Submission Draft Statement of Community Involvement to the Secretary of State on 1 December 2006.

In accordance with Regulation 31, the Borough Council is required to submit a statement to the Secretary of State setting out the number of representations received in response to the Regulation 28 notification and the main issues raised in those representations.

## **2. Consultation undertaken under Regulation 28**

We amended the draft SCI in view of the comments received, and formally submitted this version to the Secretary of State on Friday 1 December 2006. From 1 December 2006 to Tuesday 23 January 2007 we undertook consultation on our submitted SCI.

The SCI and DPD matters were available at the locations listed in the Regulation 28 Statement, a copy of which is contained in Appendix A

The document and DPD matters were published on our website, along with advice on where and when paper copies were available for inspection.

We placed an advertisement in the Times & Star and the Cumberland News which were carried on 1 December 2006.

We sent copies of the document, along with the pre-submission consultation statement, the DPD matters, details of the time and place where the documents were available for inspection, and comment forms to the bodies listed in Appendix B, this includes those individuals that asked to be notified of the submission. The statutory bodies remain the same as before.

The remainder of the consultation database was informed either by email or letter that the SCI had been submitted and where the documents could be inspected and the deadline for comments. A copy of the letter and consultation list is contained in Appendix C.

We enclose a copy of the advertisement as well as a copy of the DPD matters in Appendix D.

## **3. Representations Received and the Main Issues Raised.**

A total of 27 individuals and organisations responded, three of which considered the SCI as unsound. None of the organisations, who have submitted representations, have requested to appear and present their case at a public examination. Eight of the organisations wish to have their objection

considered as a written representation; the remaining nineteen have not indicated a preference.

We have made the representations received available at the same locations as the SCI was available for inspection.

We have published the representations received on our website

We have summarised the main issues raised and included a response to them, offering where necessary, possible changes to the final SCI that would improve the document, a copy of which is contained in Appendix E

We hereby send copies of all the representations received, see Appendix F.

Some representations asked for additional bodies/persons to be included on our database. These bodies have been added.

## **Appendix A**

Venues where the Submission Draft Statement of Community Involvement was available for inspection.

### **Allerdale House**

Workington  
CA14 3JY

### **Customer Service Centre**

Town Hall  
Oxford Street  
Workington

### **Aspatia Library**

The Brandraw  
Aspatia  
CA7 3EZ

### **Cockermouth Library**

Main Street  
Cockermouth  
CA13 9LU

### **Maryport Library**

Lawson Street  
Maryport  
CA15 6ND

### **Silloth Library**

Solway community school  
Liddel Street  
Silloth  
CA7 4DD

### **Wigton Library**

High Street  
Wigton  
CA7 9NJ

### **Workington Library**

Vulcans Lane  
Workington  
Tel 01900 325170



## **Appendix B**

Jw/26/4

29 November 2006

Dear Sir/Madam,

### **Town and Country Planning (Local Development) (England) Regulations 2004 Regulation 28- submission Draft Statement of Community Involvement**

I am writing to inform you that the Council has submitted its Statement of Community Involvement to the Secretary of State, and I enclose the following documents for your attention.

- The Submission Draft Statement of Community Involvement
- The DPD Matters
- A Statement of where the documents can be viewed
- Pre-submission consultation statement
- Comments

Additional copies of all these documents can be obtained either by contacting myself or Richard Evans on 01900 702767 or by visiting the Council website [www.allerdale.gov.uk](http://www.allerdale.gov.uk)- planning policy page.

Comments on the Statement of Community Involvement should be submitted in writing, using the comment form, to the Regeneration Strategy Manager, Allerdale Borough Council, Allerdale House, Workington CA14 3YJ or by emailing [ldf@allerdale.gov.uk](mailto:ldf@allerdale.gov.uk) no later than Tuesday 23 January 2007.

If you have any queries please contact me.

Yours faithfully,

Julie Ward  
Planning Officer

JW/26/6

29 November 2006

Dear Sir/ Madam,

**Town and Country Planning (Local Development) (England) Regulations 2004**

**Regulation 28 - Submission Draft Statement of Community Involvement.**

Further to your previous correspondence concerning the draft Statement of Community Involvement (SCI) I am writing to inform you that a revised version of the SCI has been submitted to the Secretary of State for independent examination. I therefore enclose the following documents for your attention.

The Submission Draft Statement of Community Involvement  
The DPD Matters

A statement of where the documents can be viewed  
Pre-submission consultation statement  
Comments form

A summary of all the comments received regarding the draft SCI, together with how the Council has taken them into account when amending the SCI, is contained in appendix 9 of the Pre-submission Consultation Statement.

Additional copies of all these documents can be obtained either by contacting myself or Richard Evans on 01900 702767 or by visiting the Council website [www.allerdale.gov.uk](http://www.allerdale.gov.uk)- planning policy page.

Comments on the Statement of Community Involvement should be submitted in writing using the comments form to the Regeneration Strategy Manager, Allerdale Borough Council, Allerdale House, Workington, CA14 3YJ or by emailing [ldf@allerdale.gov.uk](mailto:ldf@allerdale.gov.uk) by no later than Tuesday 23 January 2007.

If you have any queries please contact me.

Yours faithfully

Julie Ward

Planning Officer

### **List of Consultees**

Parish and Town Councils  
National Grid  
BT  
NWDA  
Cumbria County Council  
Adjoining District, Borough and City and Parish Councils  
Network Rail  
Strategic Rail Authority  
Natural England  
Strategic Health Authority  
Primary Health Care Trust  
Transco  
Government Office for the North West  
Government Depts.  
Centre for Ecology and Hydrology  
Church Commissioners  
Crown Estate Office  
Environment Agency  
Regional Assembly  
English Heritage  
Mobile Operators Association  
United Utilities  
Highway Agency  
Defence Estates  
Cumbria RIGS group  
Cumbria Wildlife Trust  
National Trust  
N Power Renewables  
Workington Civic Trust  
Sport England  
The Theatres Trust  
The Garden History Society  
West Cumbria CVS  
Disability Rights Commission  
Home North West  
DPP  
Royal Mail Property Holding  
Peacock and Smith  
Mr & Mrs Cole

## Appendix C

26/4

29 November 2006

Dear Sir/Madam,

**Town and Country Planning (Local Development) (England) Regulations  
2004  
Regulation 28- Submission Draft Statement of Community Involvement**

I am writing to inform you that the Council has submitted its Statement of Community Involvement to the Secretary of State.

The Statement of Community Involvement (SCI) will set out the Council's approach for involving the community and stakeholders in the preparation of the Local Development Framework and the determination of planning applications. It will cover the whole of Allerdale that lies outside the National Park.

Copies of the Submission Draft SCI, the Pre-submission Consultation Statement and the comments form can be inspected and obtained from the Council Offices at Allerdale House, Workington between 8.45am and 5.15 pm Monday to Thursday and 8.45am and 4.45pm on Fridays. Please note that the Council Offices will be closed from Friday 22 December 2006 until 8.45 am on Tuesday 2 January 2007.

The SCI can also be viewed at the following venues during their normal opening hours.

Customer Services Centre, Town Hall, Oxford Street, Workington  
Aspatria Library, The Brandraw Aspatria  
Cockermouth Library, Main Street, Cockermouth  
Maryport Library, Lawson Street, Maryport  
Silloth Library, Solway Community School, Liddell Street, Silloth  
Wigton Library, High Street, Wigton  
Workington Library, Vulcans Lane, Workington.

The documents and the comments form can also be viewed and downloaded from the Council's website [www.allerdale.gov.uk](http://www.allerdale.gov.uk)- planning policy page.

Alternatively, paper copies can be obtained by contacting either myself or Richard Evans on 01900 702767

Comments on the Statement of Community Involvement should be made in writing, using the comment form, and sent to the Regeneration Strategy Manager, Allerdale Borough Council, Allerdale House, Workington, CA14 3YJ or by email to [ldf@alerdale.gov.uk](mailto:ldf@alerdale.gov.uk) by no later than Tuesday 23 January 2007. A comment form should be completed for each individual representation.

All comments received will go directly to an Inspector for independent examination. Comments on the SCI may be accompanied by a request to be notified at a specified address of the publication of the Inspector's report or of the adoption of the SCI or both.

If you have any queries regarding the above please contact me.

Yours faithfully,

Julie Ward  
Planning Officer

## **List of consultees**

CPRE  
Countryside Alliance  
Countryside Guardians  
CABE  
Friends of the earth  
Solway Firth Partnership  
RSPB  
County Ecologist  
Cumbria Biodiversity Partnership  
Forestry Commission  
NFU  
The British Wind Energy Assoc.  
Wardhall limited  
WI  
Cockermouth & District Civic Trust  
Woodland Trust  
Capita  
Health and Safety Executive  
Campaign for Real Ale  
Ancient Monuments Society  
County Archaeologist  
Council for British Archaeology  
The society for the Protection of Ancient Buildings  
The Georgian Group  
The Victorian Society  
The Twentieth Century Society  
Crime and Disorder Reduction Partnership  
Cumbria Social Services  
Cumbria police  
Local Education Authority  
Cumbria Fire Service  
North Cumbria Acute Hospitals Trust  
Cumbria Childminding Assoc.  
Cumbria Youth Alliance  
Young Outreach  
Young Farmers  
Friends, Families and Travellers  
Travellers Law Reform Coalition  
Rural Women's Unit  
Gingerbread  
Allerdale Disability Assoc.  
Youth Cumbria

County Youth Service  
Connexions  
Voluntary Action Cumbria  
Equal Opportunities Commission  
Help the Aged  
Gypsy Council  
CALC  
Commission for Racial Equality  
Age Concern  
Derwent and Solway Housing Assoc.  
Westfield Housing Assoc.  
North Housing Consortium  
Home North West  
Home Builders Federation  
Cumbria Rural Housing Trust  
Impact Housing Assoc  
Story Homes  
Lattimers  
Persimmon Homes  
English partnerships  
British Chemical Distributors & Traders Assoc  
Cumbria Rural Enterprise Agency  
Cumbria Tourism  
Cumbria Vision  
West Cumbria Local Strategic Partnership  
West Lakes Renaissance  
Cumbria Chamber of trade and Commerce  
Royal Mail Group Property  
Regeneration Maryport  
Invest in Cumbria  
Institute of Directors North West  
Cockermouth Chamber of Trade  
Aggregate Industries  
Learning and Skills Council  
Cockermouth Partnership  
Cumbria Strategic Partnership  
Workington Regeneration  
West Cumbria Development Agency  
Rural Regeneration Cumbria  
Airport Operators Assoc.  
Associated British Ports  
Civil Aviation Authority  
Stagecoach North West  
Sustrans  
Ramblers Assoc  
British Cycling Federation  
North Cumbria Community Transport  
Freight Transport Assoc  
RAC  
National Air Traffic Services

Network Rail  
Storeys  
Tarmac Northern Ltd  
Jones Day  
North Country Homes limited  
Chesterton  
Royal Mail Legal Services  
Adams Holmes Assoc  
Paul Butler Assoc  
Paul Buchanan & Partners  
David Walkers Surveyors  
Dev Plan UK  
Wardell Armstrong  
Fuller Peiser  
De Pol Assoc  
Broadway Mallon  
Briery Homes  
England & Lyle  
Planning & company  
United Co-operatives Ltd  
Drivers Jonas  
Stuart Ross Assoc.  
Fusion online  
JMP Consulting  
Savills  
Barton Willmore  
Taylor and Hardy  
NJ Hodgson&co  
Day Cummins  
Green Design Group  
Alpha Design  
Anthony Collier Assoc  
Lakeland Building Design  
Great Clifton Residents Assoc.



## **Appendix D**

### **Planning and Compulsory Purchase Act 2004 Town and Country Planning (Local Development) (England) Regulation 2004**

#### **Regulation 28- Notice of DPD Matters Submission Draft Statement of Community Involvement (SCI)**

Allerdale Borough Council has submitted to the Secretary of State its Submission Draft Statement of Community Involvement.

The SCI will set out the Council's approach for involving the community and stakeholders in the preparation of Local Development Documents and the determination of planning applications. It will cover the whole of Allerdale that lies outside the National Park.

This is an amended version of the pre-submission draft Statement of Community Involvement, amended in the light of comments received during that document's consultation period.

Representations on the Submission Draft SCI should be submitted in writing on the appropriate forms by no later than **Tuesday 23<sup>rd</sup> January 2007** to

**Regeneration Strategy Manager,  
Allerdale Borough Council,  
Allerdale House,  
Workington  
CA14 3YJ**

**Or by emailing [ldf@allerdale.gov.uk](mailto:ldf@allerdale.gov.uk)**

All representations will be considered by an independent Inspector together with a statement by the Council which summarises the main issues that have been raised. Representations on the SCI may be accompanied by a request to be notified at a specified address of the publication of the Inspectors report or of the adoption of the Statement of Community Involvement or both.

Mr D Martin  
Head of Regeneration  
1 December 2006

Press Advert.

**Allerdale Borough Council  
Planning and Compulsory Purchase Act 2004  
Town and Country Planning Act (Local Development) (England) Regulations  
2004.  
Regulation 28- Notice of submission to the Secretary of State of the Statement of  
Community Involvement- submission draft- December 2006.**

Allerdale Borough Council has submitted the above Local Development Document, the, 'Submission Draft Statement of Community Involvement – December 2006' to the Secretary of State.

The Statement of Community of Involvement (SCI) will set out the Council's approach for involving the community and stakeholders in the preparation of the Local Development Framework and the determination of planning applications. It will cover the whole of Allerdale that lies outside the National Park.

Copies of the Submission Draft SCI, the Pre- Submission Consultation Statement and the comment form can be inspected and obtained from, the Council offices at Allerdale House, Workington between 8.45am and 5.15pm Monday to Thursday and 8.45am to 4.45pm on Fridays. **Please note that the Council Offices will be closed from 4pm on Friday 22<sup>nd</sup> December 2006 until 8.45am on Tuesday 2<sup>nd</sup> January 2007.**

The SCI can also be viewed at the following venues during their normal opening hours.

**Customer Service Centre:** Town Hall, Oxford Street, Workington  
**Aspatria Library:** The Brandraw, Aspatria  
**Cockermouth Library:** Main Street, Cockermouth  
**Maryport Library:** Lawson Street, Maryport  
**Silloth Library:** Solway Community School, Liddell Street, Silloth  
**Wigton Library:** High Street, Wigton  
**Workington Library:** Vulcans Lane, Workington.

The documents and the comment form can also be viewed and downloaded from the Council website [www.allerdale.gov.uk](http://www.allerdale.gov.uk), planning policy page.

This version of the Statement of Community Involvement has been submitted to the Secretary of State and responses to it will go directly to an Inspector for independent

examination. Comments on the SCI may be accompanied by a request to be notified at a specified address of the publication of the Inspectors report or of the adoption of the SCI or both.

Comments should be made in writing on the appropriate form(s) and sent to the **Regeneration Strategy Manager, Allerdale Borough Council, Allerdale House, Workington, CA14 3YJ** or by email to **[ldf@allerdale.gov.uk](mailto:ldf@allerdale.gov.uk)** by no later than **Tuesday 23<sup>rd</sup> January 2007**.

The Submission Draft SCI can be made available in alternative formats on request.

Mr D Martin  
Head of Regeneration  
1<sup>st</sup> December 2006.

Appendix E- Summary of representations.

Organisation / Individual	Comments	Response
Disability Rights Commission	Will only respond to documents that directly concern the work of the DRC	Noted. But will continue to make the DRC aware of consultation on Local Development Documents.
Highway Agency	No further comments	
Equal Opportunities Commission	Do not wish to see further documents concerning the LDF	noted
Network Rail	Acknowledged receipt – no comment	noted
Cockermouth Town Council	No comment	noted
Carlisle City Council	<p>Page 4- the diagram on page 4 could be clarified as DPD's are listed separately but not necessarily linked to the heading Development Plan Document</p> <p>Page 5 Paragraph 2.2: there is some confusion about the use of apostrophes. This also applies to para. 8.1</p> <p>Page 6 Paragraph 3.3- there needs to be a reference here to the fact that the independent examination may be a public examination. There could be a mention of chapter 9 and the elaboration on DPDs</p> <p>Page 7- it would be useful to make reference to the</p>	<p>Noted</p> <p>Amendment to Para. 3.3 agreed.</p> <p>Agreed</p>

	<p>information source for a Strategic Environmental Assessment.</p> <p>Page 9- paragraph 5.5, third line. A reference to section 9. Is this correct? There could be a reference to the source document for the statutory regulations</p> <p>Page 10 -paragraph 6.5.1 a seventh bullet point is omitted</p> <p>Page 12- further information is needed on the LSP. Where the Community Strategy is to be found?</p> <p>Page 14- paragraph 8.8- fifth line: the full name of the document should be quoted and then the abbreviation in brackets, as this is the first time that the initials have been used.</p> <p>Paragraph 8.9 and 14.1 'planning for Real' is a registered trade mark and this should be acknowledged. There should be an explanation</p>	<p>Para 5.5 amended to refer to section 11 and include reference to source document.</p> <p>Noted</p> <p>A draft Sustainable Community Strategy is currently being prepared and reference can be made to its availability under Para. 7.0. Para 8.16 also elaborates on the use of the LSP consultation network, which is currently being developed.</p> <p>Agreed</p> <p>Agreed</p>
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	of what the term means.	
	Page 15- paragraph 8.13 where can residents contact Planning Aid. As a minimum a telephone number should be given	Agreed
	Paragraph 8.16 where can copies of the community engagement strategy and consultation review be found	LSP contact details could be added to 8.16
	Page 18 paragraph 10.2 It would be helpful to state the statutory period of consultation.	Para 4.1 sets out the procedure process for SPD's
	Page 23- paragraph 14.1 it would be helpful to state how big the LDF team is. There are a number of Neighbourhood Forums to cover in the Borough.	No objection to the proposed amendment however there is concern that this information may become out of date if changes occur to the team
	Page 25- it would provide further clarification if a definition of the Development Panel was included in the Glossary.	Agreed
	Page 27 and 31 Heading 2. should read plan rather than panel	Noted
	Page 40 The heading could be expanded to include an explanation that this is a Cumbria County Council	Agreed

	<p>Protocol.</p> <p>Second and fourth paragraphs. There is a reference to appendix 1. in which document?</p> <p>The inside cover has a reference to alternative formats being available. A brief sentence in the minority languages used in Allerdale would help directly communicate with residents.</p>	<p>Appendix 1 is detailed under the heading thresholds. The preceding text and the reference to appendix 1 will be amended.</p>
<p>Friends, Families &amp; Travellers</p>	<p>Consider the SCI unsound.</p> <p>The DCLG caravan counts indicate unauthorised camping during the summer and the District clearly has been the resort of Gypsies and Travellers for a number of years. Thus it is likely there will be a need for sites to meet this demand and hence a need for consultation over potential site locations</p> <p>Circular 1/2006 (Para 29) Local Planning Authorities should have in place arrangements so that communication with gypsies and travellers is direct and accessible.</p> <p>In view of the difficulties in</p>	<p>Noted.</p>

	<p>engagement of this group there is concern that section 6.6 of the SCI does not go far enough in outlining the consultation needs of this group. It is clear that for consultation on issues which directly affect the Gypsy and Traveller community may have to be undertaken via outreach when they are in the District. It is suggested that an additional sentence is included in para 6.6 to this effect :</p> <p><b>'Special attention will be paid to the needs of Gypsies and Travellers via outreach consultation so that there is direct and accessible communication with them.'</b></p>	<p>Agree to suggested amendment.</p>
Ramblers Association (Lake District)	<p>Consider the SCI unsound. Ramblers Association should be included on the list of consultees in appendix 1 of the SCI</p>	<p>Agree to include as a consultee.</p>
Network Rail	<p>Advising of change of address</p>	<p>Agree to change database</p>
Wm. Morrison Supermarkets – c/o Peacock & Smith	<p>WM. Morrison operates a store at Derwent Howe Workington at Derwent Drive, Workington. Therefore would wish to be kept informed of the preparation of the Local Development Framework</p>	<p>Wm Morrisons is on the Council database and appear in appendix one of the SCI.</p>



	<p>particularly those that affect Workington and the vicinity of the store and potential retail allocations in other centres of Allerdale</p> <p>The Company supports the proposals set out in the SCI for future consultation.</p> <p>The most appropriate way to consult with us is either direct mailing, e-mail and on-line</p> <p>Request that Peacock &amp; Smith on behalf of Wm Morrisons are included on the Council Database.</p>	<p>Preferred methods of consultation are noted and agreed.</p>
Sport England	<p>Appendix 1- reference should be to Sport England not Sports England. This applies to appendices 7&amp;9 of Pre submission consultation statement.</p> <p>Appendix 6- Development Control Protocol- reference to appendix 1 providing the thresholds in fact refers to the list of consultees</p> <p>Please to note the Council's response to Reg. 26 consultation.</p>	<p>Agree to change.</p> <p>Agree to amend cross-referencing in appendix 6.</p>
North West Regional Assembly	<p>The Adopted RSS (RPG13) forms part of the development plan and should be given due consideration in the production of the SCI. Also, the Submitted Draft RSS for the North West of England is currently under</p>	

	<p>going an Examination in Public, which commenced on 31 October 2006. As this document is well advanced it should also be given some consideration when forming new policy documents.</p> <p>It is noted that the SCI refers to the RSS and the need for documents to be in general conformity with the policies of the RSS.</p> <p>The SCI appears accessible and clear to read. Broad support for the lay out and content of the SCI.</p>	
Cumbria County Council	Fully support the inclusion of the inclusion of the development control protocol in appendix 6.	
Kirkbampton Parish Council	<p>More consultation on wind power and no further development in Kirkbampton Parish.</p> <p>More notice required to enable more action/ involvement by local residents on proposals for traveller's sites.</p>	Noted
Home Builders Federation	<p>Welcome the inclusion of the Home Builders Federation in Appendix one, in accordance with Appendix E of PPS12.</p> <p>Welcome the inclusion of pre- application advice in paragraph 11.1. The HBF</p>	

	<p>considers pre-application discussions are important and beneficial to both developers and Local Planning Authorities in ensuring a better mutual understanding of objectives and the constraints that exist. Local Planning Authorities and applicants should take a positive attitude towards early engagement in pre-application discussions so that formal applications can be dealt with in a more certain and speedy manner and the quality of decisions can be better assured. Setting out</p> <p>Allerdale's approach to pre-application advice can only strengthen this objective</p> <p>Welcome that the resources and monitoring implications of the process have been considered and acknowledged in sections 14 and 15 of the submission draft SCI</p> <p>The number of consultation methods applied by the Council and set out is noted. HBF would like to emphasise the importance of traditional methods namely formal letter and email notification of the availability of documents and the holding of events. Making documents available on the Council's website, for example, is</p>	<p>The range of consultation techniques set out in the Draft Submission SCI should allow flexibility in the consultation process and illustrates that the Council recognises that a good variety of methods are required in order to reach all stakeholders.</p>
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	<p>only of benefit if stakeholders are in the practice of regularly checking the Council's website. However using letters and emails to inform stakeholders that the documents are available or events are to be held is a vitally important aspect of the overall consultation and participation process.</p>	
Northwest Regional Development Agency	<p>Welcome the inclusion of the NWDA in paragraph 5.2 and Appendix 1.</p> <p>Request that future references are amended to refer to the Northwest Regional Development Agency.</p>	Agreed
Natural England	<p>Welcome the acknowledgement of the establishment of Natural England in the text. No further comments to make.</p>	
West Cumbria ramblers assoc.	<p>West Cumbria Ramblers Association should appear on the consultee list.</p> <p>It would be helpful for consultees, users and the Council if appendix 1 was arranged in to lists. List one- in alphabetical order of all consultees List 2- alphabetical arranged within groups such as government depts, local Authorities, utility agencies.</p>	<p>Agree to add to consultee list.</p> <p>Appendix 1 has been arranged on the basis of Annex E of PPS12. Under general consultation bodies the list has been grouped into themes such as housing, regeneration and the environment. It is agreed that within these groupings the list could be arranged alphabetically.</p>

Theatres Trust	<p>The 's' in Theatres Trust is missing from the entry in Appendix 1. This should be corrected.</p> <p>The document is unsound under Test of Soundness 4. In the previous draft SCI item 6.4 dealt with the maintenance of a database of consultees but this item does not appear in the submission version. For the purposes of the submission SCI it is suggested that the following paragraph is inserted in section 5.</p> <p><b>' Allerdale Borough Council maintains a database of individuals and organisations that wish to be involved in the preparation of the LDF documents including, local businesses, residents associations, voluntary groups, government bodies and individuals. If you would like to join the LDF consultation database and be kept up to date on the new development plan for Allerdale please contact us using the details below. Please also contact us if you are already on the LDF consultation database and want to change your details or be removed'.</b></p>	<p>Agree to correction.</p> <p>This paragraph remains in the submission SCI but the paragraph numbers have been altered in this version of the SCI. It now appears under paragraph 5.4</p>
United Utilities	Considered SCI sound	
Environment Agency	No further comments to	

	make	
Cumbria Vision	No comments to make except that Cumbria Vision should be added to the list of consultees	Cumbria Vision is already on the consultee list in appendix one.
Defence Estates	<p>The principal safeguarding concern within Allerdale relates to the development of wind turbines due to their potential to create physical obstruction to air traffic movements and cause interference to radar installations</p> <p>Note reference in section 5 of the SCI that the Council will consult government organisations on the preparations of Development Plan Documents. On this basis we would wish to be consulted on the preparation of any plans or policies relating to the development of wind turbines.</p> <p>In accordance with PPS 22, Defence Estates safeguarding wish to be consulted on all planning applications involving the erection of wind turbines.</p> <p>The Ministry of Defence has no safeguarding concerns or comments that it wishes to register with respect to this submission</p>	
National Trust	The National trust has noted the responses/actions following the comments submitted in respect of the Draft SCI. It is considered that the	

	changes/clarification provided have successfully addressed the issues raised. As a consequence the Trust supports the Submission SCI and has no additional comments to make.	
Royal Mail Group plc	Royal Mail Property Holdings is listed as a consultee at Appendix 1. Royal Mail Property Holdings (now known as Royal Mail Group Property) is a business unit of Royal Mail Group plc. we would wish Royal Mail Group plc to be listed in Appendix 1.	agreed
DPP on behalf of Tesco	<p>Developers should be fully consulted on all emerging documents that make up the Allerdale Local Development Framework. Welcome the consultee database in appendix 1</p> <p>Welcome para. 11.1 which encourage potential applicants of large scale schemes to consult statutory consultees as well as community groups and residents. However, it is important that those consultees provide a response within a reasonable timeframe. Accordingly, a commitment is needed from the Council to ensure a response from consultees.</p>	
Government Office North West	<b>Test ii-</b> chapter 7 of the SCI identifies the link between the Local Development Framework	

	<p>and the Community Strategy and the role of the Local Strategic Partnership. Section 9.2 lists some of the relevant strategies that a DPD production will be linked to and sets out their approach to consulting at an early stage with the various agencies responsible for each strategy.</p> <p><b>Test iii</b> Chapter 5 identifies specific and general consultation bodies but does not mention government departments (referring only to various government organisations)</p> <p>Appendix one (to which there is no reference to in chapter 5) provides a comprehensive list of consultees. However it needs checking for duplication.</p> <p>Strategic Rail Authority in section 5.2 and Appendix 1 need to be deleted as Network Rail is a consultee.</p> <p>Sections 5.1 and 5.3 of the SCI indicate that the LPA will consult with those bodies affected by the LDD.</p> <p>Section 5.1- the first paragraph should refer to all Regulations for consultation including those for pre-submission</p>	<p>Agree to add reference to Government Departments in the first sentence of paragraph 5.3.</p> <p>Paragraph 5.4 refers to appendix one.</p> <p>Agreed</p> <p>Whilst it is considered that such a level of detail is not required it is suggested that the second sentence of</p>
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	<p>or pre adoption (namely Regulation 25 and 26 for DPDs and Regulation 17 for SPDs) and submission of DPDs (Regulation 29 and 32 in the case of site allocation representations). There should be reference to the title and date of the regulations.</p>	<p>paragraph 5.1 could be replaced with the following:  <b>The minimum consultation requirement for DPDs Issues and Options is set out in Regulation 25, Preferred Options (Regulation 26) and submission to the Secretary of State (Regulation 28). If the DPD relates to site allocations a further six week consultation period may be required to consider alternative sites, in which case Regulation 29 and 32 are applicable. Regulation 17 sets out the consultation requirements for SPDs.</b></p>
	<p>Chapter 8 and Appendix 4 it would be helpful if those methods which meet the minimum statutory requirements were highlighted.</p>	
	<p><b>Test iv</b> the presentation of this information is not ideal. It is spread over a number of chapters with out cross references. The SCI does not satisfactory identify how the community and other bodies can be involved. the reasons for this are</p>	

	<p>Chapter 3 and 9 should be reviewed and any discrepancies ironed out. For example the stages should use the same headings. Reference should be made to SA scoping report in both chapters.</p>	<p>Title of Paragraph 9.2 could be changed to <b>Pre-Production (evidence gathering and early community involvement-‘front-loading’)</b></p> <p><b>Divide Paragraph 3.2, with the last two sentences being placed under a new paragraph titled- Submission to Secretary of State.</b></p>
	<p>In describing the stages in the preparation of the DPDs no mention is made of the SA Scoping report and how the development of the SA framework is used to appraise options. In section 3.1 there should be a reference to Regulation 25 consultation.</p>	<p><b>Suggest that Paragraph 4.5 is made into a separate chapter on Sustainability Appraisals and reference to SA process could be added to diagrams in sections 3 and 4.</b></p> <p><b>Reference to Appropriate Assessment could be included in the SA chapter as follows</b></p> <p><b>An Appropriate Assessment (AA) is required when a plan would be likely to have a significant effect on an European wildlife site. The scope of the AA will depend on the location, size and significance of the proposed plan. Scoping on the need for an AA will be undertaken at the same time as the SA</b></p>

		<p>scoping report for a LLD and will be published for comment at the same time.</p> <p>If an AA is considered necessary then it will be published in conjunction with the full SA for the LDD.</p> <p>Natural England is the only statutory consultee under the AA regulations. However, the Council may consult with other organisations that could have an interest in the AA process, dependent on scope of the LDD.</p>
	<p>Section 9.2 does not refer to the 6 week consultation following submission of the DPD to the Secretary of State.</p>	<p>It is suggested that the second sentence of paragraph 9.5 is amended as follows</p> <p>The Council will statutorily advertise the DPD, <b>for a six week period</b>, as required by Regulation 28.</p>
	<p>Section 9.6 query the use of the word outstanding</p>	<p>It is suggested that the first sentence of Paragraph 9.6 is amended as follows  <b>Any organisation or individual who makes a representation within the specified six week consultation period, under Regulation 28, has the right to have their...</b></p>

	<p>In sections 3.2 and 9.5 mention could be made that with respect to site allocations a further 6 week period may take place for representations on alternative site allocations.</p>	<p>Refer to amended paragraph 5.1</p>
	<p>Sections 3.4 and 9.6 could refer to the right to challenge a DPD in the High Court.</p>	<p>Suggested addition at the end of paragraph 3.4</p> <p><b>Any person may challenge the validity of a DPD or SPD by submitting an application for Judicial Review to the High Court. Any application must be submitted to the High Court within six weeks of the date of the adoption notice for the LDD</b></p>
	<p>In 9.6 it would be useful if it was mentioned that the Inspectors report is binding on the Council.</p>	<p>This is referred to in paragraph 3.3</p>
	<p>With regard to the SPDs. Chapter 10 does not contain sufficient information. In particular it fails to relate consultation to the stages set out in chapter 4. there is no reference to Regulation 17 in either 4.3 and 10.2</p>	<p>The following amendments are suggested to Chapter 10</p> <p><b>Paragraphs 10.1 and 10.2 are placed under the title of pre-production.</b></p>

		<p><b>A new paragraph titled Production is included as follows-</b></p> <p><b>The issues raised and representations received during the pre-production stage will be fed into the preparation of the SPD. The draft SPD will be subject to a 6 week consultation period, as specified under Regulation 17. Every-one who submitted representations at the pre-production stage will be sent a copy of the SPD as well as appropriate specific and general consultation bodies. A copy of the SPD will be available at the venues listed in appendix 3, as appropriate, as well as on the Council website.</b></p> <p><b>New paragraph titled Adoption</b></p> <p><b>Comments received during the above six week consultation will be incorporated into the final SPD, where appropriate. All those that submitted representations will be advised what changes to the document, if any, occurred in response to their comments.</b></p> <p><b>The adopted SPD will</b></p>
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		<p><b>be available at the same locations used for the previous six week consultation and on the Council website.</b></p>
	<p>SCI may benefit from a separate chapter on SA preparation and links with DPD and SPD preparation stages</p>	<p>Agreed see above</p>
	<p>As part of a new SA chapter information on Appropriate Assessment could be included with respect to consultation.</p>	<p>Agreed as above</p>
	<p><b>Test v</b></p> <p>Chapter 8 outlines the methods of consultation to be used and appendix 4 sets out how these approaches may be used at different stages of consultation. A link to Appendix4 in chapter 8 would be helpful.</p> <p>Chapter 6 covers the consultation procedures for hard to reach groups well.</p> <p>Chapter 7 sets out how the LSP will be engaged in the planning process</p> <p>Section 8.1- the 5<sup>th</sup> 6<sup>th</sup> and 7<sup>th</sup> sentences on tests of soundness would be better in the introduction. Further explanation is</p>	<p>Reference could be made to appendix 4 at the end of paragraph 8.4</p> <p>Consider the tests of soundness should remain as an appendix,</p>

	<p>also required to explain why not engaging early in the plan will compromise participation in the future examination.</p> <p>Chapter 8 should also indicate that early involvement is important in preparing SPDs and DPDs and the SA framework.</p> <p>Section 8.9 Planning for Real is a trade mark. It is resource intensive and given the comments in chapter 14 on resources, it may be useful to indicate that these issues have been taken into account.</p> <p>Section 8.13 Planning Aid is not really a community engagement method. However an address and contact details should be provided. This could be contained in an appendix.</p> <p><b>Test vi- more</b> information on the role of the LDS in budget planning and making the case for future resources.</p> <p>Chapter 12 – under resources it could be mentioned that training for members and officers in community engagement has been considered.</p> <p><b>Test vii</b> Need to show how the comments from the</p>	<p>for reference purposes.</p> <p>Will acknowledge trademark.</p> <p>Agree to include contact details in appendix.</p> <p>It is suggested that the</p>
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	<p>different stages of LDD preparation will be fed into the document's production. Reference to the Regulations 2004 requirements on processing comments. Also reference to the use of Allerdale Outlook and the Council website to feedback comments.</p>	<p>last two sentences of paragraph 13.1 could be replaced as follows:  <b>A summary of the representations received, at Preferred Options and Submission stage, for a DPD, will be made available at the venues listed in Appendix 3 and also on the Council website. The summary will also include the Council's response to the representations and indicate whether the DPD has been amended or not as a result. A similar summary document will be produced for SPDs following the Regulation 17 consultation.</b></p>
	<p><b>Test ix</b>  This chapter could benefit from a definition of large scale schemes</p> <p>Information on the relevant statutory requirement</p>	
	<p>Para 11.6- explain whether an applicant can request for their application to be heard by the Panel.</p>	<p>The applicant cannot request that an application is heard by the Development Panel however the ward councillor can.</p>



	<p><b>Chapter 1-</b> spelling error- should be Foreword.</p> <p>This chapter will need to be updated on adoption to provide a more general introduction.</p> <p><b>Section 5.1</b> second paragraph- should refer either to the more generic term Local Development Documents or specify both Development Plan Document and Supplementary Planning Documents.</p> <p><b>Section 5.2-</b> the organisations that provide electricity, gas etc. should be added to the list.</p> <p>The paragraph 'the general consultation bodies' should be a new heading.</p> <p><b>Section 5.3-</b> the reference should be either to Local Development Documents or DPD and SPD.</p> <p>It is not clear in the last sentence whether this refers to preferred methods as a consequence of the earlier survey or the method consultees have requested in terms of hard or electronic copies of documents. To provide some context this section could outline the methods to be used as a minimum.</p> <p><b>Section 5.4-</b> the SCI</p>	<p>Noted</p> <p>Noted</p> <p>Agreed</p> <p>Agreed</p> <p>Agreed</p> <p>Include reference to SPD as well as DPD</p> <p>Suggested rewording of last sentence of 5.3</p> <p><b>Where an individual or organisation has previously identified a preferred method of consultation the Council will endeavour to accommodate this, where resources allow.</b></p> <p>Suggest this is included</p>
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	<p>should explain how individuals and organisations can add their names to the list of consultees. Contact details should also be provided.</p> <p><b>Section 5.5-</b> the cross reference to section 9 should be to section 11. the statutory regulations should be named. It could be mentioned that the Council encourages pre-application consultation, particularly in larger scale applications.</p> <p><b>Chapter 12</b> Member Involvement- information on where to find times of Member's surgeries, dates of meetings.</p>	<p>in the introduction.</p>
	<p><b>Appendices contents page and Appendix 2</b></p> <p>Should refer to the Tests of Soundness for a Development Plan (not Panel).</p> <p><b>Appendix 3- locations where documents can be viewed</b></p>	<p>Proposed new paragraph to follow 12.4</p> <p><b>Contact details for District Councillors and Parish Councils together with dates of Council meetings are available on the Council website <a href="http://www.allerdale.gov.uk">www.allerdale.gov.uk</a> or by telephoning 01900 702557</b></p> <p>Noted</p>

	<p>Does not include details of the various Area Offices referred to in section 8.8 and 11.5</p> <p><b>Omission</b> sources and references should be included.</p>	<p>Agree to add area office details to appendix 3.</p>
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## Appendix F



## DEFENCE ESTATES

Delivering Estate Solutions to Defence Needs

Regeneration Strategy Manager  
Allerdale Borough Council  
Allerdale House  
Workington  
Cumbria  
CA14 3YJ

### SAFEGUARDING

Defence Estates, Kingston Road, Sutton Coldfield, West Midlands B757RL

Telephone: Direct Dialling: 0121 311 3818

DCSA DFTS: (9)4421 3818

Facsimile: 0121 311 2218

E-mail: Jonathan.Wilson@DE.MOD.UK

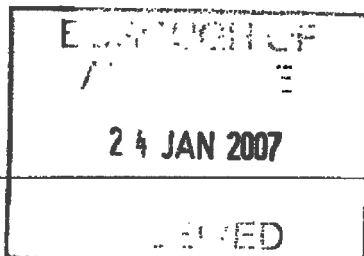
Internet Site: www.defence-estates.mod.uk



Your reference: JW.rs/26/4

Our reference: D/DE/43/27

Date: 23 January 2007



Dear Sir/Madam

### **ALLERDALE BOROUGH COUNCIL – REGULATION 28 SUBMISSION OF DRAFT STATEMENT OF COMMUNITY INVOLVEMENT**

Thank you for informing Defence Estates Safeguarding of Allerdale Borough Council's submission of their statement of community involvement to the Secretary of State.

The principle safeguarding concern of the Ministry of Defence (MOD) with respect to development within the Allerdale Borough relates to the development of wind turbines due to their potential to create a physical obstruction to air traffic movements and cause interference to Air Traffic Control radar installations.

I note that section 5 the Statement of Community Involvement (Draft Submission December 2006) makes provision for the council to consult with government organisations on the preparation of Development Plan Documents. On this basis we would wish to be consulted on the preparation of any plans or policies relating to the development of wind turbines.

In accordance with Planning Policy Statement 22, Defence Estates safeguarding wish to be consulted on all planning applications involving the erection of wind turbines to verify that they will not adversely affect defence interests.

I can confirm that the Ministry of Defence (MOD) has no safeguarding concerns or comments that it wishes to register with respect to this submission.

Please do not hesitate to contact me should you require any further information.

Yours faithfully

JON WILSON  
DE Ops North  
Safeguarding Team  
Defence Estates

**Safeguarding solutions to defence needs**



INVESTOR IN PEOPLE



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Defence Estates is an Agency of the MOD

1076

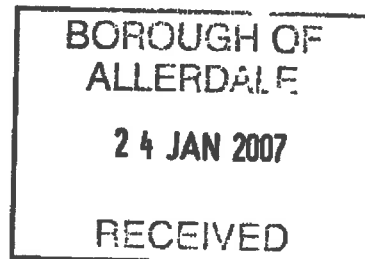
23 January 2007



The Regeneration Strategy Manager  
Allerdale Borough Council  
Allerdale House  
Workington  
Cumbria  
CA14 3YJ

Property Law Division  
First Floor  
148 Old Street  
London  
EC1V 9HQ

Our Ref: PROP/194093/DCP/cm  
Your Ref:



Tel: 020 7012 3260  
Fax: 020 7250 2037

BY POST & FAX (01900 702866)

Dear Sir

**Re: Town and Country Planning (Local Development) (England) Regulations 2004  
Submission of Draft Statement Community Involvement - Regulation 28**

I enclose a Comments Form, which has been duly completed on behalf of Royal Mail Group plc. Please acknowledge safe receipt.

Yours faithfully

**DAVID POOLE**  
Senior Lawyer  
Property Law  
david.c.poole@royalmail.com

Enc.

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# Allerdale

*Local Development Framework*

Print Form

Submit by Email

Comments Form



Statement of  
*Community* Involvement

Draft Submission December 2006



## Personal Details

## Agents Details (If Applicable)

Title

MR.

First Name

DAVID

Last Name

POOLE

Job Title

SENIOR LAWYER

Organisation

ROYAL MAIL GROUP plc

## Address

Line 1

ROYAL MAIL LEGAL SERVICES

Line 2

PROPERTY LAW DIVISION

Line 2

FIRST FLOOR

Line 3

148 OLD STREET

Line 4

LONDON

Post Code

EC1V 9HQ

Telephone No

0207 012 3260

E-mail Address

david.c.poole@royalmail.com

1) Did you submit comments earlier in the preparation of the SCI i.e. before it was submitted for examination?

☒ Yes

☐ No

If No - can you briefly explain why you did not do so:

2) Do you consider the Statement of Community Involvement in its current form is:

☒ **Sound** (i.e. you support the SCI)

☐ **Unsound** (i.e. you feel changes are required)

Please go on to question 8

Please go to question 3

3) If you consider the SCI unsound please identify which test of soundness (number 1-9 in the annex at the back) it fails?  
(please note you should complete a separate form for each test you consider the SCI fails)

4) To which part of the Statement of Community Involvement does your objection apply?

Page/Section

Paragraph

5) Please give details of what changes you would like to see made to the Statement of Community Involvement, including reasons for why these changes should be made.

6) Can your representation be considered by written representation or do you consider it necessary to attend the Examination? (please select as appropriate)

☐ Written Representation

☐ Attend Examination

7) If you wish to attend the examination, please outline why you consider this to be necessary:

(Please note the Inspector will determine the most appropriate procedure to adopt to hear those who have indicated that they wish to participate at the oral part of the examination)



8) Please use the space below to provide any additional comments or suggestions.

Royal Mail Property Holdings is listed as a consultee in Appendix 1.  
Royal Mail Property Holdings (now known as Royal Mail Group Property) is a  
business unit of Royal Mail Group plc. We would wish "Royal Mail Group plc"  
to be listed in Appendix 1.

Name/Signature:

D. Poole (D. POOLE)

Date:

23/01/2007

### Returning your Representations Form

Completed forms should be returned no later than **Tuesday 23rd January 2007** by pressing the following Email Submit button or alternatively send to:

Regeneration Strategy Manager  
Allerdale Borough Council  
Allerdale House  
Workington  
CA14 3YJ

Print Form

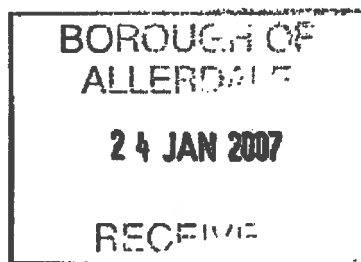
Submit by Email

Tel: 01900-702773  
Fax: 01900-702866  
Email: [ldf@allerdale.gov.uk](mailto:ldf@allerdale.gov.uk)

#### Annex : Failure to meet a Soundness Test

1	The Local Planning Authority has not complied with the minimum requirements for consultation as set out in Regulations.
2	The Local Planning Authority's strategy for community involvement does not link with other community involvement initiatives e.g. the Community Strategy.
3	The statement does not identify in general terms which local community groups and other bodies will be consulted.
4	The statement does not identify how the community and other bodies can be involved in a timely and accessible manner.
5	The methods of consultation to be employed are not suitable for the intended audience and for the different stages in the preparation of Local Development Documents.
6	The resources are not available to manage community involvement effectively.
7	The statement does not show how the results of community involvement will be fed into the preparation of Development Plan Documents and Supplementary Planning Documents.
8	The authority has insufficient mechanisms for reviewing the Statement of Community Involvement.
9	The statement does not clearly describe the planning authority's policy for consultation on planning applications.

CH/CH/738206/L002m  
23<sup>rd</sup> January 2007



Regeneration Strategy Manager  
Allerdale Borough Council  
Allerdale House  
Workington  
CA14 3YJ

40 Barton Arcade  
Manchester  
M3 2BH  
Tel 0161 839 0150  
Fax 0161 839 0151

***By Email and Post***

Dear Sir

**Allerdale Borough Council – Statement of Community Involvement Draft Consultation**

We write with regard to the above document to offer our comments on behalf of our clients, Tesco Stores Limited. We welcome the opportunity to comment on the draft Statement of Community Involvement for Allerdale Borough Council.

On a general note it is important that the Council recognise that developers should be seen as a fundamental component to the successful planning of a singular, neighbourhood, or borough development. Together with landowners, community groups, elected members, Council Officers, public sector groups and private sector service providers, and local residents, developers should be fully consulted on all of the emerging documents that will make up Allerdale's Local Development Framework. We would therefore like to take the opportunity to ensure that Tesco are consulted on all forthcoming documents that will make up the Local Development Framework.

It is also important to note that Tesco are one of the biggest users of the planning system, being the UK's largest and most successful retailer and one of the UK's largest employers. In bringing forward developments, Tesco utilise all aspects of the planning system and often provide substantial planning gain aspects. Furthermore Tesco have continually been developing the range of formats at which they trade and the range of products they provide. Tesco are also becoming increasingly involved in mixed use schemes which comprise of development types not often associated with the company.

We therefore welcome the consultee database list included in Appendix 1.

Whilst we also welcome Para 11.1 which states that the Council will encourage potential applicants of large scale schemes to consult with statutory consultees as well as local community groups and

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**PARTNERS** • RJ Flack HRTPI • JS Riley HRTPI • SCT Arnold HRTPI HRTPI • RJ Robinson HRTPI • JD Francis HRTPI • G Armstrong HRTPI  
MB Dodds HRTPI • SJ Mackay HRTPI • GE Sutton HRTPI • MC Bath HRTPI • JRE Mills HRTPI • A Bamford HRTPI • N Cussen HRTPI  
AD Hughes HRTPI • JJ Williams HRTPI

**ASSOCIATE PARTNERS** • LE Rigg HRTPI • MN Buxton HRTPI • M Nagy HRTPI • E Loughrey HRTPI • N Parsons HRTPI • R Mascall HRTPI IMBC  
U Crosse HRTPI • HC Hague HRTPI • C Akrill HRTPI • K Crowder-James HRTPI • C Green HRTPI • K Gott HRTPI

[www.devplanning.com](http://www.devplanning.com)



residents, it is important that those consultees provide a response within a reasonable timeframe. Accordingly a commitment is needed from Allerdale Borough Council that ensures a response from consultees.

I trust the above comments are clear and useful. However, should you have any queries or require any further information, please do not hesitate to contact me.

Yours sincerely



Cara Heekin ([cara.heekin@devplanning.com](mailto:cara.heekin@devplanning.com))

**THE DEVELOPMENT PLANNING PARTNERSHIP**

cc. Simon Birnbaum – Tesco Stores Ltd  
Andrew Lowe – Tesco Stores Ltd  
Simon Maxton – Tesco Stores Ltd  
Jeremy Williams – DPP

# Allerdale

*Local Development Framework*

Print Form

Submit by Email

## Comments Form



Statement of  
*Community* Involvement

Draft Submission December 2006



## Personal Details

## Agents Details (If Applicable)

Title

Mr

N/A

First Name

Alan

Last Name

Hubbard

Job Title

Land Use Planning Adviser (East Midlands)

Organisation

The National Trust

## Address

Line 1

Stamford Estates Office

Line 2

18 Market Street

Line 2

ALTRINCHAM

Line 3

Cheshire

Line 4

Post Code

WA14 1PH

Telephone No

0161 925 4330

E-mail Address

alan.hubbard@nationaltrust.org.uk

1) Did you submit comments earlier in the preparation of the SCI i.e. before it was submitted for examination?

☒ Yes

☐ No

If No - can you briefly explain why you did not do so:

--

2) Do you consider the Statement of Community Involvement in its current form is:

☒ **Sound** (i.e. you support the SCI)

☐ **Unsound** (i.e. you feel changes are required)

Please go on to question 8

Please go to question 3

3) If you consider the SCI unsound please identify which test of soundness (number 1-9 in the annex at the back) it fails?  
(please note you should complete a separate form for each test you consider the SCI fails)

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Paragraph

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6) Can your representation be considered by written representation or do you consider it necessary to attend the Examination? (please select as appropriate)

☐ Written Representation

☐ Attend Examination

7) If you wish to attend the examination, please outline why you consider this to be necessary:

(Please note the Inspector will determine the most appropriate procedure to adopt to hear those who have indicated that they wish to participate at the oral part of the examination)

8) Please use the space below to provide any additional comments or suggestions.

The National Trust has noted the responses/actions following the comments submitted in respect of the Draft SCI. It is considered that the changes / clarification provided have successfully addressed the issues raised. As a consequence the Trust supports the Submission SCI and has no additional comments to make.

Name/Signature:

Alan Hubbard

Date:

23rd January 2007

### Returning your Representations Form

Completed forms should be returned no later than **Tuesday 23rd January 2007** by pressing the following Email Submit button or alternatively send to:

**Regeneration Strategy Manager**  
**Allerdale Borough Council**  
**Allerdale House**  
**Workington**  
**CA14 3YJ**

Print Form

Submit by Email

Tel: 01900-702773

Fax: 01900-702866

Email: [ldf@allerdale.gov.uk](mailto:ldf@allerdale.gov.uk)

#### Annex : Failure to meet a Soundness Test

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8	The authority has insufficient mechanisms for reviewing the Statement of Community Involvement.
9	The statement does not clearly describe the planning authority's policy for consultation on planning applications.

**Ward, Julie**

---

**From:** Mike Clarke [Mike.Clarke@cumbriavision.co.uk]  
**Sent:** 22 January 2007 15:05  
**To:** Local Development Framework  
**Subject:** Submission Draft of Community Involvement

Dear Julie Ward

As Policy Liaison officer for the newly formed Sub Regional Development Agency for Cumbria - Cumbria Vision I have been asked to provide a response to the Submission of the Draft Community Involvement. Having read the document I have no comments to make except that Cumbria Vision should be added to the list of consultees alongside NWDA. I realise the document proceeded the formation of Cumbria Vision so this may not be possible in the published materials.

Regards  
Mike

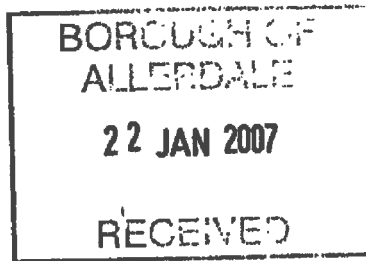
Mike Clarke

Cumbria Vision  
T: 01768 861316  
D: 01768 861310  
F: 01768 861346  
E: [mike.clarke@cumbriavision.co.uk](mailto:mike.clarke@cumbriavision.co.uk)

23/01/2007



creating a better place



Regeneration Strategy Manager  
Allerdale Borough Council  
Allerdale House  
Workington  
CA14 3YJ

**Our ref:** NO/2006/000233/CI-01/IS1-L01  
**Your ref:** RE.rs/26/6  
**Date:** 19 January 2007

Dear Sir

**Draft Statement of Community Involvement**

Thank you for consulting the Environment Agency on the draft submission of Allerdale Borough Council's Statement of Community Involvement.

The Environment Agency has considered the document and on this occasion has no further comments to make.

Yours faithfully

A handwritten signature in cursive script that reads "Ian Walker".

**PP IAN WALKER**  
**Planning Liaison Officer**

Direct dial: 01768 215804  
E-mail: [ian.walker@environment-agency.gov.uk](mailto:ian.walker@environment-agency.gov.uk)

Environment Agency  
Ghyll Mount, Gillan Way, Penrith 40 Business Park, Penrith, Cumbria, CA11 9BP  
Customer services line: 08708 506 506  
Email: [enquiries@environment-agency.gov.uk](mailto:enquiries@environment-agency.gov.uk)  
[www.environment-agency.gov.uk](http://www.environment-agency.gov.uk)



RICHARD EVANS



United Utilities PLC.  
Registered in England & Wales  
No. 2366616. Registered office:  
Dawson House, Great Sankey  
Warrington WA5 3LW

**fax**

To Mr R Evans  
Company Allerdale Borough Council  
Fax no 01900 702866 524  
From David Hardman, Assct Protection,  
First Floor, Thirlmere House  
Lingley Mere, Lingley Green Avenue  
Warrington, WA5 3LP  
Date 18/01/07  
Total pages 5 (including this page)

Direct line 01925 537258  
Direct fax 01925 537516  
David.Hardman@uu plc.co.uk

Copies to

Dear Mr Evans

**Allerdale Submission Draft Statement of Community Involvement**

Thank you for your planning consultation of 29 November 2006.

I attach a copy of United Utilities comments.

If you have any problems receiving this fax please contact us.  
This fax and the information it contains may be confidential and is intended solely for the use of the addressee. If you have received this fax in error,  
please contact us immediately by telephone or fax on the numbers shown. You should not disclose the contents to any other person or make copies.

# Allerdale

Local Development Framework

Comments Form

Statement of  
*Community* Involvement

Draft Submission December 2006



## Personal Details

## Agents Details (If Applicable)

Title

MR

First Name

DAVID

Last Name

HARDMAN

Job Title

ASSET PROTECTION

Organisation

UNITED UTILITIES

## Address

Line 1

FIRST FLOOR

Line 2

THIRL MERE HOUSE

Line 2

LINGLEY MERE

Line 3

LINGLEY GREEN AVE

Line 4

WARRINGTON

Post Code

WA5 3LP

Telephone No

01925 537258

E-mail Address

planning.liasson@uuplc.co.uk.

1) Did you submit comments earlier in the preparation of the SCI i.e. before it was submitted for examination?

☒ Yes

☐ No

If No - can you briefly explain why you did not do so:

2) Do you consider the Statement of Community Involvement in its current form is:

☒ **Sound** (i.e. you support the SCI)

☐ **Unsound** (i.e. you feel changes are required)

Please go on to question 8

Please go to question 3

3) If you consider the SCI unsound please identify which test of soundness (number 1-9 in the annex at the back) it fails?  
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6) Can your representation be considered by written representation or do you consider it necessary to attend the Examination? (please select as appropriate)

☐ Written Representation

☐ Attend Examination

7) If you wish to attend the examination, please outline why you consider this to be necessary:

(Please note the Inspector will determine the most appropriate procedure to adopt to hear those who have indicated that they wish to participate at the oral part of the examination)

8) Please use the space below to provide any additional comments or suggestions.

Name/Signature:

B. Hardman

Date:

12 / 1 / 2007.

### Returning your Representations Form

Completed forms should be returned no later than **Tuesday 23rd January 2007** to:

**Regeneration Strategy Manager  
Allerdale Borough Council  
Allerdale House  
Workington  
CA14 3YJ**

Tel: 01900-702773

Fax: 01900-702866 S24

Email: [ldf@allerdale.gov.uk](mailto:ldf@allerdale.gov.uk)

#### Annex : Failure to meet a Soundness Test

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8	The authority has insufficient mechanisms for reviewing the Statement of Community Involvement.
9	The statement does not clearly describe the planning authority's policy for consultation on planning applications.

**Ward, Julie**

---

**From:** Rose Freeman [rose.freeman@theatrestrust.org.uk]  
**Sent:** 17 January 2007 10:54  
**To:** Local Development Framework  
**Subject:** Submission SCI - replacement response

My apologies - I did not apply the Test of Soundness to my earlier email. Please delete this email and use our response below as our representation.

Rose Freeman  
Planning Assistant

Our Ref.: RF/821

### **Submission Statement of Community Involvement**

Thank you for your letter of 29 November consulting The Theatres Trust on the Submission Statement of Community Involvement.

The Theatres Trust is an Advisory Non-Departmental Public Body and a statutory consultee on planning applications that affect land on which there is a theatre and was established by The Theatres Trust Act 1976 'to promote the better protection of theatres'. This applies to all theatre buildings, old or new, and regardless of whether or not they are still in use as theatres, in other uses, or disused. Our main objective is to safeguard theatre use, or the potential for such use, but we also provide expert advice on design, conservation, property and planning matters to theatre operators, local authorities and official bodies.

Thank you for including us in **Appendix 1**. However our name is still incorrect and we would be grateful if you could add an s to the end of Theatre so that our name reads The Theatres Trust. We did request this in our letter of 24 April 2006.

In the heading and first sentence at **Appendix 2** - should this be Development Plan Document rather than 'Panel'? Ditto on page 29.

The **Appendix 6** heading, Development Control Protocol, should be in the same font colour as the Appendix.

We find this document to be **UNSOUND** for **Test of Soundness 4** – *The statement does not identify how the community and other bodies can be involved in a timely and accessible manner*. In the previous Draft SCI we were pleased to note that item 6.4 dealt with the maintenance of a database of consultees but this item does not appear in the Submission version. For the purposes of the Submission SCI we suggest that a paragraph be inserted in section 5 along the lines of:

#### **Allerdale's LDF consultation database**

Allerdale Borough Council maintains a database of individuals and organisations that wish to be involved in the preparation of the LDF documents including, local businesses, residents associations, voluntary groups, government bodies and individuals. If you would like to join the LDF consultation database and be kept up-to-date on the new development plan for Allerdale please contact us using the details below. Please also contact us if you are already on the LDF consultation database and want to change your details or be removed.

By post ..... by telephone: ..... or by e-mail to: .....

We look forward to being consulted on further LDF documents especially the Core Strategy

17/01/2007

Preferred Options stage and any associated relevant SPDs (e.g. Developer Contributions), Site Allocations, Development Control policies and Area Action Plans.

From: Rose Freeman  
Planning Assistant  
The Theatres Trust  
22 Charing Cross Road  
London WC2H 0QL  
Tel: 020 7836 8591  
Fax: 020 7836 3302  
[rose.freeman@theatrestrust.org.uk](mailto:rose.freeman@theatrestrust.org.uk)

The Theatres Trust is an Advisory Non-Departmental Government Body, established by Acts of Parliament to protect theatres for the nation, and is sponsored by the DCMS.

You can support the work of The Theatres Trust by becoming a Friend. Further details from the Administrator on 020 7836 8591 or [paul.connolly@theatrestrust.org.uk](mailto:paul.connolly@theatrestrust.org.uk)

The contents of this e-mail are intended for the named addressee(s) only. It may contain confidential and/or privileged information, and is subject to the provisions of the Data Protection Act 1998. Unless you are the named addressee (or authorised to receive it for the addressee) you may not copy or use it, or disclose it to anyone else. If you receive it in error please notify us.

You should be aware that all electronic mail from, to, and within The Theatres Trust may be subject to public disclosure under the Freedom of Information Act 2000, and the confidentiality of this e-mail and any replies cannot be guaranteed. Unless otherwise specified, the opinions expressed herein do not necessarily represent those of The Theatres Trust or The Theatres Trust Charitable Fund.

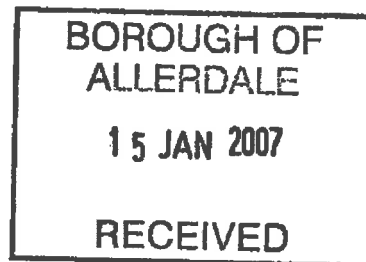


Date: 10 January 2007  
Our ref: JFB/NW  
Your ref: RE.rs/26/6

1030



Allerdale District Council  
Allerdale House  
Workington  
Cumbria  
CA14 3YJ



Regional Advocacy &  
Partnerships (NW)  
3<sup>rd</sup> Floor  
Bridgewater House  
Whitworth street  
Manchester  
M1 6LT

T 0161 237 1061  
F 0161 237 1062

Dear Sirs,

**ALLERDALE LOCAL DEVELOPMENT FRAMEWORK (LDF) – SUBMISSION  
OF DRAFT STATEMENT OF COMMUNITY INVOLVEMENT (SCI)**

As you know, Natural England has been formed by bringing together English Nature, the landscape, access and recreation elements of the Countryside Agency and the environmental land management functions of the Rural Development Service (RDS).

Natural England has been charged with ensuring that the natural environment is conserved, enhanced and managed for the benefit of present and future generations. Our responsibilities specifically relate to nature conservation, biodiversity, and landscape, recreation and access interests in rural, urban, coastal and marine areas.

Thank you for your further consultation dated 29 November 2006 enclosing a copy of the draft SCI and consultation statement. We thank you for acknowledging the establishment of Natural England in the text. We have no further comments to make.

Yours faithfully,

A handwritten signature in cursive script, appearing to read "JBelfield".

Mrs Janet Belfield  
Planning & Advocacy Team (North West)

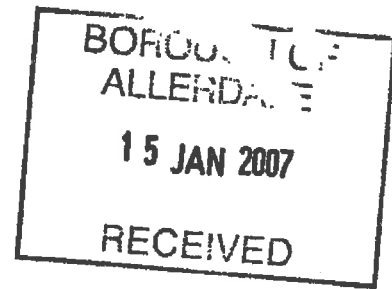
☎ 0161 234 0218  
✉ [janet.belfield@naturalengland.org.uk](mailto:janet.belfield@naturalengland.org.uk)

cc: Bart Donato, Natural England, Kendal Office.

Natural England  
Head Office  
1 East Parade  
Sheffield S1 2ET

[www.naturalengland.org.uk](http://www.naturalengland.org.uk)

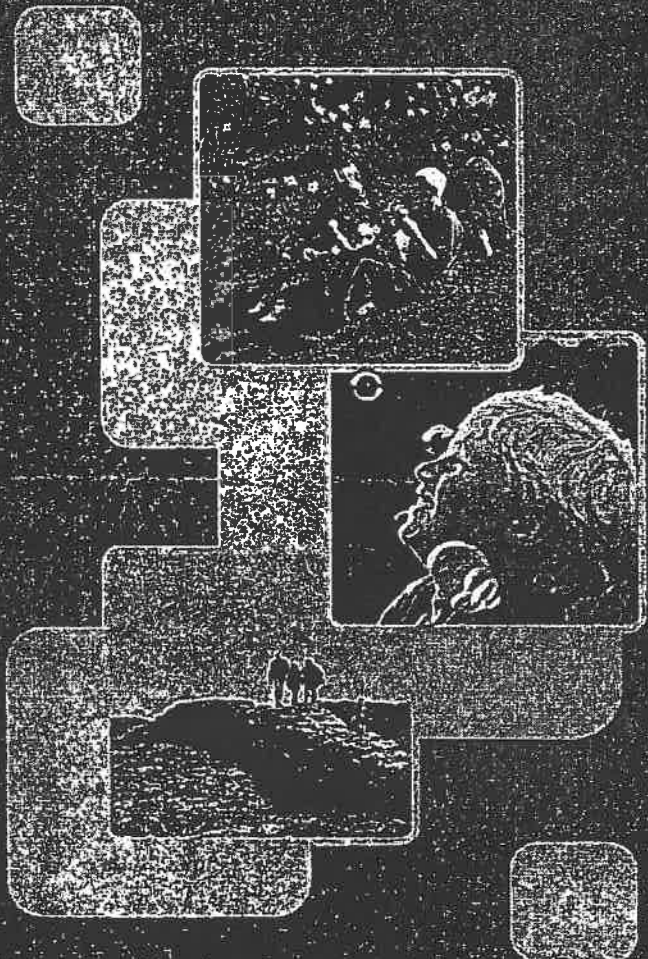
1028



# Allerdale

*Local Development Framework*

Comments Form



Statement of  
*Community* Involvement

Draft Submission December 2006



**Personal Details****Agents Details (If Applicable)**

Title

MR.

First Name

MICHAEL J.

Last Name

MURGATROYD

Job Title

Hon. Sec.

Organisation

WEST CUMBRIA GP  
RAMBLETS ASSOCIATION**Address**

Line 1

HUXTON HEY

Line 2

BRUNDHOLME RD

Line 2

KEGWICK

Line 3

CUMBRIA

Line 4

Post Code

CA 12 4NL

Telephone No

017687 75755

E-mail Address

mjmurgatroyd@donetsk.com

1) Did you submit comments earlier in the preparation of the SCI i.e. before it was submitted for examination?

☐ Yes☒ No

If No - can you briefly explain why you did not do so:

Unaware of this.

2) Do you consider the Statement of Community Involvement in its current form is:

☒ **Sound** (i.e. you support the SCI)

☐ **Unsound** (i.e. you feel changes are required)

*PLEASE SEE 5*

Please go on to question 8

Please go to question 3

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(please note you should complete a separate form for each test you consider the SCI fails)

4) To which part of the Statement of Community Involvement does your objection apply?

Page/Section

Paragraph

5) Please give details of what changes you would like to see made to the Statement of Community Involvement, including reasons for why these changes should be made.

- 1. X*
- ① Please ensure that the Landless Association (West Country Group) are included in your list consultees.
- ② It would be helpful for Consultees, users and yourselves if your Appendix I of Consultees was arranged in 2 lists.  
List 1 — in Alphabetical order — complete list of all consultees  
List 2 — Alphabetically arranged within Groups  
*eg. Gov. Depts; Local Authorities; Utility Agencies etc.*

6) Can your representation be considered by written representation or do you consider it necessary to attend the Examination? (please select as appropriate)

☐ Written Representation

☐ Attend Examination

7) If you wish to attend the examination, please outline why you consider this to be necessary:

(Please note the Inspector will determine the most appropriate procedure to adopt to hear those who have indicated that they wish to participate at the oral part of the examination)

8) Please use the space below to provide any additional comments or suggestions.

--

Name/Signature:



Date:

10-01-07

### Returning your Representations Form

Completed forms should be returned no later than **Tuesday 23rd January 2007** to:

**Regeneration Strategy Manager  
Allerdale Borough Council  
Allerdale House  
Workington  
CA14 3YJ**

Tel: 01900-702773

Fax: 01900-702866

Email: [ldf@allerdale.gov.uk](mailto:ldf@allerdale.gov.uk)

#### Annex : Failure to meet a Soundness Test

1	The Local Planning Authority has not complied with the minimum requirements for consultation as set out in Regulations.
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**Northwest**  
REGIONAL DEVELOPMENT AGENCY

Our Ref: JP/1568  
Your Ref: RE.rs/26/6  
12<sup>th</sup> December 2006

952

BOROUGH OF  
ALLERDALE

14 DEC 2006

RECEIVED

Richard Evans  
Principal Planner (Policy & Conservation)  
Allerdale Borough Council  
Allerdale House  
Workington  
Cumbria  
CA14 3YJ

Dear Mr Evans,

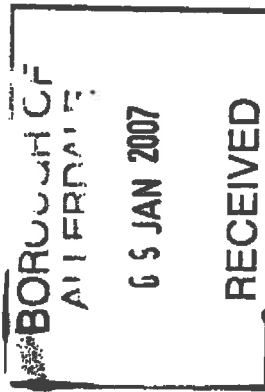
**Allerdale Local Development Framework:  
Submission Draft Statement of Community Involvement**

Thank you for your letter dated 29<sup>th</sup> November 2006 inviting the Northwest Regional Development Agency's comments on the above document.

The Agency has previously commented on the Pre-Submission Draft Statement of Community Involvement (ref: JL/1397), requesting identification of the Northwest Regional Development Agency as a specific consultation body. We welcome the inclusion of the NWDA in paragraph 5.2 and Appendix 1. For your information we would request that future references are amended to refer to the 'Northwest Regional Development Agency'.

Yours sincerely,

**Jon Palmer**  
Principal Planner



1004

Please find enclosed 4 converted forms in response  
to the submission draft SCI.

Regards Gina Doune

#### WITH COMPLIMENTS

The House Builders Federation trading as Home Builders Federation  
Brooklands Court • Tunstall Road • Leeds LS11 5HL  
Telephone: 0113 2727573 • Fax: 0113 2727574 • Email: [info@hbf.co.uk](mailto:info@hbf.co.uk) • [www.hbf.co.uk](http://www.hbf.co.uk)



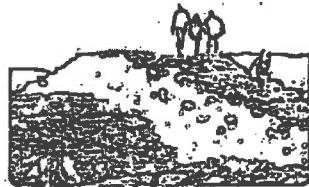
# Allerdale

*Local Development Framework*

Print Form

Submit by Email

## Comments Form



Statement of  
*Community* Involvement

Draft Submission December 2006





Personal Details

Agents Details (If Applicable)

Title

Mr

First Name

John

Last Name

Lightowler

Job Title

Clerk to Parish Council

Organisation

Kirkbampton Parish Council

Address

Line 1

Vermont

Line 2

Kirkbampton

Line 2

Carlisle

Line 3

Line 4

Post Code

CA5 6HX

Telephone No

E-mail Address

kirkbamptonpc@gmail.com

1) Did you submit comments earlier in the preparation of the SCI i.e. before it was submitted for examination?

☒ Yes

☐ No

If No - can you briefly explain why you did not do so:

--

**2) Do you consider the Statement of Community Involvement in its current form is:**

☒ **Sound** (i.e. you support the SCI)

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Please go on to question 8

Please go to question 3

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☐ **Written Representation**

☐ **Attend Examination**

**7) If you wish to attend the examination, please outline why you consider this to be necessary:**

(Please note the Inspector will determine the most appropriate procedure to adopt to hear those who have indicated that they wish to participate at the oral part of the examination)

8) Please use the space below to provide any additional comments or suggestions.

1. More consultation required on Wind Power and no further development in Kirkbampton Parish Area. 2. More notice required to enable more action / involvement by local residents on proposals for Travellers sites.

Name/Signature: John Lightowler (pp kirkbampton Parish Council)

Date: 09.01.2007

### Returning your Representations Form

Completed forms should be returned no later than **Tuesday 23rd January 2007** by pressing the following Email Submit button or alternatively send to:

Regeneration Strategy Manager  
Allerdale Borough Council  
Allerdale House  
Workington  
CA14 3YJ

Print Form

Submit by Email

Tel: 01900-702773  
Fax: 01900-702866  
Email: [ldf@allerdale.gov.uk](mailto:ldf@allerdale.gov.uk)

#### Annex : Failure to meet a Soundness Test

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BOROUGH OF  
ALLERDALE

10 JAN 2007

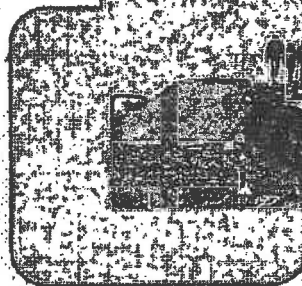
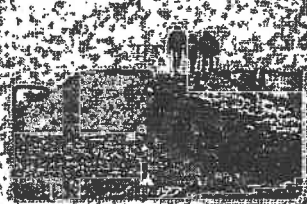
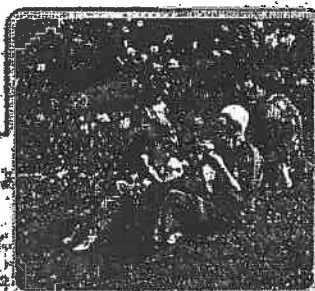
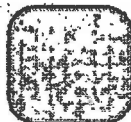
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Submit by Email

1007  
**Allerdale** RECEIVED

Local Development Framework

Comments Form



Statement of  
**Community Involvement**

Draft Submission December 2006



**Personal Details****Agents Details (If Applicable)**

Title

Miss

First Name

Rebecca

Last Name

Jones

Job Title

Planning Officer

Organisation

Cumbria County Council

**Address**

Line 1

Economy Culture &  
Environment

Line 2

Londsdale Building

Line 2

The Courts, Carlisle

Line 3

Cumbria

Line 4

CA3 8NA

Post Code

Telephone No

01228 606 729

E-mail Address

rebecca.jones@cumbriacc.  
gov.uk

1) Did you submit comments earlier in the preparation of the SCI i.e. before it was submitted for examination?

☒ Yes☐ No

If No - can you briefly explain why you did not do so:

2) Do you consider the Statement of Community Involvement in its current form is:

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☐ **Written Representation**

☐ **Attend Examination**

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(Please note the Inspector will determine the most appropriate procedure to adopt to hear those who have indicated that they wish to participate at the oral part of the examination)

3) Please use the space below to provide any additional comments or suggestions.

Fully Support the inclusion of Appendix 6: Development Control Protocol.

Name/Signature:



Date:

05/01/07

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**Regeneration Strategy Manager  
Allerdale Borough Council  
Allerdale House  
Workington  
CA14 3YJ**

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Email: [ldf@allerdale.gov.uk](mailto:ldf@allerdale.gov.uk)

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8	The authority has insufficient mechanisms for reviewing the Statement of Community Involvement.
9	The statement does not clearly describe the planning authority's policy for consultation on planning applications.

North West Regional Assembly, Wigan Investment Centre, Waterside Drive, Wigan, WN3 5BA.

Councillor Tim Stoddard, Chair; Phil Robinson, Acting Chief Executive  
Contact Officer: Paul Entwistle Tel: 01942 776746 Fax 01942 776740 E-mail: paul.entwistle@nwra.gov.uk



Regeneration Manager  
Allerdale Borough Council  
Allerdale House  
Workington  
CA14 3YJ

Our Reference: SCI

Your Reference: JW.rs/26/4

8<sup>th</sup> January 2007

Dear Sir / Madam

#### **Allerdale Borough Council SCI**

Thank you for the opportunity to comment on the above document. The following comments represent officer level views on the Statement of Community Involvement.

I would like to take this opportunity to inform you of the current situation regarding the Regional Spatial Strategy. As you are aware the Adopted RSS Regional Planning Guidance for the North West (RPG13)<sup>1</sup> now forms an integral part of the development plan and should be given due consideration in the production of the SCI. In addition the Submitted Draft Regional Spatial Strategy for the North West of England<sup>2</sup> has now undergone a number of periods of consultation, with an Examination in Public which commenced on the 31<sup>st</sup> October 2006. As the document is now somewhat progressed in the process towards its adoption, it should also be given some consideration when forming new policy documents.

I note that reference is made to the RSS and the need for documents to be in general conformity with the policies of the RSS. The SCI appears accessible and clear to understand. I therefore offer broad support for its layout and content. As the RSS deals with policies and issues of a more strategic regional nature, I have no more detailed comments to make.

I hope this is of assistance

Yours Sincerely

---

<sup>1</sup> Regional Planning Guidance for the North West (March 2003) RPG13 -

<http://www.go-nw.gov.uk/gonw/Planning/RegionalPlanning/RegionalPlanningGuidanceNW>

<sup>2</sup> The North West Plan (January 2006) Submitted Draft Regional Spatial Strategy for the North West of England -

[http://rpg.nwra.gov.uk/documents/index.php?group\\_id=131&expand=78](http://rpg.nwra.gov.uk/documents/index.php?group_id=131&expand=78)

The North West Regional Assembly is a partnership of local government, business organisations, public sector agencies, education and training bodies, trade unions and co-operatives together with the voluntary sector, working to promote the economic, environmental and social well-being of the North West of England (Cheshire, Cumbria, Greater Manchester, Lancashire and Merseyside)

The Assembly has been designated as the regional chamber for the North West Development Agency.



Paul Entwistle

*P.P. Entwistle.*

Regional Planning Officer

# Allerdale

*Local Development Framework*

BOROUGH OF  
ALLERDALE

04 JAN 2007

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Comments Form



Statement of  
*Community* Involvement

Draft Submission December 2006



**Personal Details****Agents Details (If Applicable)**

Title

REGIONAL PLANNING  
MANAGER

First Name

HENRYK

Last Name

PETERSON

Job Title

REGIONAL PLANNING  
MANAGER

Organisation

SPORT ENGLAND

**Address**

Line 1

5th Floor

Line 2

ASTLEY HOUSE

Line 2

QUAY STREET

Line 3

MANCHESTER

Line 4

Post Code

M3 4AE

Telephone No

020 7273 1723

E-mail Address

henryk.peterson@sportengland.org

1) Did you submit comments earlier in the preparation of the SCI i.e. before it was submitted for examination?

☒ Yes☐ No

If No - can you briefly explain why you did not do so:

2) Do you consider the Statement of Community Involvement in its current form is:

☒ **Sound** (i.e. you support the SCI)

☐ **Unsound** (i.e. you feel changes are required)

Please go on to question 8

Please go to question 3

3) If you consider the SCI unsound please identify which test of soundness (number 1-9 in the annex at the back) it fails?  
(please note you should complete a separate form for each test you consider the SCI fails)

4) To which part of the Statement of Community Involvement does your objection apply?

Page/Section

Paragraph

5) Please give details of what changes you would like to see made to the Statement of Community Involvement, including reasons for why these changes should be made.

APPENDIX 1  
LIST OF  
CONSULTEES

Reference should be to Sport England not Sports England. See also Appendix 4 of Pre-Submission Consultation Statement.

APPENDIX 6  
DEVELOPMENT  
CONTROL PROTOCOL

Refers to Appendix 1 providing thresholds when to consult the County Planning Authority. Appendix 1 relates to List of Consultees. The wrong cross reference may have been applied. It may relate to paragraph 11.3.

Sport England is pleased to note the Council response to Reg 26 Consultation Responses.  
(Appendix 9 Pre-Submission Consultation Statement).

6) Can your representation be considered by written representation or do you consider it necessary to attend the Examination? (please select as appropriate)

☒ **Written Representation**

☐ **Attend Examination**

7) If you wish to attend the examination, please outline why you consider this to be necessary:

(Please note the Inspector will determine the most appropriate procedure to adopt to hear those who have indicated that they wish to participate at the oral part of the examination)

8) Please use the space below to provide any additional comments or suggestions.

See Field 5)

Name/Signature:

*H. Roberts*

Date:

02/01/07

### Returning your Representations Form

Completed forms should be returned no later than **Tuesday 23rd January 2007** to:

**Regeneration Strategy Manager  
Allerdale Borough Council  
Allerdale House  
Workington  
CA14 3YJ**

Tel: 01900-702773

Fax: 01900-702866

Email: [ldf@allerdale.gov.uk](mailto:ldf@allerdale.gov.uk)

#### Annex : Failure to meet a Soundness Test

1	The Local Planning Authority has not complied with the minimum requirements for consultation as set out in Regulations.
2	The Local Planning Authority's strategy for community involvement does not link with other community involvement initiatives e.g. the Community Strategy.
3	The statement does not identify in general terms which local community groups and other bodies will be consulted.
4	The statement does not identify how the community and other bodies can be involved in a timely and accessible manner.
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6	The resources are not available to manage community involvement effectively.
7	The statement does not show how the results of community involvement will be fed into the preparation of Development Plan Documents and Supplementary Planning Documents.
8	The authority has insufficient mechanisms for reviewing the Statement of Community Involvement.
9	The statement does not clearly describe the planning authority's policy for consultation on planning applications.

KT/1732A/07/(03Jan)Allerdale

Regeneration Strategy Manager  
Allerdale Borough Council  
Allerdale House  
Workington  
CA14 3YJ

03 January 2007

Dear Sir

**ALLERDALE BOROUGH COUNCIL  
LOCAL DEVELOPMENT FRAMEWORK:  
SUBMISSION STATEMENT OF COMMUNITY INVOLVEMENT, DECEMBER 2006:  
COMMENTS ON BEHALF OF WM. MORRISON SUPERMARKETS PLC**

983  
**Peacock  
& Smith**



Chartered Town Planners  
Development Consultants

With reference to the above, and on behalf of our clients, Wm. Morrison Supermarkets plc, we write to thank you for providing us with an opportunity to comment on the Statement of Community Involvement for the new LDF for Allerdale. In this regard, please find attached a completed Representation Form.

Wm. Morrison Supermarkets plc are a major food and grocery superstore retailer who operate a store at Derwent Drive, Workington. They would therefore like to be kept informed and consulted on further stages of preparation of documents which are to comprise the LDF, particularly with regard to any policies/proposals affecting Workington in the vicinity of their store, new retail allocations and/or new designated town/district/local centres in Allerdale and any emerging SPDs.

In this regard, the Company supports the proposals set out in the SCI for future consultation. However, it is keen to ensure that it is consulted at future stages of document preparation, and we would advise that as both Peacock & Smith and the headquarters of Wm. Morrison Supermarkets plc are located outside of the Borough, the most appropriate methods of consultation are by direct mailing, e-mail ([planning@peacockandsmith.co.uk](mailto:planning@peacockandsmith.co.uk)) and on-line. In this regard, please can you ensure that Peacock & Smith are included on behalf of Wm Morrison Supermarkets plc within the Council's consultation database, and informed of the publication and relevant consultation periods for all LDF and emerging SPD documents.

We trust the above is helpful. However, if you have any queries or require any further information, please do not hesitate to contact Andy Etchells at the address below.

Yours faithfully

*Peacock & Smith*

PEACOCK & SMITH  
Enc.

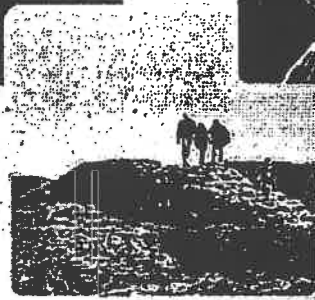
Suite 2A • Joseph's Well • Hanover Walk • Leeds • LS3 1AB  
Tel (0113) 243 1919 Fax (0113) 242 2198 E-Mail [Planning@peacockandsmith.co.uk](mailto:Planning@peacockandsmith.co.uk) Web Site [www.peacockandsmith.co.uk](http://www.peacockandsmith.co.uk)

Partners: Robert Smith Dip TP, MRTPI Peter R.B. Wood Dip TP, MRTPI Andrew S. Etchells BA (Hons), MRTPI  
Senior Associate: Cassie Fountain BA (Hons), Dip TP, MRTPI  
Associates: Mark Eagland BA (Hons), MTP, MRTPI Chris Creighton BA (Hons), MA TP, MRTPI

# Allerdale

*Local Development Framework*

Comments Form



Statement of  
*Community* Involvement

Draft Submission December 2006



**Personal Details****Agents Details (If Applicable)**

Title

MR

First Name

AN04

Last Name

ETCHELLS

Job Title

Organisation

Mm. Morrison Supermarkets Plc

PEACOCK + SMITH

**Address**

Line 1

Property + Development  
Division

SUITE 2A

Line 2

HILMOLE HOUSE

JOSEPH'S WELL

Line 2

GRAIN LANE

MANOVER WALK

Line 3

BRADFORD

LEEDS

Line 4

Post Code

BD3 7OL

LS3 1AB

Telephone No

0113 243 1919

E-mail Address

planning@peacockandsmith.co.uk

1) Did you submit comments earlier in the preparation of the SCI i.e. before it was submitted for examination?

☒ Yes☐ No

If No - can you briefly explain why you did not do so:



2) Do you consider the Statement of Community Involvement in its current form is:



**Sound** (i.e. you support the SCI)



**Unsound** (i.e. you feel changes are required)

Please go on to question 8

Please go to question 3

3) If you consider the SCI unsound please identify which test of soundness (number 1-9 in the annex at the back) it fails?  
(please note you should complete a separate form for each test you consider the SCI fails)

4) To which part of the Statement of Community Involvement does your objection apply?

Page/Section

Page 19.

Paragraph

11.1

5) Please give details of what changes you would like to see made to the Statement of Community Involvement, including reasons for why these changes should be made.

Please see attached letter.

6) Can your representation be considered by written representation or do you consider it necessary to attend the Examination? (please select as appropriate)



**Written Representation**



**Attend Examination**

7) If you wish to attend the examination, please outline why you consider this to be necessary:

(Please note the Inspector will determine the most appropriate procedure to adopt to hear those who have indicated that they wish to participate at the oral part of the examination)

8) Please use the space below to provide any additional comments or suggestions.

--

Name/Signature:

KOTI...

(FOR PEACOCK + SMITH ON BEHALF  
OF WM. MORRISON SUPERMARKETS PLC.)

Date:

03.01.07

### Returning your Representations Form

Completed forms should be returned no later than **Tuesday 23rd January 2007** to:

Regeneration Strategy Manager  
Allerdale Borough Council  
Allerdale House  
Workington  
CA14 3YJ

Tel: 01900-702773

Fax: 01900-702866

Email: [ldf@allerdale.gov.uk](mailto:ldf@allerdale.gov.uk)

### Annex : Failure to meet a Soundness Test

	The Local Planning Authority has not complied with the minimum requirements for consultation as set out in Regulations.
2	The Local Planning Authority's strategy for community involvement does not link with other community involvement initiatives e.g. the Community Strategy.
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8	The authority has insufficient mechanisms for reviewing the Statement of Community Involvement.
9	The statement does not clearly describe the planning authority's policy for consultation on planning applications.

**Ward, Julie**

---

**From:** Daniel Barrett [Daniel.Barrett@dft.gsi.gov.uk]  
**Sent:** 05 December 2006 17:38  
**To:** Ward, Julie  
**Subject:** Statement of Community Involvement

Thank you for sending the draft Statement of Community Involvement.

Following the reorganisation of the rail industry, these should now be sent to:

Paul Plummer,  
Director of Planning and Regulation  
Network Rail  
9th Floor  
40 Melton Street,  
London  
NW1 2EE

I have forwarded your documents.

Regards

Daniel Barrett

Rail Regional Policy and Delivery (RRPD)  
Department for Transport  
Zone 5/28  
Great Minster House  
76 Marsham Street  
London SW1P 4DR

Tel: 020 7944 6057  
Mobile: 07785 500245  
Fax: 020 7944 2158

\*\*\*\*\*

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03/01/2007

BOROUGH OF  
ALLERDALE

02 JAN 2007

RECEIVED

985

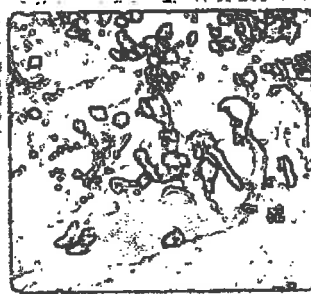
Print Form

Submit by Email

# Allerdale

Local Development Framework

## Comments Form



Statement of  
*Community* Involvement

Draft Submission December 2006



## Personal Details

## Agents Details (If Applicable)

Title Dr

First Name Peter

Last Name Robin

Job Title Area Footpath Secretary Lake District

Organisation Ramblers Association


## Address

Line 1 32 Wattsfield Road

Line 2 Kendal

Line 2 Cumbria

Line 3

Line 4

Post Code LA9 5JN

Telephone No 01539732995

E-mail Address perobin@gmail.com


1) Did you submit comments earlier in the preparation of the SCI i.e. before it was submitted for examination?

☐ Yes

☒ No

If No - can you briefly explain why you did not do so:

was not informed of existence

2) Do you consider the Statement of Community Involvement in its current form is:

☐ Sound (i.e. you support the SCI)

☒ Unsound (i.e. you feel changes are required)

Please go on to question 8

Please go to question 3

3) If you consider the SCI unsound please identify which test of soundness (number 1-9 in the annex at the back) it fails?  
(please note you should complete a separate form for each test you consider the SCI fails)

4) To which part of the Statement of Community Involvement does your objection apply?

Page/Section

Appendix 1

Paragraph

Test 3 and 4

5) Please give details of what changes you would like to see made to the Statement of Community Involvement, including reasons for why these changes should be made.

Appendix 1 should include Ramblers Association  
(where any development may impinge upon or  
implicate a Public Right of Way (Footpath, Cycleway  
Bridleway or Byway) This is the current practice  
in Alledale and it conforms to The National Code of  
Practice

6) Can your representation be considered by written representation or do you consider it necessary to attend the Examination? (please select as appropriate)

☒ Written Representation

☐ Attend Examination

7) If you wish to attend the examination, please outline why you consider this to be necessary:

(Please note the Inspector will determine the most appropriate procedure to adopt to hear those who have indicated that they wish to participate at the oral part of the examination)

8) Please use the space below to provide any additional comments or suggestions.

Your section 5 will not allow a full statement. There is no space to answer Qu 3

Name/Signature:



Date:

21/12/06

### Returning your Representations Form

Completed forms should be returned no later than **Tuesday 23rd January 2007** by pressing the following Email Submit button or alternatively send to:

Regeneration Strategy Manager  
Allerdale Borough Council  
Allerdale House  
Workington  
CA14 3YJ

Print Form

Submit by Email

Tel: 01900-702773

Fax: 01900-702866

Email: [ldf@allerdale.gov.uk](mailto:ldf@allerdale.gov.uk)

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9	The statement does not clearly describe the planning authority's policy for consultation on planning applications.

# Allerdale

Local Development Framework

BOROUGH OF  
ALLERDALE

18 DEC 2006

RECEIVED

Print Form

Submit by Email

Comments Form



Statement of  
*Community* Involvement

Draft Submission December 2006





**Personal Details****Agents Details (If Applicable)**

Title

MR

First Name

STEPHEN

Last Name

STAINES

Job Title

PLANNING OFFICER

Organisation

~~FFT FETTS~~  
FRIENDS, FAMILIES & TRAVELLERS**Address**

Line 1

FFT PLANNING

Line 2

10 Box 223

Line 2

ELY

Line 3

Cams

Line 4

Post Code

CB7 9HA

Telephone No

07845 930 065

E-mail Address

Steve@ gypsy-traveller.org

1) Did you submit comments earlier in the preparation of the SCI i.e. before it was submitted for examination?

☐ Yes☒ No

If No - can you briefly explain why you did not do so:

Not in post.

We are pleased that the Allerdale SCI does mention Gypsies and Travellers as one of the 'hard to reach groups'. The DCLG caravan counts indicate unauthorised camping during the summer and the district clearly has been the resort of Gypsies and Travellers for a number of years. Thus it is likely that there will be a need for sites to meet this extant demand and hence consequent need for consultation over potential site location.

We would like to draw your attention to para 29 of the Circular 1/2006 : *'Local planning authorities should put in place arrangements so that communication with gypsies and travellers is direct and accessible. Identifying and understanding the needs of groups who find it difficult, for a number of reasons, to engage with the planning process is essential'*.

Gypsies and Travellers can be viewed as having very small accommodation needs when compared for example the need for planning provision for bricks and mortar accommodation for the general population, and hence are easily overlooked. The current revisions in planning policy, and hopefully proper provision after many years of woeful neglect, represent a chance to get this deeply marginalized and under-engaged group more involved with the planning process with positive outcomes for all concerned. Their needs have been neglected for many years and this something which the new Circular is attempting to address. We have concerns that local authorities may overestimate the capacity of hard pressed national and other voluntary bodies to respond, and inter alia provide links, and as a result direct local consultation may be neglected or overlooked. It should be pointed out that in many areas there is often little in the way of organisation and literacy problems, together with a past history of negative involvement with public bodies, mean that barriers to engagement of this group can be very large and can only realistically be addressed by proactive work by local authorities at local level.. Additionally their needs may have been neglected within the BME voluntary sector generally. Thus we hope that where appropriate (especially if new sites are considered necessary) that full appropriate consultation techniques will be developed and deployed.

In view of the difficulties in engagement of this group we are concerned that sec 6.6 does not go far enough in outlining the consultation needs of this group. It is clear that for consultation on issues which directly affect the Gypsy and Traveller community may have to be undertaken via outreach when they are in this district. We would thus wish to see an additional sentence in 6.6 along the lines of:

*'Special attention will be paid to the needs of Gypsies and Travellers via outreach consultation so that there is direct and accessible communication with them.'*

The demands on time are likely to be only small

2) Do you consider the Statement of Community Involvement in its current form is:

☐ Sound (i.e. you support the SCI)

☒ Unsound (i.e. you feel changes are required)

Please go on to question 8

Please go to question 3

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(please note you should complete a separate form for each test you consider the SCI fails) 4

4) To which part of the Statement of Community Involvement does your objection apply?

Page/Section

Sec 6

Paragraph

6 - 6

5) Please give details of what changes you would like to see made to the Statement of Community Involvement, including reasons for why these changes should be made.

See attached sheet.

6) Can your representation be considered by written representation or do you consider it necessary to attend the Examination? (please select as appropriate)

☒ Written Representation

☐ Attend Examination

7) If you wish to attend the examination, please outline why you consider this to be necessary:

(Please note the Inspector will determine the most appropriate procedure to adopt to hear those who have indicated that they wish to participate at the oral part of the examination)

8) Please use the space below to provide any additional comments or suggestions.

Name/Signature:

S. J. Steiner

Date:

12/12/06

### Returning your Representations Form

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Regeneration Strategy Manager  
Allerdale Borough Council  
Allerdale House  
Workington  
CA14 3YJ

Print Form

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Tel: 01900-702773

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## Development Services

### Planning and Housing Services

Head of Planning and Housing: A C Eales Dip.TP MRTPI

Civic Centre • Carlisle • CA3 8QG

Phone (01228)817000 • Fax Planning (01228)817199 Housing (01228)817346 • Typetalk 18001 (01228)817193

E-mail Development Control: [dc@carlisle.gov.uk](mailto:dc@carlisle.gov.uk) • Local Plans & Conservation: [lpc@carlisle.gov.uk](mailto:lpc@carlisle.gov.uk) • Housing: [housing@carlisle.gov.uk](mailto:housing@carlisle.gov.uk)

Mr R Evans  
Principal Planner (Policy & Conservation)  
Allerdale Borough Council  
Allerdale House  
Workington  
Cumbria CA14 3YJ

Please ask for:

Direct Line:

E-mail:

Your ref:

Our ref:

Pauline Goodridge

01228 817182

[PaulineG@carlisle.gov.uk](mailto:PaulineG@carlisle.gov.uk)

RE.rs/26/6

PEG/01 STCI 0701

BOROUGH  
ALLEDALE

18 DEC 2006

RECEIVED

14 December 2006

Dear Mr Evans

### **TOWN AND COUNTRY PLANNING (LOCAL DEVELOPMENT) (ENGLAND) REGULATIONS 2004 REGULATION 28 - SUBMISSION DRAFT STATEMENT OF COMMUNITY INVOLVEMENT**

Thank you for your letter of 29 November 2006 and copy of the draft Statement of Community Involvement. The document is generally well-presented and clearly set out. However, there needs to be more references to sources if the community can be engaged and be able to respond in an informed way. I have the following comments on the content of the document.

#### *Page 4*

The diagram on Page 4 could be clarified as DPDs are listed separately but not necessarily linked to the heading 'Development Plan Documents'.

#### *Page 5*

Paragraph 2.2: there is some confusion about the use of apostrophes. This also applies to para. 8.1.

#### *Page 6*

Paragraph 3.3: I wonder whether there needs to be a reference here to the fact that the independent examination may be a public examination ?

There could be a mention of Chapter 9 and the elaboration on DPDs.

*Page 7*

It might be helpful to make a reference to the information source for a Strategic Environmental Assessment.

*Page 9*

Paragraph 5.5, third line: A reference is made to Section 9. Is this correct ? There could be a reference to the source document for the statutory regulations.

*Page 10*

Paragraph 6.5.1: a seventh bullet point is omitted.

*Page 12*

I feel that further information is needed on the LSP. Where can the Community Strategy be found?

*Page 14*

Paragraph 8.8, fifth line: the full name of the document should be quoted and then the abbreviation in brackets, as this is the first time that the initials have been used.

Paragraphs 8.9 and 14.1: 'Planning for Real' is a registered trade mark and this should be acknowledged. There should be an explanation of what the term means.

*Page 15*

Paragraph 8.13: where can residents contact Planning Aid ? As a minimum, a telephone number should be given.

Paragraph 8.16: where can copies of the community engagement strategy and the consultation review be found ?

*Page 18*

Paragraph 10.2: It would be helpful to state the statutory period of consultation (Regulation 18 (3)).

*Page 23*

Paragraph 14.1: I understand that there are a number of Neighbourhood Forums in the District.

How large is the Local Planning Team that will deal with the LDF work ? It would be helpful to for it to be stated in the text.

*Page 25*

It would provide further clarification if a definition of the Development Panel was given in the Glossary, to include its functions.

*Page 27 and 31*

Heading 2. I assume this should read 'Plan' rather than 'Panel' ?

*Page 40*

It might be advisable to expand the heading to explain that this is a Cumbria County Council Protocol.

Second and fourth paragraphs: there is a reference to an Appendix 1. In which document is this ?

The inside cover has a reference to alternative formats being available. The equality and diversity issue is receiving a higher profile in recent times. Could there be a brief sentence to express the intention of having translations available in the minority languages that are used in Allerdale District, so that these residents are being directly communicated to ?

I trust that you will find these comments a useful contribution to the process of examination of the SCI.

Yours sincerely

*P. E. Goodridge*

**P Goodridge**

Principal Local Plans Officer

# Disability Rights Commission

DRC Helpline Freepost MID 02164, Stratford Upon Avon, CV37 9BR

BOROUGH C  
ALLERDA  
04 DEC 2006  
RECEIVED

Telephone: 08457 622 633  
Fax: 08457 778 878  
Text Phone: 08457 622 644  
Email: [enquiry@drc-gb.org](mailto:enquiry@drc-gb.org)  
Web Site: [www.drc-gb.org](http://www.drc-gb.org)

Mr R Evans  
Allerdale Borough Council  
Allerdale House  
Workington  
Cumbria CA14 3YJ

30 November 2006

Dear Mr Evans

Thank you for your consultation document.

We are sure you will appreciate that the Disability Rights Commission (DRC) receives many such documents. Unfortunately we do not have the resources to respond to consultations unless they concern matters, which are directly related to the work of the DRC.

Yours faithfully,

*U. McDermott*

DRC Helpline



INVESTOR IN PEOPLE



**Making rights a reality**



**Ward, Julie**

---

**From:** Alder, Lindsay [lindsay.alder@highways.gsi.gov.uk]  
**Sent:** 06 December 2006 15:30  
**To:** Local Development Framework  
**Subject:** Submission draft Statement of Community Involvement

Richard Evans

Thank you for forwarding a copy of the Submission draft document for consultation. I am pleased to inform you that the Highways Agency has no further comment to make on this document at this stage in the process.

Yours Sincerely  
Lindsay Alder  
Assistant Network Manager  
Highways Agency

Contact 0161 930 5642

\*\*\*\*\*

Safe roads, Reliable journeys, Informed travellers

Department for Transport

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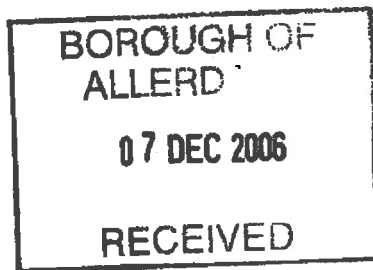
13/12/2006

925



Women. Men. Different. Equal.  
Equal Opportunities Commission

Mrs Julie Ward  
Allerdale Borough Council  
Workington  
Cumbria  
CA14 3YJ



Direct line 0845-6015901

E-mail [info@eoc.org.uk](mailto:info@eoc.org.uk)

Fax 0161-838 8312

4 December 2006

Dear Mrs Julie Ward,

Thank you for your letter of 29 November 2006.

The Equal Opportunities Commission was set up under the Sex Discrimination Act 1975 (SDA) to work towards the elimination of sex discrimination and to promote equality of opportunity between men and women.

Thank you for the information you have sent us but it will not be necessary to see further documents relating to the local plan.

Yours sincerely

EOC Helpline Team

---

Equal Opportunities Commission, Arndale House, Arndale Centre, Manchester M4 3EQ  
Helpline: 0845 601 5901 Fax: 0161 838 8312 Email: [info@eoc.org.uk](mailto:info@eoc.org.uk) Website: [www.eoc.org.uk](http://www.eoc.org.uk)



INVESTOR IN PEOPLE

Interpreting service available for callers to the Helpline  
Typetalk service available - Tel: 18001 0845 601 5901

# Network Rail

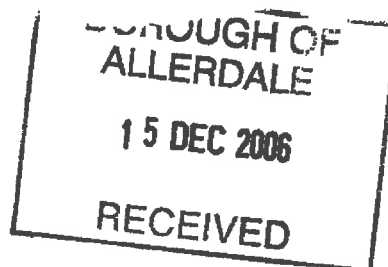


40 Melton Street  
London, NW1 2EE

Tel: 020 7557 8000  
Fax: 020 7557 9108

Mrs Julie Ward  
Allerdale Borough Council  
Allerdale House  
Workington  
Cumbria  
CA14 3YJ

12 December 2006



Dear Mrs Ward

**TOWN AND COUNTRY PLANNING (LOCAL DEVELOPMENT) (ENGLAND)  
REGULATIONS 2004  
REGULATION 28 – SUBMISSION DRAFT STATEMENT OF COMMUNITY  
INVOLVEMENT**

Thank you for your letter dated 29<sup>th</sup> November, which has been forwarded to us by the recipient at the Department for Transport.

I have copied this letter and forwarded the draft statement of community involvement document together with your covering note to our National Town Planning Manager, Tom Higginson.

If you have any further queries please do not hesitate to contact me on 020 7557 8228 or call Tom directly on 020 7904 7107.

Yours sincerely,

**Nadine Lewis**

*On behalf of*

**Paul Plummer**

**Director, Planning & Regulation**

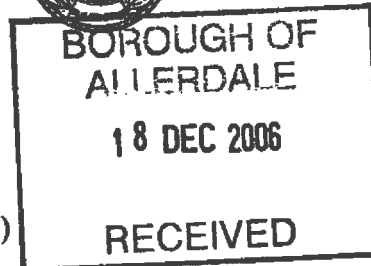
# COCKERMOUTH TOWN COUNCIL

960

Town Clerk :  
A. D. BERTRAM, M.B.E. A.C.I.S. F.M.A.A.T.  
Tel. No. (01900) 823608  
Fax. No. (01900) 825144  
E-Mail: cockermouth-tc@co-net.com  
Web: www.cockermouth.org.uk

Town Hall  
Cockermouth  
Cumbria  
CA13 9NP

My Ref : P3  
Your Ref :



15<sup>th</sup> December 2006

Julie Ward  
Planning Officer (Policy & Conservation)  
Allerdale Borough Council  
Allerdale House  
WORKINGTON CA14 3YJ

Dear Madam,

**Regulation 28 Submission Draft Statement of Community Involvement**

Many thanks for your letter of the 29<sup>th</sup> November 2006 enclosing various documents relating to your Council's submission of its Statement of Community Involvement to the Secretary of State. This letter is to inform you this matter has been considered by the Town Council and the Council has no comment to make. It may be that individual Councillors on Allerdale Borough Council will comment direct to you.

Yours faithfully,

Town Clerk

ADB/SMB/L-JW.doc



Cockermouth - Joint Winners of the Council of Europe Year 2000 Europe Prize  
with its Twin Town of Marvejols following  
previous awards of a Plaque of Honour, Flag of Honour and European Diploma

**Allerdale Local Development Framework  
Comments Form  
Statement of Community Involvement  
Draft Submission December 2006**

**Personal Details**

Title Miss

First Name Gina

Last Name Bourne

Job Title Regional Planner

Organisation Home Builders Federation

Address

Line 1 Brooklands Court

Line 2 Tunstall Road

Line 2 Leeds

Post Code LS11 5HL

Telephone No 0113 272 7573

E-mail Address [gina.bourne@hbf.co.uk](mailto:gina.bourne@hbf.co.uk)

- 1) Did you submit comments earlier in the preparation of the SCI i.e. before it was submitted for examination?

Yes		No	√
-----	--	----	---

If No - can you briefly explain why you did not do so:

--

- 2) Do you consider the Statement of Community Involvement in its current form is:

<b>Sound</b> (i.e. you support the SCI)	√	<b>Unsound</b> (i.e. you feel changes are required)	
---	---	---	--

Please go on to question 8

Please go to question 3

- 3) If you consider the SCI unsound please identify which test of soundness (number 1-9 in the annex at the back) it fails?(*please note you should complete a separate form for each test you consider the SCI fails*)

4

- 4) To which part of the Statement of Community Involvement does your objection apply?

Page/Section	Appendix 4	Paragraph	
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- 5) Please give details of what changes you would like to see made to the Statement of Community Involvement, including reasons for why these changes should be made.

The significant number of consultation methods applied by the Council and set out is noted. HBF would like to emphasise the importance of traditional consultation techniques, namely formal letter and email notification of the availability of documents and the holding of events. Making documents available on the council's website, for example, is only of benefit if stakeholders are in the practice of regularly checking the council's website on the off-chance that something new has been announced. It is highly unlikely that most stakeholders will be in a position to do this. However, using emails or standard letters to inform stakeholders that documents are available or events are to be held is a vitally important aspect of the overall consultation and participation process.

- 6) Can your representation be considered by written representation or do you consider it necessary to attend the Examination? (*please select as appropriate*)

Written Representation	√	Attend Examination	
------------------------	---	--------------------	--

- 7) If you wish to attend the examination, please outline why you consider this to be necessary:

--

(Please note the Inspector will determine the most appropriate procedure to adopt to hear those who have indicated that they wish to participate at the oral part of the examination)

8) Please use the space below to provide any additional comments or suggestions.

**Name/Signature:** G Bourne  
**Date:** 08/01/07

**Returning your Representations Form**

Completed forms should be returned no later than **Tuesday 23rd January 2007** by pressing the following Email Submit button or alternatively send to

**Regeneration Strategy Manager  
Allerdale Borough Council  
Allerdale House  
Workington  
CA14 3YJ**

Tel: 01900-702773  
Fax: 01900-702866  
Email: [ldf@allerdale.gov.uk](mailto:ldf@allerdale.gov.uk)

**Annex: Failure to meet a Soundness Test**

1. The Local Planning Authority has not complied with the minimum requirements for consultation as set out in Regulations.
2. The Local Planning Authority's strategy for community involvement does not link with other community involvement initiatives e.g. the Community Strategy.
3. The statement does not identify in general terms which local community groups and other bodies will be consulted.
4. The statement does not identify how the community and other bodies can be involved in a timely and accessible manner.
5. The methods of consultation to be employed are not suitable for the intended audience and for the different stages in the preparation of Local Development Documents
6. The resources are not available to manage community involvement effectively.
7. The statement does not show how the results of community involvement will be fed into the preparation of Development Plan Documents and Supplementary Planning Documents.
8. The authority has insufficient mechanisms for reviewing the Statement of Community Involvement.
9. The statement does not clearly describe the planning authority's policy for consultation on planning applications.



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**Allerdale Local Development Framework  
Comments Form  
Statement of Community Involvement  
Draft Submission December 2006**

**Personal Details**

Title Miss  
First Name Gina  
Last Name Bourne  
Job Title Regional Planner  
Organisation Home Builders Federation  
Address  
Line 1 Brooklands Court  
Line 2 Tunstall Road  
Line 2 Leeds  
Post Code LS11 5HL  
Telephone No 0113 272 7573  
E-mail Address [gina.bourne@hbf.co.uk](mailto:gina.bourne@hbf.co.uk)

- 1) Did you submit comments earlier in the preparation of the SCI i.e. before it was submitted for examination?

Yes		No	√
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<b>Sound</b> (i.e. you support the SCI)	√	<b>Unsound</b> (i.e. you feel changes are required)	
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Written Representation	√	Attend Examination	
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--

*(Please note the Inspector will determine the most appropriate procedure to adopt to hear those who have indicated that they wish to participate at the oral part of the examination)*

- 8) Please use the space below to provide any additional comments or suggestions.

It is welcomed that the resources and monitoring implications of the process have been considered and acknowledged in sections 14 and 15 of the submission draft SCI.

**Name/Signature:** G Bourne  
**Date:** 08/01/07

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Statement of Community Involvement  
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--

(Please note the Inspector will determine the most appropriate procedure to adopt to hear those who have indicated that they wish to participate at the oral part of the examination)

- 8) Please use the space below to provide any additional comments or suggestions.

We welcome the inclusion of the section regarding pre-application discussions in paragraph 11.1. In line with advice in PPS1 paragraph 12, the HBF considers pre-application discussions are important and beneficial to both developers and local planning authorities in ensuring a better mutual understanding of objectives and the constraints that exist. Local planning authorities and applicants should take a positive attitude towards early engagement in pre-application discussions so that formal applications can be dealt with in a more certain and speedy manner and the quality of decisions can be better assured. Setting out Allerdale's approach to pre-application advice can only strengthen this objective.

**Name/Signature:** G Bourne

**Date:** 08/01/07

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10-11-12

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**Allerdale Local Development Framework  
Comments Form  
Statement of Community Involvement  
Draft Submission December 2006**

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Last Name Bourne

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Please go on to question 8

Please go to question 3



We welcome the inclusion the Home Builders Federation in appendix one in accordance with Appendix E of PPS12. The Home Builders Federation (HBF) is the trade organisation representing the house building industry.

**Name/Signature:** G Bourne  
**Date:** 08/01/07

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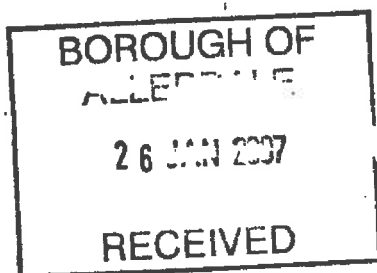
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GOVERNMENT OFFICE  
FOR THE NORTH WEST

1086

Allerdale Borough Council  
Allerdale House  
Workington  
Cumbria  
CA14 3YJ



Cunard Building  
Pier Head  
Water Street  
Liverpool  
L3 1QB

Tel: 0151 224 2929  
Fax: 0151 224 6470

25 January 2007

Susan.frampton@gonw.gsi.gov.uk

For the attention of Mrs Julie Ward

Dear Mrs Ward

**Submission Draft Statement of Community Involvement**

Thank you for your letter of 29 November 2006 asking for our comments on the above named document.

Overall the Statement of Community Involvement is a concise and informative document, well written in plain English with a pleasing layout and format. However we do have a number of comments to make. These relate to the tests of soundness and are appended to this letter.

In addition to these comments on the tests of soundness, we have pointed to some minor amendments and corrections that need to be made. These can be found at the end of the test of soundness comments.

If you require clarification or would like to discuss any of the points raised, please do not hesitate to contact me.

Yours sincerely,

**Susan Frampton**  
Spatial Development Manager



**ALLERDALE BOROUGH COUNCIL  
SUBMISSION STATEMENT OF COMMUNITY INVOLVEMENT DECEMBER  
2006**

**Government Office for the North West Comments**

1. Set out below are our comments on the submission Statement of Community Involvement in relation to the tests of soundness<sup>1</sup>, that may help improve the document's clarity and usefulness for the general reader. These are followed by additional comments, dealing with minor amendments and corrections
2. Overall the Statement of Community Involvement is a concise and informative document, well written in plain English with a pleasing layout and format. However, with regard to certain matters considered in the document, being too concise and 'user friendly' has perhaps worked against the SCI's usefulness as a public document. There are occasions when further information is required either by way of background material or to provide the reader with a fuller explanation of what is required.

**TESTS OF SOUNDNESS**

**Test (ii) – LPA's strategy for community involvement links with other community involvement initiatives e.g. the community strategy**

3. Chapter 7 of the SCI identifies the link between the Local Development Framework and the Community Strategy and the role of the Local Strategic Partnership. Section 9.2 lists some of the relevant strategies that DPD production will be linked to and sets out their approach to consulting, at an early stage, with the various agencies responsible for each strategy

**Test (iii) – The SCI identifies in general terms which local community groups and other bodies will be consulted**

4. Chapter 5 identifies the specific and general consultation bodies but does not mention government departments (referring only to 'various government organisations' in section 5.3).
5. Appendix 1 (to which there is no reference in chapter 5) provides a comprehensive list of consultees. However it needs checking for duplication – for example North West Development Agency and North West Regional Development Agency
6. The reference to the Strategic Rail Authority in section 5.2 and Appendix 1 needs deleting as Network Rail is the consultee.
7. Sections 5.1 and 5.3 of the SCI indicate that the LPA will consult with those bodies affected by the LDD

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<sup>1</sup> Development Plans Examination – A Guide to the process of assessing the soundness of Statements of Community Involvement – The Planning Inspectorate, December 2005

8. With regard to the methods of consultation described in the SCI –
  - Section 5.1 – the first paragraph should refer to all the Regulations for consultation including those for pre-submission or pre-adoption (namely Regulations 25 and 26 for DPDs and Regulation 17 for SPDs) and on submission of DPDs (Regulation 29 and 32 in the case of site allocation representations). There should be a reference (in an appendix or as a footnote) as to the title and date of the Regulations.
  - Chapter 8 describes the various approaches to consultation to be adopted by the Council. It would be helpful if those methods which meet the minimum statutory requirements were highlighted in some way with regard to LDF consultations. Similarly, these methods should be highlighted in Appendix 4.
9. With regard to consultation on planning applications, the requirements of the regulations are set out in chapter 11 and Appendix 5 of the SCI.

**Test (iv) – The SCI identifies how the community and other bodies can be involved in a timely and accessible manner**

10. Overall the presentation of this information is not ideal – it is spread over a number of chapters with out any cross referencing being used. In some instances the information is incomplete, whilst in others there are discrepancies. It is felt that the SCI does not identify, satisfactorily, how the community and other bodies can be involved in a timely and accessible manner. The reasons for this are set out below.
11. With regard to **Development Plan Documents**, chapter 3 sets out the stages involved in their preparation and chapter 9 outlines the community involvement and consultation proposed for each stage and the methods the Council intend to adopt. Appendix 4 shows how a particular consultation method will be used and when.
12. Chapters 3 and 9 should be reviewed and any discrepancies ironed out - for example, the stages described should use the same headings. Reference needs to be made to the SA Scoping Report in both chapters, and details of the Regulations and other references should be provided.
13. In describing the stages in the preparation of DPDs, chapter 3 does not mention the work on SA scoping reports which should be included in the pre-production stage and how the development of the SA framework is used to appraise options. In section 3.1 there should be a reference to the informal consultation (Regulation 25) that takes place in developing and considering issues and options – this would link better with the consultation box shown in the diagram.
14. Section 9.2 does not refer to the 6 weeks consultation following submission of the DPD to the Secretary of State and that this is an opportunity for the community, stakeholders and other consultees to make formal representations for consideration by the Planning Inspector holding the independent examination (see Annex C of PPS12)
15. Section 9.6 – query the use of the term 'outstanding'. Paragraph C6 of Annex C to PPS12 states that *'only those who make their representations within the*

*specified six-week period will have the right to have their representation considered at the examination'.*

16. In sections 3.2 and 9.5 mention could be made that in the case of site allocations, following the 6 weeks consultation, a further 6 weeks period of consultation may take place when representations includes proposals for alternative site allocations or changes to a boundary of a proposed site. (See PPS 12 paragraph 4.17)
17. For completeness, sections 3.4 and sections 9.6 could refer briefly to any person being able to challenge the validity of the Development Plan Document and make an application to the High Court for judicial review. Note that in section 9.6 it may be useful to refer to the recommendations in the Planning Inspector's report being binding on the local authority
18. With regard to **Supplementary Planning Documents**, chapter 4 sets out the stages in their preparation and chapter 10 is intended to outline the approach to consultation, but does not contain sufficient information to do so, in particular it fails to relate consultation to the stages set out in chapter 4. There is no reference to the Regulation (17) that requires the 'formal' consultation mentioned in either section 4.3 or 10.2
19. Confusingly, chapter 4 includes a section (4.5) on **Sustainability Appraisal** which gives the impression that this applies only to Supplementary Planning Documents. The SCI document would perhaps benefit from showing this as a separate chapter with SA preparation clearly linked to DPD and SPD preparation stages and the methods of consultation most likely to be used.
20. As part of a new (sic) chapter on Sustainability Appraisal, this could also include information on the requirement to undertake **Appropriate Assessment (AA)** of land use plans to ensure that protection of the integrity of European sites is a part of the planning process. Natural England is the statutory consultation body for AA and must be consulted from the beginning of the process alongside any other relevant environmental bodies that the LPA consider appropriate. Draft AA guidance (Planning for the protection of European Sites: Appropriate Assessment - August 2006, DCLG) outlines how AA relates to the different stages of plan preparation from the development of options in the early stages, through preferred option to submission and/or adoption. With regard to DPDs, paragraph 6.B1 of the guidance advises that *"AA findings should be made available to the community and may be consulted on as appropriate on the preferred options at Regulation 26 stage"*; paragraph 7.1 advises that SPDs should follow the same procedure for AA and its results be published alongside the draft SPD at Regulation 17 stage (public participation).

**Test (v) – Methods of consultation to be employed are suitable for the intended audience and for the different stages in preparation of LDDs**

21. Chapter 8 usefully outlines the methods of consultation to be used by the Council and Appendix 4 sets out how these approaches may be used at the different consultation stages in the various types of Development Plan Documents and in preparing a Supplementary Planning Document. A link to Appendix 4 in Chapter 8 would be helpful.

22. Chapter 6 describing the 'Hard to Reach Groups and how their needs will be taken into account, particularly with regard to the written material which underpins much of the formal consultation procedures, is especially well done.
23. Chapter 7 setting out how the LSP will be engaged in the planning process also makes a useful contribution to the SCI.
24. With regard to section 8.1, the 5<sup>th</sup>, 6<sup>th</sup> and 7<sup>th</sup> sentences – concerned with the tests of soundness (of DPDs) - would perhaps be better if they were included as part of the introduction to the SCI. Further clarification is also required to explain why not engaging early in the plan will compromise participation in the future at examination.
25. Chapter 8 should also indicate that early involvement in the planning process – “front loading” is important in preparing SPDs and DPDs and also in developing the SA framework that will appraise the sustainability of these documents.
26. Section 8.9 – Planning for Real™ is a trade mark name and should be identified as such. Although a useful approach and one the community would find enjoyable, it is resource intensive – in terms of staff time and finance – use of facilitators, materials for model making etc. Given your comments in chapter 14 on resources, it may be useful to indicate that these issues have been taken into account in deciding on this approach in the early stages of preparing AAPs.
27. Section 8.13 – Planning Aid is not really a method of community engagement, but an advisory service; however, it is important that you provide the address and contact details of Planning Aid North. One option would be to have an appendix with details of where people can obtain further information and assistance about planning and the LDF system. This could include the addresses and links to web sites of PINS, RTPi and the Planning Portal – all of which contain useful information for the general public.

**Test (vi) – The resources are available to manage community involvement effectively**

28. This is covered in chapter 14, but perhaps more could have been said on the role of the Local Development Scheme in budget planning and making the case for future resources.
29. Chapter 12 usefully identifies the key role of elected members in the planning process. The chapter on resources could perhaps indicate whether or not the needs of members (and officers and key stakeholders) for training in community engagement and the LDF process have been considered.

**Test (vii) – The statement shows how the results of community involvement will be fed into the preparation of Development Plan Documents and Supplementary Planning Documents**

30. Chapter 13 does little more than say that all comments will be acknowledged and that in some instances follow up meetings will take place. Further



information is needed to show how the comments from the different stages of LDD preparation will be fed into the documents' production. For example, reference could be made to the requirement<sup>2</sup> to document consultation - see Regulation (18 (4) (b) in the case of SPDs and Regulation 28 (1) (c) and (d) in the case of DPDs – by setting out (summarising) the issues raised by representations and saying how these issues have been addressed in the document.

31. Reference could also be made to the use of the Allerdale Outlook and the Council's web site (mentioned in chapter 8) for providing feedback.

**Test (ix) – The SCI clearly describes the LPA's policy for consultation on planning applications**

32. Chapter 11 usefully sets out the Council's approach to consulting on planning applications. However, the chapter would benefit from:
  - Clarification/definition of 'large scale schemes' and larger proposals;
  - Information on the 'relevant statutory requirements'; and
  - With regard to section 11.6 whether an applicant can request that their application be considered by the Panel

## OTHER COMMENTS

### **Chapter 1 – 'Forward'**

33. Should be 'Foreword' (check spelling of chapter heading and also reference on the contents page)
34. This chapter will need to be updated on adoption to provide a more general introduction to the Statement of Community Involvement.

### **Chapter 5 - Consultees**

35. Section 5.1 - second paragraph – this should refer to either the more generic term of Local Development Documents or specify both Development Plan Documents and Supplementary Planning Documents.
36. Section 5.2 – the organisations that provide electricity, gas etc should be included in bullet list.
37. Paragraph worded "The general consultation bodies" etc. – should this be the heading to a new section and be shown in bold font?
38. Section 5.3 – the reference should be to either Local Development Documents or DPDs and SPDs. It is not clear in the last sentence if this refers to preferred methods as a consequence of the earlier survey or the method consultees requested in terms of hard or electronic copies of documents. To provide some context, this section could outline the methods to be used as a minimum (i.e. as per the Regulations).

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<sup>2</sup> The Town and Country Planning (Local Development) (England) Regulations 2004

39. Section 5.4 – the SCI should explain how individuals and organisations can add their names to the list of consultees. Contact details should also be provided.

40. Section 5.5 – the cross reference to section 9 should be to section 11. The statutory regulations should be named. You could add that the council encourages pre-application consultation, particularly in the case of larger scale applications.

#### **Chapter 12 – Member involvement**

41. Information on where to find out about times of Members' surgeries, dates of meetings – town and parish council, Development Panel etc would be useful

#### **Appendices' Contents page and Appendix 2**

42. Should refer to the Tests of Soundness for a Development Plan (not Panel) Document

#### **Appendix 3 – Locations where documents can be viewed**

43. Does not include details of the various Area Offices which are referred to in the main text – for example in sections 8.8 and 11.5

#### **Omission**

44. Sources and references – for completeness you should provide information on any sources of information and or documents referred to in the text.

# **Allerdale Borough Council Statement of Community Involvement (December 2006)**

## **INSPECTOR'S REPORT**

### **Introduction**

- 1.1 An independent examination of Allerdale Borough Council's Statement of Community Involvement (SCI) has been carried out in accordance with Section 20 of the Planning and Compulsory Purchase Act 2004 (the Act), as applied by s18(4) of the Act.
- 1.2 Section 20(5) indicates the two purposes of the independent examination in parts (a) and (b). With regard to part (a) I am satisfied that the SCI satisfies the requirements of the relevant sections of the Act, in particular that its preparation has accorded with the Local Development Scheme as required by s19(1) of the Act.
- 1.3 Part (b) is whether the SCI is sound. Following Paragraph 3.10 of Planning Policy Statement 12: Local Development Frameworks, the examination has been based on the 9 tests set out (see Appendix A). The starting point for the assessment is that the SCI is sound. Accordingly changes are made in this binding report only where there is clear need in the light of tests in PPS12.
- 1.4 A total of 27 representations were received, all of which have been considered. The Council proposed a number of amendments to the SCI in response to representations received and these have been taken into account in the preparation of this report. Further information was requested from the Council in relation to Tests iv and ix and this information is contained in Appendix B to this Report.

### **Test 1**

- 2.1 The Council has undertaken the consultation required under Regulations 25, 26 and 28 of the Town and Country Planning (Local Development) (England) Regulations 2004.
- 2.2 This test is met.

### **Test 2**

- 3.1 Chapter 7 of the SCI acknowledges that the Local Development Framework (LDF) is a way of delivering the aims of the Community Strategy. It states that the Council will work with the Local Strategic Partnership to make sure that the contents of the two documents complement each other to avoid duplicating consultation exercises. The SCI also makes reference to other community strategies (Paragraph 9.2), such as the Local Transport Plan, and

states that consideration will be given to how these will be linked in terms of objectives and consultation.

3.2 This test is met.

### **Test 3**

4.1 The Council has set out in Appendix 1 of the SCI those groups which will be consulted. This list includes the statutory bodies from PPS12 Annex E.

4.2 As a result of a representation received on the submission document the Council proposes the following amendment to Paragraph 5.4 which I agree should be included.

**(R1)** Delete the submission version of Paragraph 5.4 and replace with the following:

"Allerdale Borough Council maintains a database of individuals and organisations that wish to be involved in the preparation of the LDF documents including, local businesses, residents associations, voluntary groups, government bodies and individuals. If you would like to join the LDF consultation database and be kept up to date on the new development plan for Allerdale please contact us on 01900 702767. Please also contact us if you are already on the LDF consultation database and want to change your details or be removed."

4.3 Furthermore, the Council states in Paragraph 5.1 that it will consult with additional local stakeholders where appropriate.

4.4 As a result of a representation received on the submission document the Council proposes an amendment to Paragraph 5.3 which I agree should be made.

**(R2)** Amend the first sentence of Paragraph 5.3 so that it reads as follows:

"The Council will also consult with various Government departments as listed in Appendix 1."

4.5 The Council also proposes, in response to representations received on the submission document, to make a number of additions or changes to the names included in Appendix 1. I agree these should be made and list them below.

**(R3)** Make the following changes to Appendix 1:

Delete from Appendix 1, Strategic Rail Authority.

Add to Appendix 1, the Ramblers Association (Lake District),

West Cumbria Ramblers Association and Royal Mail Group plc.

Amend Sports England to read Sport England and Theatre Trust to read Theatres Trust

As the organisation no longer exists remove Traveller Law Reform Coalition.

- 4.6 A number of representors request the inclusion of their organisation in the lists contained at Appendix 1 of the SCI. As the Council has confirmed that these organisations are either listed in its database, or will be added to the database, I am content that they do not need to be listed specifically in the SCI.
- 4.7 The re-organisation of certain consultation bodies should be acknowledged in the SCI and I recommend an additional sentence be added to this effect.

**(R4)** Insert the following at the beginning of Appendix 1:

"Please note, this list is not exhaustive and also relates to successor bodies where re-organisations occur."

- 4.8 Subject to the recommendations above, this test is met.

#### **Test 4**

- 5.1 In the submission SCI, Chapters 3, 4, 9 and 10 and also Appendix 4 show that the Council will involve and inform people from the early stages of Local Development Document (LDD) preparation whilst Appendix 4 sets out the range of methods the Council will employ to do this. The Council clarifies in Appendix 4 the stages at which consultation will take place.
- 5.2 However, the submission SCI omitted a key stage in the Development Plan Document process (Regulation 32) if the document is concerned with allocations of land. Additionally, Appendix 4 gave no details of who would be consulted at each discrete stage. The Council were asked to address these issues by amending Appendix 4. The amended version of this Appendix is given in Appendix B, it now shows that consultation will take place with the key stakeholders during the issues and options stage of Development Plan Document (DPD) production in accordance with Regulation 25 and I recommend accordingly below:
- (R5)** Replace the submission version of Appendix 4 with the version contained in Appendix B to this report.
- 5.3 As the information pertaining to this test of soundness was split across four chapters of the submission document, the Council was asked to consolidate the information contained therein into two chapters, one dealing with Development Plan Documents and the other with Supplementary Planning Documents (SPDs). The Council has consolidated the information from the submission version into two chapters, Chapters 3, (DPDs) and 4 (SPDs) and also provided

as Chapter 5 information on the Strategic Environmental Assessment, Sustainability Appraisal and also information on the requirements for an Appropriate Assessment under the Habitats Directive 92/43/EEC. These amendments improve the clarity and transparency of the submission document and I therefore recommend that the changes proposed be made.

**(R6)** Replace Chapters 3, 4, 9 and 10 with Chapters 3, 4 and 5 as provided in Appendix B to this report. Chapter numbers should be amended accordingly.

5.4 As a result, I am satisfied that providing these stages are followed the consultation proposed will be undertaken in a timely and accessible manner.

5.5 Subject to the recommendations above, this test is met.

### **Test 5**

6.1 Chapter 8 of the SCI sets out the methods that the Council proposes to use to involve the community and stakeholders. These cover a variety of recognised consultation techniques that will present information via a range of different media. The Council indicates through Appendix 4 at what stages of LDD preparation the various methods might be employed.

6.2 The SCI acknowledges in Chapter 6 that the Council may have to provide extra support to facilitate consultation with certain groups or individuals, and proposes in this chapter how they might do this.

6.3 As a result of a representation on the submission document the Council proposes an addition to Paragraph 6.6 which I agree should be made.

**(R7)** Add after the bullet points in Paragraph 6.6 the following:

"Special attention will be paid to the needs of Gypsies and Travellers via outreach consultation so that there is direct and accessible communication with them."

6.4 I am, however, satisfied that the methods of consultation proposed in the SCI are suitable for the intended audiences and for the different stages in LDD preparation.

6.5 Subject to the recommendation above, this test is met.

### **Test 6**

7.1 Chapter 14 of the SCI explains how the Council will seek to ensure that sufficient resources are put in place to achieve the scale of consultation envisaged. I am satisfied that the Council is alert to the resource implications of the SCI.

7.2 This test is met.

### **Test 7**

8.1 Chapter 13 of the SCI explains how the results of community involvement will be taken into account by the Council and used to inform decisions. The Council also proposes to prepare reports at the end of the consultation period explaining how views have been considered and documents changed in light of the community involvement.

8.2 As a result of a representation on the submission document the Council proposes an amendment to Chapter 13 of the SCI.

**(R8)** Delete the last two sentences of Paragraph 13.1 and replace with the following:

"A summary of the representations received, at Preferred Options and Submission stage, for a DPD will be made available at the venues listed in Appendix 3 and also on the Council website. The summary will also include the Council's response to the representations and indicate whether the DPD has been amended or not as a result. A similar summary document will be produced for SPDs following the Regulation 17 consultation."

8.3 Subject to the recommendation above, this test is met.

### **Test 8**

9.1 Chapter 15 of the SCI explains that the Council will monitor and review the SCI and reported on through the Annual Monitoring Report.

9.2 I am satisfied that the Council has mechanisms for reviewing the SCI and have identified potential triggers for the review of the SCI.

9.3 This test is met.

### **Test 9**

10.1 Chapter 11 of the SCI describes the Council's policy for consultation on planning applications. Paragraph 11.2 meets the minimum requirements and provides information on additional methods of consultation. The SCI should, however, distinguish between procedures appropriate to different types and scale of application. The Council was, therefore, asked to provide text to address this issue; its response is given below and I recommend that the text provided be inserted into the SCI.

**(R9)** Add as a new paragraph, Paragraph 11.2, to read as follows:

"The scale and nature of consultation will vary dependent on the type of planning application.

### **Major applications**

Major development is defined as residential applications for ten or more dwellings or sites greater than 0.5 hectares. For all other uses the definition is based on floor space of 1000 square metres or more or sites over 1.0 hectares.

Consultation on major applications should include a press notice, site notice/s, and individual letters to local residents and businesses. Details of the application will be placed on the Council website and statutory consultees and local amenity groups will be consulted, as appropriate.

### **Listed Building applications**

Consultation on Listed Building applications should include a press notice, site notice and individual letters to adjoining residents. Local amenity groups would also be informed, as appropriate, as well as consultees such as English Heritage.

### **Conservation Area consent**

The consultation process for Conservation Area consent will use the same methods as outlined above for Listed Buildings applications.

### **Householder applications**

Householder applications are advertised by site notices and individual letters to adjoining properties. Relevant organisations such as Parish Councils and the highway authority would also be informed, if appropriate.

### **Minor applications**

Consultation on minor applications will involve the use of site notices and individual letters to adjoining neighbours. In addition, Parish Councils and other agencies such as the Highway Authority or Environment Agency will also be informed where appropriate.

### **Departure applications**

If the Council is minded to approve a planning application which does not accord with the provisions of the Development Plan the Council will publish a further press and site notice inviting comments on the proposal."

- 10.2 The SCI does not address the longer statutory time period for consultation that may be applicable in certain circumstances and I recommend a change to acknowledge this.



**(R10)** Add after the third sentence of Paragraph 11.3 the following:

“However, bodies such as Natural England will be allowed a longer period of time to comment on applications where this is prescribed by legislation.”

10.3 The SCI does not adequately deal with the question of how the results of consultation will be reported and how the results will be used to inform the decision making process and I recommend a change to rectify this.

**(R11)** Insert the following after the additional sentence referenced in **(R10)** above:

“The results of any such consultation will be reported and taken into account in decisions made by, and on behalf of, the Council.”

10.4 Subject to the recommendations above, this test is met.

### **Conclusions**

11.1 The Council has set out in Appendix E of its Regulation 31 Statement a number of proposed changes to the SCI in response to representations received on the submission document. These suggested amendments, given in Appendix C to this report, do not affect the substance of the SCI but they do improve the clarity and transparency of the submission SCI. Some of these proposed amendments have been considered in the body of this report and below I agree that any not previously mentioned also be included.

**(R12)** Implement the changes proposed in Appendix C to this report.

11.2 The Council has provided a schedule of textual changes to correct typographical errors and to ensure that the document is suitable for its eventual adopted status. These changes are given as Appendix D to this report and I recommend accordingly below:

**(R13)** Implement the changes proposed in Appendix D to this report.

11.3 In the event of any doubt, please note that I am content for such matters as any minor spelling, grammatical or factual matters to be amended by the Council, so long as this does not affect the substance of the SCI.

11.4 Subject to the implementation of the recommendations set out in this Report, Allerdale Borough Council’s SCI (December 2006) is sound.

INSPECTOR

*David Robins*

David Robins BA PhD FRTPI

**Allerdale Borough Council**

**Planning and Compulsory Purchase Act 2004**

**The Town and Country Planning (Local Development) (England)  
Regulations 2004**

**Statement of Community Involvement**

**Adoption Statement**

In accordance with Regulation 24(4) and Regulation 36 of the Town and Country Planning (Local Development) (England) Regulations 2004 notice is given that Allerdale Borough Council formally adopted its Statement of Community Involvement on 15 August 2007.

The Statement of Community Involvement (SCI) sets out the Council's approach for involving the community and stakeholders in the preparation of the Local Development Framework and the determination of planning applications. It applies to the whole of Allerdale that lies outside the National Park.

Copies of the Inspector's report and the adopted SCI can be viewed and downloaded from the Council's website [www.allerdale.gov.uk](http://www.allerdale.gov.uk) alternatively, copies of both documents can be viewed and obtained from the Council Offices at Allerdale House, Workington between 8.45am and 5.15pm Monday to Friday and 8.45am to 4.45pm on Fridays.

The adopted SCI can also be viewed at the following venues during their normal opening hours

**Customer Service Centre:** Town Hall, Oxford Street, Workington

**Aspatria Library:** The Brandraw, Aspatria

**Cockermouth Library:** Main Street, Cockermouth

**Maryport Library:** Lawson Street, Maryport

**Silloth Library:** Solway Community School, Liddell Street, Silloth

**Wigton Library:** High Street Wigton

**Workington Library:** Vulcans Lane Workington

Any person aggrieved by the SCI may apply to the High Court for permission to apply for judicial review of the decision to adopt the statement. Any such application must be made promptly and in any event not later than three months after the day on which the SCI was adopted.

Charles Holmes  
Head of Regeneration  
Allerdale Borough Council

Our Ref : JW / 26/4

Your Ref :

This matter is being dealt with by:-

Mr W Lui

Direct Line : 01900 702764

Email : [Wilson.lui@allerdale.gov.uk](mailto:Wilson.lui@allerdale.gov.uk)

9<sup>th</sup> October 2009

Dear Sir/ Madam

**Consultation for the Draft Amended Statement of Community Involvement**

Please find enclosed a copy of the draft amended Council's Statement of Community Involvement.

I would be grateful if you could make this document available for public inspection. Comments on the Statement of Community Involvement have to be submitted to the Regeneration Strategy Manager at Allerdale House Workington by no later than **Friday 20<sup>th</sup> November 2009** and I enclose a set of comments forms to help with this.

Additional copies of the Statement of Community Involvement and the comments form are available from the Council's website [www.allerdale.gov.uk](http://www.allerdale.gov.uk) or by contacting either Richard Evans or myself on 01900 702767.

If you have any queries please do not hesitate to contact me

Yours faithfully,

Wilson Lui  
Research Assistant

Our Ref : JW/26/4

Your Ref :

**This matter is being dealt with by:-**

**Mr W Lui**

**Direct Line : 01900 702764**

**Email : [Wilson.lui@allerdale.gov.uk](mailto:Wilson.lui@allerdale.gov.uk)**

9<sup>th</sup> October 2009

Dear Sir/ Madam

**Consultation for the Draft Amended Statement of Community Involvement**

Please find enclosed the Council's draft amended Statement of Community Involvement. The Council is currently amending this document to take into account recent changes in the Town and Country Planning Regulations 2008.

Comments are invited on the Draft Amended Statement of Community Involvement by **20<sup>th</sup> November 2009** and I enclose a comments form for your use.

Additional copies can be obtained from the Council's website [www.allerdale.gov.uk](http://www.allerdale.gov.uk) or by contacting either Richard Evans or myself on 01900 702764.

Yours faithfully,

Wilson Lui  
Research Assistant

Our Ref : JW / 26/4

Your Ref :

This matter is being dealt with by:-

Mr W Lui

Direct Line : 01900 702764

Email : [Wilson.lui@allerdale.gov.uk](mailto:Wilson.lui@allerdale.gov.uk)

9<sup>th</sup> October 2009

Dear Sir/ Madam

### **Consultation for the Draft Amended Statement of Community Involvement**

I am writing to inform you that the Council has published its draft amended Statement of Community Involvement for consultation. This document sets out how the Council intends to involve the local community in the preparation of Local Development Documents. It has been amended to take into account recent changes to the Town and Country Planning Regulations 2008. The consultation period runs from **9<sup>th</sup> October 2009 to 20<sup>th</sup> November 2009**. Comments must be submitted within that period, in writing or by email, to Regeneration Strategy Manager, Allerdale House, Workington, CA14 3YJ, or to [ldf@allerdale.gov.uk](mailto:ldf@allerdale.gov.uk).

Copies of the Amended Statement of Community Involvement are available for inspection at the Council offices at Allerdale House, Workington and at public libraries, details of which are attached.

Copies of the document and comments form are also available on the Council's website [www.allerdale.gov.uk](http://www.allerdale.gov.uk) or by contacting either Richard Evans or myself on 01900 702764.

Yours sincerely,

Wilson Lui  
Research Assistant

## Draft Statement of Community Involvement

### Comments form



This comments form has been produced to accompany the draft SCI to help us gather your views and comments on how the document and the Council's approach to community involvement in planning can be improved further.

The following questions are provided as a guide for your feedback. If you wish to express other thoughts on the draft Statement of Community Involvement, please attach them to this comments form. The form can also be completed online at [www.allerdale.gov.uk](http://www.allerdale.gov.uk)

We will use the comments we receive to help prepare the final version of the amended SCI.

**When completed, this form should be returned by no later than Friday 20<sup>th</sup> November 2009 to:**

**Regeneration Strategy Manager  
Allerdale Borough Council  
Allerdale House  
Workington  
CA14 3YJ**

Title:	Initial	Surname
Name of organisation/ Agent		
Address		
Telephone number		fax
Email		

Do you feel that the Statement of Community Involvement clearly identifies how the community can be involved in the planning process?

Yes ☐

No ☐

If not, please state any measures or techniques you consider appropriate to help improve the community involvement process.

Are the methods of engagement set out in the document relevant?

Yes ☐

No ☐

Are the methods of engagement set out in the document suitable?

Yes ☐

No ☐

If not, please suggest how engagement could be improved.

Does the document clearly show how the results of community involvement will be fed into the preparation of Local Development Documents?

Yes ☐

No ☐

If not, please suggest ways to improve the linkages.

Are all sections of the community adequately identified in general terms?

Yes ☐

No ☐

If not, please suggest additional sectors/ groups that need to be identified.

Do you consider that this statement clearly identifies the Council's policy for consultation on planning applications?

Yes ☐

No ☐

If not, please suggest ways for the Council to improve the consultation process.

Do you think the communication methods set out in the statement are appropriate?

Yes ☐

No ☐

If not, please provide details.

Are there sufficient opportunities for community involvement in the determination of planning applications?

Yes ☐

No ☐

If not, please suggest ways for the Council to improve involvement.

Please use additional sheets if you wish to make any additional comments on the draft Statement of Community Involvement.

Signature

date

No. of additional pages attached:

**All comments must be received by no later than Friday 20<sup>th</sup> October 2009**

Please note:

Your comments cannot be treated confidentially as they will be made available for public inspection during the consultation stages.



CN THE CLASSIFIED

## Legal and Official

## Allerdale Borough Council

## Planning and Compulsory Purchase Act 2004

## The Planning Act 2008

## Town and Country Planning (Local Development) (England)

## Regulations 2004 as amended by 2008 Regulations

## Statement of Community Involvement

In accordance with Regulation 36 of the Town and Country Planning (Local Development) (England) Regulations 2004 as amended by 2008 Regulations notice is given that Allerdale Borough Council formally adopted its Statement of Community Involvement on 3 March 2010.

The Statement of Community Involvement (SCI) sets out the Council's approach to involving the community and stakeholders in the preparation of the Local Development Framework and the determination of planning applications. It applies to the whole of Allerdale that lies outside the National Park.

Copies of the Inspector's report and the adopted SCI can be viewed and downloaded from the Council's website [www.allerdale.gov.uk](http://www.allerdale.gov.uk) alternatively, copies of both documents can be viewed and obtained from the Customer Service Centre, Town Hall, Oxford Street, Workington between 9.30am and 5.30pm Monday to Thursday and 8.45am to 4.45pm on Friday.

The adopted SCI can also be viewed at the following venues during their normal opening hours:

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Marjory Library: Lawson Street, Marjory

Silloth Library: Solway Community Store, Liddel Street, Silloth

Wigton Library: High Street, Wigton

Workington Library: Victoria Lane, Workington

Any person aggrieved by the SCI may apply to the High Court for permission to apply for judicial review of the decision to adopt the statement. Any such application must be made promptly and in any event not later than three months after the day on which the SCI was adopted.

Jill Elliot

Strategic Manager: Business  
Allerdale Borough Council

## Allerdale Borough Council

## Planning and Compulsory Purchase Act 2004

## The Planning Act 2008

## Town and Country Planning (Local Development) (England)

## Regulations 2004 as amended by 2008 Regulations

## Statement of Community Involvement

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Jill Elliot

Strategic Manager: Business  
Allerdale Borough Council

T&S

Allerdale Borough Council

Development Panel – 22 September 2009

**Statement of Community Involvement**

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<b>The Subject of the Decision</b>	<b>Consultation draft Statement of Community Involvement</b>
<b>The Reason for the Decision</b>	<b>To seek approval of the draft Statement of Community Involvement for public consultation</b>
<b>Recommendation</b>	<b>That the draft Statement of Community Involvement is approved for consultation</b>
<b>Climate Change / Environmental Implications</b>	<b>No implications</b>
<b>Community Safety Implications</b>	<b>No implications</b>
<b>Financial/Resource Implications</b>	<b>There would be a cost associated with running Local Development Framework consultation events</b>
<b>Human Rights Implications</b>	<b>The Statement of Community Involvement seeks to ensure that all sections of the community have ample opportunity to be involved in the preparation of the Local Development Framework and planning applications</b>
<b>Employment Implications</b>	<b>No direct implications</b>
<b>Health &amp; Safety &amp; Risk Management Implications</b>	<b>No direct implications</b>
<b>Data Quality Implications</b>	<b>No</b>
<b>Equality Impact Assessment completed</b>	<b>No</b>
<b>Wards Affected</b>	<b>All outside the National Park</b>
<b>The Contribution this Decision would make to the Council's Key Aims</b>	<b>The Statement of Community Involvement will enable the community to engage in all stages of the Local Development Framework, which is a key Council document</b>

**Is this a Key Decision**

**No**

**Portfolio Holder**

**Cllr Margaret Jackson  
Cllr Ron Mumby**

**Lead Member of Staff**

**Richard Evans, Planning Policy Manager,  
[richard.evans@allerdale.gov.uk](mailto:richard.evans@allerdale.gov.uk)  
01900 702765**

**(A detailed listed of implications is  
appended to the report)**

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## **1.0 Introduction**

- 1.1 The Council adopted its Statement of Community Involvement in August 2007. It sets out how and when the Council would involve the community and stakeholders in the preparation of Local Development Documents and in the determination of planning applications. The Statement of Community Involvement forms part of the Local Development Framework.
- 1.2 In June last year the process by which Local Development Documents are produced was changed. In the light of this the Statement of Community Involvement has to be amended to reflect this.

## **2.0 Content**

- 2.1 At the centre of the development plan system is the requirement to improve the way the community participates in the preparation of the Local Development documents as well as making decisions on planning applications.
- 2.2 Government guidance expects Local Planning Authorities to involve the community at an early stage in the preparation of Local Development Documents and to continue participation throughout the plan making process. The aim is to build a consensus with local communities on the contents of the plans that will shape the future of the borough.
- 2.3 The Statement of Community Involvement has to set out the consultation techniques to be used, who will be involved in broad terms and at what stages. Local Planning Authorities must comply with their Statement of Community Involvement when preparing their Local Development Documents, as failure to do so could result in those documents being found unsound at public examination.
- 2.4 The current Statement of Community Involvement includes the following consultation techniques:
  - Neighbourhood forums
  - Exhibitions

Allerdale Outlook  
Consultation documents  
Planning for Real  
Council Website  
Presentations  
Focus groups  
Community Voice  
Press Releases

It should be noted that not all these methods would be used for every document. A flexible approach is adopted whereby the most appropriate method of engagement is chosen depending on the content of the document and the audience.

- 2.5 In July a questionnaire was sent out to all stakeholders and community groups on the Local Development Framework database asking whether they were satisfied with the current consultation methods and whether they wish to suggest any different approaches. In addition they were asked whether they would consider using Facebook or texting as a means to receive information on consultation events.
- 2.6 The results of this survey showed that the majority supported the existing methods of consultation, see appendix one. However, there was less support for Facebook or texting. As a result of this feedback the amended Statement of Community Involvement does not propose to alter the current approach in terms of consultation methods, except that, if appropriate, the Allerdale page on Facebook will be used to highlight forthcoming consultation events.
- 2.7 The main changes to the Statement of Community Involvement centre around the new process of preparing a Local Development Document and how and when stakeholders and the community can get involved.
- 2.8 Changes have also taken place to the approach regarding the involvement of stakeholders and the community in determining planning applications. The current system is moving from Development Control to a Development Management. Development Management focuses on early involvement, at pre-application stage, to ensure that all interested parties including the community are aware of the proposal and any issues can be highlighted and discussed before a formal application is submitted. The Statement of Community Involvement has been amended to reflect this change.
- 2.9 Continuous community consultation and participation is very resource intensive both in terms of cost and staff time. As mentioned previously, in order for each Local Development Document to be judged sound, the consultation strategy outline in the Statement of Community Involvement has to be adhered to. Therefore, the consultation methods listed in paragraph 2.4 of this report have taken into account the need to use a variety of approaches in order to try and involve all sections of the community in the most effective way, whilst having regard to the resources available to achieve this.

### **3. Conclusion**

- 3.1 It is considered that the proposed consultation methods contained in the Statement of Community Involvement provides sufficient variety and flexibility to reach a cross section of the local community, including hard to reach groups. It has also taken a realistic approach, based on the level of resources that are likely to be available, to implement effective consultation. A copy of the amended Statement of Community Involvement can be found in the Regeneration section of the document store.
- 3.2 The next steps will be, subject to Development Panel's approval, to publish the draft Statement of Community Involvement for consultation. Any comments received and subsequent changes to the Statement of Community Involvement will be reported to the Development Panel for approval.

**Richard Evans**  
**Planning Policy Manager**

## Report Implications

Please delete where applicable.

Community Safety	N	Sport	N
Financial	N	Leisure	N
Legal	N	Tourism	N
Social Inclusion	Y	E-Government	N
Human Rights	Y	North West Regional	N
Youth Issues	Y	European	N
Ethnic Minority Issues	Y	National	N
Older People Issues	Y	Partnership	Y
Disability Issues	Y	Heritage/Culture	N
Employment (external to the Council)	N	Planning Policy	Y
Employment (internal)	N	Enforcement	N
Environmental/sustainability	N	Transport	N
Environmental/visual	N	Asset Management	N
Health	N	Health & Safety	N

Is this a statutory recommendation? Y

Is this a key decision? N

Has a risk assessment been undertaken? N

Wards affected .....All outside the National Park .....

Background papers .....Draft Statement of Community Involvement which is available  
in the Regeneration section of the Document Store.

## **Statement of Community Involvement: Amendment 2009**

### **Statement of Representations**



The Council is currently amending its Statement of Community Involvement (SCI) to bring it inline with the new requirements of the 2008 Town and Country Planning Regulations and the Planning Act 2008.

This Statement of representations has been published along with the draft SCI in line with amended regulations 26 and 27. It details which organisations were consulted at this first stage of document production. It also details how they were consulted, as well as listing the representations made and the Council's responses to them.

In July 2009, the Council sought to notify the specific and general consultees, listed below, of its intention to amend the SCI. The opportunity was also taken, using a questionnaire, to seek opinion on the consultation methods contained within the existing SCI and to gain an indication as to whether paper or email consultation was preferred. Consultees contacted were as follows:

#### **Statutory Consultees:**

Above Derwent Parish Council  
Aikton Bolton & Bromfield Parish Council  
Allhallows Parish Council  
Allonby Parish Council  
Arlecdon & Frizington Parish Council  
Aspatria Town Council  
Bassenthwaite and Thursby Parish Council  
Bewaldeth & Snittlegarth Parish Council  
Blennerhasset & Torpenhow Parish Council  
Blindbothel & Brigham Parish Council  
Blindcrake Parish Council  
Bothel & Threapland, Ireby & Uldale Parish Council  
Bridekirk Parish Council  
Broughton & Little Clifton Parish Council  
Broughton Moor Parish Council  
Burgh by Sands Parish Council  
Buttermere Parish Council  
Caldbeck Parish Council  
Camerton Parish Council  
Carlisle City Council  
Castle Sowerby Parish Council  
Coal Authority  
Cockermouth Town Council

Copeland Borough Council  
Crosscannonby Parish Council  
Cumbria & Lancashire Strategic Health Authority  
Cumbria Constabulary  
Transport Policy Manager, CCC  
Countryside Access Partnership Office, CCC  
Rights of Way (Planning) Officer, CCC  
Cumbria County Council  
Dalston Parish Council  
Dean Parish Council  
Dearham Parish Council  
Department for Environment, Food and Rural Affairs  
Distington Parish Council  
DPP  
Dundraw & Waverton Parish Council  
Eden District Council  
Embleton, Setmurphy & Wythop Parish Council  
English Heritage  
Environment Agency North area office  
Gilcrux Parish Council  
Government Office NW  
Great Clifton Parish Council  
Greysouthern Parish Council  
Hayton & Mealo Parish Council  
Holme Abbey, Holme Low and Silloth Parish Council  
Holme East Waver, Bowness & Kirkbride Parish Council  
Holme St Cuthbert Parish Council  
Keswick Town Council  
Kirkbampton Parish Council  
Lake District National Park Authority  
Lamplugh Parish Council  
Lorton & Loweswater Parish Council  
Lowca Parish Council  
Maryport Town Council  
Ministry of Defence  
Mobile Operators Association  
National Grid Transco  
Natural England  
Natural England  
NHS North West  
NW Regional Assembly LG Connect  
NWDA  
Orton Parish Council  
Oughterside & Allerby Parish Council  
Papcastle Parish Council  
Plumbland Parish Council



Rockcliffe Parish Council  
Planning Inspectorate  
Seaton Parish Council  
Sebergham Parish Council  
South Lakeland District Council  
St Johns, Borrowdale, Castlerigg and Wythburn PC  
Underskiddaw Parish Council  
United Utilities  
West Cumbria primary Care trust  
Westnewton Parish Council  
Westward Parish Council  
Wigton Town Council  
Winscales Parish Council  
Woodside Parish Council  
Workington Town Council

**General Consultees:**

Mr & Mrs Cole  
J J Lattimer  
F Watson  
J Hyncica  
Highway Agency  
Church Commissioners  
Adams Holmes Associates  
Adult Social Care  
Age Concern Northwest Cumbria  
Aggregate Industries  
Airport Operators Association  
Allerdale Disability Association  
Alpha Design  
Ancient Monuments Society  
Anthony Collier Assoc.  
Area Police HQ  
Aspatia Dream Scheme  
Associated British Ports  
AWAZ  
Barton Willmore  
Big Tree Planning Ltd  
Briery Homes Ltd  
British Chemical Distributors and Traders Associat  
British Cycling Federation  
British Telecom Plc  
British Toilet Association  
Broadway Malyan  
Burnetts Solicitors

Business Link North West  
CABE  
CALC  
Campaign for Real Ale  
Capita  
CBI  
Centre for the Ecology and Hydrology  
Chamber of Commerce (Cumbria)  
Chesterton Humberts  
Church Commissioners  
Churches Together  
Churches Trust for Cumbria  
Citizens Advice Bureau  
Civil Aviation Authority  
Cockermouth & District Civic Trust  
Cockermouth Chamber of Trade  
Colin Buchanan & Partners  
Colliers CRE  
Connexions Cumbria  
Council for British Archaeology  
Countryside Alliance  
Countryside Guardians  
County Land & Business Assoc  
County Offices  
CPRE  
Crime & Disorder Reduction Partnership  
Crown Estate Office  
Cumbria Affordable Housing Group  
Cumbria Biodiversity Partnership  
County Ecologist, CCC  
Children's Services, CCC  
Young Cumbria, CCC  
County Archaeologist, CCC  
Sure Start, CCC  
County Youth Service, CCC  
Cumbria County Council  
Cumbria Federation of Women's Institutes  
Cumbria Fire Brigade  
Cumbria Housing Group  
Cumbria Integrated Care Network  
Cumbria Local Access Forum  
Cumbria Neighbourhood Watch Association  
Cumbria PCT  
Cumbria RIGS Group  
Cumbria Rural Enterprise Agency  
Cumbria Rural Forum

Cumbria Rural Housing Trust  
Cumbria Strategic Partnership  
Cumbria Tourism  
Cumbria Vision  
Cumbria Wildlife Trust  
Cumbria Youth Alliance  
David Walker Surveyors  
Day Cummins Ltd  
De Pol Associates  
Defence Estates  
Defence Estates North  
Derwent & Solway Housing Association Ltd  
Dev Plan UK  
Disabled Persons Transport Advisory Committee  
DPP  
DRC Helpline  
Drivers Jonas  
Eden Housing Association  
England & Lyle  
Forestry Commission  
Freight Transport Association  
Friends, Families and Travellers  
Fuller Peiser  
Fusion Online Limited  
Gingerbread  
Great Clifton Residents Group  
Green Design Group  
GVA Grimley  
GVA Lanb & Edge Planning Development & Regen Unit  
Gypsy Roma Traveller Leeds  
Halcrow Group Limited  
Hall Aitken  
Health & Safety Executive  
Help the Aged  
Home Housing  
Home North West  
Homes and Communities Agency  
House Builders Federation  
Impact Housing Association Ltd  
Institute of Directors North West  
Invest in Cumbria  
JMP Consultants Ltd  
Jones Day  
JPL  
King Sturge LLP  
Lakeland Building Design

Lancaster Environment Centre  
Learning and Skills Council  
LGBT Youth NW  
Miller Homes Ltd  
MIND Allerdale Tuesday Club  
N Power Renewables  
N.J. Hodgson & Co  
NACRO  
NAI Fuller Peiser  
National Air Traffic Services  
National Childminding Association  
National Farmers Union  
National Playing Fields Association  
National Trust (NW Regional Office)  
Network Rail  
NFU (North Cumbria)  
NOMS  
North Allerdale Development Trust  
North Country Homes Group Ltd  
North Cumbria Acute Hospital Trust  
North Cumbria Community Transport  
North West Ambulance Service  
Northern Housing Consortium  
Npower Renewables  
Nuclear Decommissioning Authority  
Older People Services Dept, CCC  
Older Persons Forum  
Outreach Cumbria Gay Lesbian & Bisexual Health Pro  
Paul Butler Associates  
Peacock & Smith  
Persimmon Homes Lancashire  
Persimmon Homes NW  
PFK Planning  
Port of Workington  
RAC Motoring Services  
Regional Housing Board  
Resources for Change  
Road Haulage Association  
Royal Mail Group Property  
Royal Mail Legal Services  
RSPB  
Rural Regeneration Cumbria  
Rural Women's Unit  
Sanderson Weatherall  
Savills  
Skinburness Residents Group

Smiths Gore  
Society for the Protection of Ancient Buildings  
Solway Coast Area of Outstanding Natural Beauty  
Solway Firth Partnership  
Sport England NW  
Stagecoach North West  
Steven Abbott Associates  
Storeys : SSP  
Story Homes  
Stuart Ross Assoc  
Sure Start West Allerdale  
Sustrans  
Taggart Homes  
Tarmac Northern Ltd  
Taylor & Hardy  
Taylor Wimpey UK Ltd  
The British Wind Energy Association  
The Co-operative Group Ltd  
The Crown Estate  
The Gardens History Society  
The Georgian Group  
The Minto Centre  
The Ramblers Association  
The Ramblers Association (Lake District)  
The Theatres Trust  
The Twentieth Century Society  
The Victorian Group  
The West Voices  
Thornfield Properties plc  
Traveller Law Reform Coalition  
Tribal MJP  
UK Coal  
United Co-Operatives Ltd  
University of Cumbria  
Voluntary Action Cumbria  
Walton and Co  
Wardell Armstrong  
Wardhadaway  
Wardhall Limited  
West Coast Diversity & Equality Group  
West Coast Speakers Club  
West Cumberland Hospital  
West Cumbria CVS  
West Cumbria & North Lakes Friends of the Earth  
West Cumbria Development Agency  
West Cumbria Local Strategic Partnership

West Lakes Renaissance  
 Westfield Housing Association  
 Wigton Youth Station  
 Womens National Commission  
 Woodland Trust  
 Workington & District Civic Trust  
 Youth Cumbria

### Methods of Consultation

Consultees were notified of the Council's intention to amend the Statement of Community Involvement in writing, either via email or paper, depending on preference. Consultees were also invited to give their opinion on the suitability or current consultation methods listed in the SCI, and on potential future methods such as notifications via text message or Facebook. Opinions were sought using a questionnaire. All information and relevant documents associated with this consultation were made available online on the Council's website.

### Consultation Returns

Responses to consultation have been listed below. A summary of questionnaire returns has also been included.

#### SCI Amendment Pre-production Summary of Representations

Organisation	Comments	Council's Response
Skinburness Residents Association	Questionnaire returned - support for using Allerdale Outlook, Consultation Documents, Presentations and Facebook. No preference regarding paper or email consultation	Noted
National Trust	Questionnaire returned - support for using consultation documents, presentations, press releases, individual meetings for major cases and Facebook. Prefer notification of consultation by paper - but with a link/CD for consultation documents, not paper documents	Noted
Eden	No specific comments, support all methods of consultation, though not Facebook or text messages. Happy to be consulted via email.	Noted
Natural England	Happy with current methods of consultation. No further comment. No preference stated for paper or email consultation.	Noted
Cumbria Tourism	Questionnaire returned - Support all consultation methods, but not text messages. Prefer paper consultation. Suggest use of focus groups and using	Noted

	other partner's publications as alternative consultation methods.	
Bernados Allerdale	Update Sure Start Manager to be Patrick Short. Questionnaire returned - Support use of neighbourhood forums, consultation documents, press releases and individual meetings. Prefer email consultation.	Consultation database has been amended accordingly. Noted.
Storeys SSP	Update contact details.	Consultation database has been amended accordingly
Royal Mail Property Group	Update contact to be Will Mulvany	Consultation database has been amended accordingly
Cumbria RIGS	Questionnaire returned - support use of consultation documents and presentations. No preference regarding paper or email consultation. Update contact to be Dr J R Coffey	Noted. Consultation database has been amended accordingly
Cumbria Rural Enterprise Agency	Questionnaire returned - support use of neighbourhood forums, Allerdale Outlook, Consultation documents, press releases, and individual meetings. Prefer paper consultation	Noted
Carlisle City Council	Questionnaire returned - support use of consultation documents. Prefer Paper consultation.	Noted
Cumbria Biodiversity Partnership	Questionnaire returned - support use of Neighbourhood forums, consultation documents, community voice, Facebook and text message. Suggest that Facebook and texts are excellent for directing people to sources of info, but not suitable for larger consultations, which still require traditional methods. Suggest there should be direct consultation with young people through schools, colleges and youth clubs. Prefer paper consultation	Noted
Police Architectural liaison officer	Questionnaire returned - support use of Allerdale Outlook, and press release. Suggests consultation could take place via the Council website. Prefer email consultation.	Noted

The Ramblers Association	Questionnaire returned - support use of neighbourhood forums, Allerdale Outlooks, Consultation documents, presentations where appropriate and justified, press releases, individual meetings where appropriate and justified. Paper consultation preferred.	Noted
Dr P Robin Area FP Dec (Ramblers)	Questionnaire returned - support use of consultation documents. Prefer email consultation.	Noted
David Ingham, Cumbria County Council	Questionnaire returned - support use of all consultation methods, including Facebook, but not text messaging as this is seen as being too intrusive. Prefer email consultation	Noted
Allonby Parish Council	Questionnaire returned - support use of Neighbourhood Forums, Allerdale Outlook, and Press releases. Suggest use of email as a consultation method, but this may cause issue as only the clerk has an email address. Paper and email (for the clerk) consultation preferred	Noted
Allhallows Parish Council	Questionnaire returned - support use of Allerdale Outlook, consultation documents, presentations, press releases and individual meetings. Prefer paper consultation	Noted
Smithsgore	Questionnaire returned - support use of neighbourhood forums, consultation documents, presentations, press releases, Facebook and text messages. Prefer email consultation - emails provided	Noted. Email addresses have been added to consultation database.
County Archaeologist	Questionnaire returned - supports use of neighbourhood forums, consultation documents, individual meetings and Facebook. Suggests council website should also be used for consultation. Prefer email consultation.	Noted
Learning and Skills Council	Questionnaire returned - supports use of consultation document and presentations. Prefer email consultation.	Noted
Defense Estates North	Questionnaire returned - supports use of consultation documents. No preference regarding paper or email consultation.	Noted
West Cumbria Development Agency	Questionnaire returned - Supports use of neighbourhood forums, Allerdale Outlook, Community Voice, and press releases. Prefer email consultation.	Noted



Alpha Design	Support use of consultation documents, presentations, press releases, individual meetings and Facebook. Need to update address.	Noted. Consultation database has been amended accordingly
Mrs Barbara Lamb	Support use of neighbourhood forums, Allerdale Outlook, consultation documents, presentations, and press releases. Prefer paper consultation.	Noted
Cockermouth Town Council	Questionnaire returned - support use of neighbourhood forums, Allerdale Outlook, consultation documents, presentations, community voice, press releases, individual meetings. Prefer paper consultation	Noted
Dean Parish Council	Questionnaire returned - support use of consultation documents, presentations, and individual meetings. No preference regarding paper or email consultation.	Noted
Burnetts Solicitors	Questionnaire returned - support use of neighbourhood forums, consultation documents, presentations, and community voice. Prefer email consultation.	Noted
Clerk to Borrowdale Parish Council and St Johns, Castlerigg and Wythburn Parish Council	Questionnaire returned - support use of neighbourhood forums, Allerdale Outlook, consultation documents, occasional presentations, community voice, press releases and occasional individual meetings. Prefer paper consultation as most parish Councillors don't have email access.	Noted
RAC Equality and Human Rights Commission	Please remove from consultation database  Unable to comment due to lack of resources	Consultation database has been amended accordingly.  Noted.
Disabled Persons Transport Advisory Committee (DPTAC)	Remove from any future notifications, for comments contact local disability or access groups	Consultation database has been amended accordingly.
Rights of Way Officer, Cumbria County Council	Prefer email consultation.	Noted
Caldbeck Parish Council	Questionnaire returned - supports use of neighbourhood forums, Allerdale Outlook, consultation documents, presentations, press releases and individual meetings. Prefer consultation by email, but with option for paper copy.	Noted

Cumbria Vision	Questionnaire returned - support use of neighbourhood forums, Allerdale Outlook, consultation documents, presentations, community voice, press releases, individual meetings. Prefer email consultation	Noted
Persimmon Homes Lancashire	Questionnaire returned - support use of neighbourhood forums, Allerdale Outlook, consultation documents, presentations, community voice, press releases, individual meetings. No preference regarding paper or email consultation	Noted
NWDA	Questionnaire returned - Support use of consultation documents, and individual meetings for major cases. Prefer paper consultation.	Noted
Kirkbampton Parish Council	Questionnaire returned - support use of neighbourhood forums, Allerdale Outlook, consultation documents, press releases, individual meetings and Facebook. No preference regarding email and paper consultation	Noted
Resources for Change	Addressed as being part of Equality and Human Rights Commission. This is incorrect, and addressee unsure as to why they have been contacted.	Contact will be removed from consultation database.
The Coal Authority	Request section 7.2 is amended to make reference to Coal Authority as a specific consultation body. Prefer electronic consultation, address provided.	The SCI is being amended to reflect recent changes in the planning regulations. The updated list of specific consultation bodies has been included as part of this exercise.
NHS Cumbria	Questionnaire returned - support use of neighbourhood forums, Allerdale Outlook, consultation documents, presentations, community voice, press releases, individual meetings and Facebook. Would be happy to collaborate on any relevant focus group/street survey sessions. Prefer email consultation.	Noted
Mr & Mrs Cole	Questionnaire returned - Support the use of neighbourhood forums. Prefer paper consultation	Noted
Greysouthen Parish Council	Questionnaire returned - support the use of neighbourhood forums, consultation documents, presentations, and individual meetings. Prefer paper consultation	Noted

Oughterside and Allerby Parish Council	Questionnaire returned - support the use of neighbourhood forums, Allerdale Outlook and consultation documents. Prefer paper consultation.	Noted
Dearham Parish Council	Questionnaire returned - support the use of neighbourhood forums, Allerdale Outlook, consultation documents, presentations, press releases and individual meetings. Prefer paper consultation.	Noted
Kirkbride Parish Council	Questionnaire returned - support the use of neighbourhood forums, Allerdale Outlook, consultation documents, presentations and community voice. Prefer email consultation.	Noted
Cockermouth and District Civic Trust	Questionnaire returned - support the use of neighbourhood forums, consultation documents, presentations, community voice, press releases, and individual meetings. No preference regarding paper or email consultation.	Noted
Theatres Trust	Prefer email consultation.	Noted
Carlisle Diocesan - St Mary, Westfield	General support for consultation methods, suggest more focus required on hard to reach groups, particularly on issues relevant to such groups. Questionnaire returned - support use of all consultation methods. Suggests use of existing organisations and groups representative of communities. Suggests use of Dream Scheme reward system for participation. No preference regarding email or paper consultation.	The Council is currently exploring new ways of engaging young people with the planning process. We are currently consulting with Connexions to come up with ways of doing this. We will look into a possible Dream Scheme reward system.
United Utilities	Questionnaire returned - support use of consultation documents. Prefer email consultation.	Noted
Great Clifton Residents Group	Consider all proposed methods of consultation appropriate. Prefer email consultation.	Noted
Boltons Parish Council	Questionnaire returned – support use of Neighbourhood forums, Allerdale Outlook, and consultation documents. Prefer paper consultation.	Noted
Aikton Parish Council	Questionnaire returned – support use of neighbourhood forums and Allerdale Outlook. Prefer paper consultation.	Noted

Arlecdon and Frizington Parish Council	Questionnaire returned - support use of neighbourhood forums, consultation documents, press releases, and individual meetings. Prefer paper copy.	Noted
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In addition, 13 anonymous responses were received. These have been recorded in the questionnaire summary below.

### Questionnaire Summary:

Set out below are the consultation methods currently included in the Statement of Community Involvement. Not all these methods are used every time as a flexible approach is taken depending on the content of a document.

It would be useful if you could indicate which methods you consider most appropriate

	Yes	No
Neighbourhood Forums	34	5
Allerdale Outlook	26	8
Consultation Documents	47	2
Presentations	35	6
Community Voice (panel of Allerdale residents)	20	10
Press Releases	34	6
Individual Meetings	33	6
<b>Proposed New Approaches</b>		
Facebook (Or Twitter – Cumbria Tourism)	13	25
Text Messages	5	30
Other consultation methods – please specify (See table above)		6
Would you prefer to receive consultation documents as a:		
Paper copy	33	3
By email	31	8

Allerdale Borough Council

Development Panel – 26 January 2010

**Statement of Community Involvement**

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<b>The Subject of the Decision</b>	<b>Statement of Community Involvement</b>
<b>The Reason for the Decision</b>	<b>To approve the proposed amendments to the Statement of Community Involvement and adopt it as part of the Local Development Framework.</b>
<b>Recommendation</b>	<b>That the draft Statement of Community Involvement be adopted.</b>
<b>Climate Change / Environmental Implications</b>	<b>No implications</b>
<b>Community Safety Implications</b>	<b>No implications</b>
<b>Financial/Resource Implications</b>	<b>There would be a cost associated with running Local Development Framework consultation events</b>
<b>Human Rights Implications</b>	<b>The Statement of Community Involvement seeks to ensure that all sections of the community have ample opportunity to be involved in the preparation of the Local Development Framework and planning applications</b>
<b>Employment Implications</b>	<b>No direct implications</b>
<b>Health &amp; Safety &amp; Risk Management Implications</b>	<b>No direct implications</b>
<b>Data Quality Implications</b>	<b>No</b>
<b>Equality Impact Assessment completed</b>	<b>No</b>
<b>Wards Affected</b>	<b>All outside the National Park</b>
<b>The Contribution this Decision would make to the Council's Key Aims</b>	<b>The Statement of Community Involvement will enable the community to engage in all stages of the Local Development Framework, and planning applications.</b>

**Is this a Key Decision**

**No**

**Portfolio Holder**

**Cllr Margaret Jackson  
Cllr Ron Mumby**

**Lead Member of Staff**

**Richard Evans, Planning Policy Manager,  
[richard.evans@allerdale.gov.uk](mailto:richard.evans@allerdale.gov.uk)  
01900 702765**

**(A detailed listed of implications is  
appended to the report)**

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## **1.0 Introduction**

- 1.1 The Council adopted its Statement of Community Involvement in August 2007. It sets out how and when the Council would involve the community and stakeholders in the preparation of Local Development Documents and in the determination of planning applications. The Statement of Community Involvement forms part of the Local Development Framework.
- 1.2 In June last year the process by which Local Development Documents are produced was changed. In the light of this the Statement of Community Involvement has to be amended to reflect this.

## **2.0 Content**

- 2.1 At the centre of the development plan system is the requirement to improve the way the community participates in the preparation of the Local Development documents as well as making decisions on planning applications.
- 2.2 Government guidance expects Local Planning Authorities to involve the community at an early stage in the preparation of Local Development Documents and to continue participation throughout the plan making process. The aim is to build a consensus with local communities on the contents of the plans that will shape the future of the borough.
- 2.3 The Statement of Community Involvement has to set out the consultation techniques to be used, who will be involved in broad terms and at what stages. Local Planning Authorities must comply with their Statement of Community Involvement when preparing their Local Development Documents, as failure to do so could result in those documents being found unsound at public examination.
- 2.4 In July this year a questionnaire was sent out to all stakeholders and community groups on the Local Development Framework database asking whether they were satisfied with the current consultation methods. In addition Facebook and texting were also suggested as a means to receive information on consultation

events. The majority of respondents supported the existing methods, outlined below:

- Neighbourhood Forums
- Exhibitions
- Allerdale Outlook
- Consultation documents
- Planning for Real
- Council Website
- Presentations
- Focus groups
- Community Voice
- Press releases

2.5 Following approval by Members the draft Statement of Community Involvement was published for consultation in October 2009. The main proposed changes to the Statement of Community Involvement centred around the new process for preparing a Local Development Document including how and when stakeholders and the community can get involved. Also the new approach to involving interested parties early in pre-application discussions was set out.

2.6 Twenty-three representations were received from both organisations and individuals. Details of the comments received together with the proposed amendments to the Statement of Community Involvement are contained in appendix one of this report.

### **3. Conclusion**

3.1 It is considered that the proposed consultation methods contained in the Statement of Community Involvement provide sufficient variety and flexibility to reach a wide cross section of the local community, including hard to reach groups. This is reflected in the consultation responses. It has also taken a realistic approach, based on the level of resources that are likely to be available, to implement effective consultation.

3.2 It is recommended that the Council adopts the Statement of Community Involvement as part of the Local Development Framework.

**Richard Evans**  
**Planning Policy Manager**

## Report Implications

Please delete where applicable.

Community Safety	N	Sport	N
Financial	N	Leisure	N
Legal	N	Tourism	N
Social Inclusion	Y	E-Government	N
Human Rights	Y	North West Regional	N
Youth Issues	Y	European	N
Ethnic Minority Issues	Y	National	N
Older People Issues	Y	Partnership	Y
Disability Issues	Y	Heritage/Culture	N
Employment (external to the Council)	N	Planning Policy	Y
Employment (internal)	N	Enforcement	N
Environmental/sustainability	N	Transport	N
Environmental/visual	N	Asset Management	N
Health	N	Health & Safety	N

Is this a statutory recommendation? Y

Is this a key decision? Y

Has a risk assessment been undertaken? N

Wards affected .....All outside the National Park .....

Background papers .....The Statement of Community Involvement is available in the  
Regeneration section of the Document Store.



## Appendix 1

### Amended Statement of Community Involvement Consultation Responses

Organisation/individual	Comments	Response
Chemical Business Association	Requested to be removed from the consultation database	Noted and removed from database
Eden District Council	No objection to the content of the Statement of Community Involvement.	noted
Countryside Access Partnership	Change to contact name	Noted and database amended.
Natural England	<p>Would welcome specific reference to Natural England and their statutory role in both Local Development Frameworks and Development Control.</p> <p>Generous consultation timeframes would be appreciated to allow effective involvement.</p> <p>Copies of decision notices should be sent to Natural England, where they have been consulted or made comments.</p> <p>Section 6- Habitats Regulations Assessment should be included in the title of this section. Habitats Regulations Assessment is the correct term as opposed to Appropriate Assessment. Also</p>	<p>Natural England is listed as a Specific consultee in paragraph 7.2</p> <p>Noted</p> <p>Copies of Decision Notices are available on the Council's website.</p> <p>The title of Section 6 has been amended accordingly. The title and text of paragraph 6.5 has also been amended in line with Natural England's comments.</p>

	<p>Appropriate Assessment is the last stage in the process and the text in paragraph 6.5 should be amended to reflect this.</p> <p>Natural England strongly supports community-planning initiatives</p>	
Network Rail	All future consultations should be sent to the Manchester office	Noted and database amended.
North West regional Development Agency	<p>NWDA is a statutory consultee for certain types of planning applications.</p> <p>Paragraph 11.3 explains that consultation letters invite comments within 21 days from the date of the letter. Circular 08/2005 says that statutory consultees will normally have 21 days to respond starting when they receive all the information they need to provide an informed response. The 21 day consultation period cannot therefore begin until the letter and details of the application are received by the consultees. The Statement of Community Involvement should be amended accordingly.</p>	Paragraph 11.3 has been amended to reflect the requirements of circular 08/2005.
The Co-operative Estate	Amend contact details	Noted and database amended.
Disabled Persons Transport Advisory Committee	Advise that local disability groups are consulted who would be able to comment on local issues and would be most affected by any proposals.	Allerdale Disability Association is on the LDF database and is consulted on LDF documents and relevant planning applications.

	Requested to be removed from the consultation database	Noted and database amended.
Coal Authority	<p>Please to note the amended Statement of Community Involvement reflects the 2008 amended regulations and includes the Coal Authority as a specific consultee.</p> <p>The Coal Authority would prefer to receive electronic versions of any documents, CD/DVD or link to website</p>	<p>Noted</p> <p>noted</p>
Cumbria PCT	<p>Page 16- there should be recognition that the use of plain language and not jargon would make events more accessible and more effective.</p> <p>Where decisions are made not to incorporate comments received from the community then clear reasons for not doing so should be explained. Use of the new Twitter site could be used.</p> <p>There needs to be a clear understanding between the Council and the LSP on the role of thematic groups and</p>	<p>Section 8, paragraph 8.5.1 does mention use of plain language in written material but it is proposed to amend paragraph 8.6 to include the use of plain language in presentations and meetings.</p> <p>How comments are dealt with and feedback to the community is outlined in section 13.</p> <p>Noted and agreed.</p>

	their responsibility and commitment to community consultation.	
St.Johns, Castlerigg and Wythburn Parish Council	The document does clearly identify the Council's policy for consultation on planning applications but only if the document is read from cover to cover.	The section in the Statement of Community Involvement relating to consultation on planning applications is clearly signposted in the contents and is contained in one discrete section of the document.
Allerdale and Copeland Crime and Disorder Reduction Partnership	Request change in contact details	Noted and database changed accordingly.
Carlisle City Council	<p>Page 8- the table would be better if flow arrows were included as in page 11 table.</p> <p>Page 10-para 5.3 last line of the first column. The Planning Act 2008 removed the requirement for SPD's to be subject to sustainability appraisal</p> <p>Page 34- Title Appendix 2 it should read ' tests of Soundness for a Development <b>Plan</b> Document</p>	<p>Table on page 8 amended to include flow arrows</p> <p>Paragraph 5.3 has been amended and reference to Sustainability Appraisal removed.</p> <p>Typing error corrected.</p>
Cumbria Constabulary	<p>Cumbria Constabulary Estates Manager should be part of the non-statutory list of consultees</p> <p>Police Architectural Liaison Officer/Crime Prevention Design Advisers should always be consulted on major applications. In particular at the pre-application stage.</p> <p>Early involvement in the</p>	<p>Noted and added to the non-statutory list of consultees.</p> <p>This arrangement is already in place.</p>

	preparation of Development Plan Documents would help achieve the objectives for sustainable communities	Noted.
Friends, Families and Travellers	Effective means of communication with local Gypsies and Travellers need to be developed and identified as specific measures. A targeted outreach approach with local gypsies is needed and the Statement of Community Involvement should reflect this.	Paragraph 8.1 specifically mentions Gypsies and Travellers as hard to reach when carrying out consultation. The use of outreach consultation is mentioned in paragraph 8.6.
English Heritage	No objection on the content of the Statement of Community Involvement.	noted
The Theatres Trust	<p>Welcome inclusion in the list of General Consultation bodies.</p> <p>The Theatres Trust looks forward to be consulted on the Core Strategy, Development Control policies, and other planning policy documents.</p> <p>The Trust should be consulted on all planning applications that affect buildings that were either built as theatres or are used as theatres presentations, in current use, in other uses, or disused.</p>	<p>Noted</p> <p>Noted</p> <p>This has been followed up with the Theatres Trust to obtain further information on former theatres to help with future consultations.</p>
Community Safety Office- Cumbria Constabulary	No objection to the content of the Statement of Community Involvement.	noted
The National Trust	Those organisations and individuals on the	Agreed. This is current practise.

	<p>database should receive appropriate notification and details of where to access the consultation documents at the start of the process.</p> <p>The National Trust's interest in planning applications relates to any that might have an impact on Wordsworth House and its surroundings. Including the impact on visitors such as noise, visual, odour and traffic impact. A map of the National Trust's ownership can be supplied.</p>	<p>This has been followed up with The National Trust to establish current land ownership and to discuss the extent of consultation for planning applications that may impact on the area surrounding Wordsworth House.</p>
United Utilities	<p>United Utilities is not a statutory consultee for planning applications and therefore rely on Planning Authorities to consult them</p> <p>Allerdale is consistently one of the best Authorities in the North West in consulting United Utilities.</p>	
Michael Murgatroyd	<p>There is no location listed in Keswick to view documents. There is both the library and the Council offices which would be suitable.</p>	<p>Keswick is not in the plan area and as such it is not a designated location for documents to be viewed.</p>
Kirkbride Parish Council	<p>No objection to the content of the Statement of Community Involvement.</p>	<p>noted</p>
Allhallows Parish Council	<p>No objection to the content of the Statement of Community Involvement</p>	<p>noted</p>

Our ref: JW/rs/17/7

Your ref:

This matter is being dealt with by:

Mrs Julie Ward

Direct Line: 01900 702767

Email: [julie.ward@allerdale.gov.uk](mailto:julie.ward@allerdale.gov.uk)

4 December 2009

«Last\_Name»

«Company\_Name»

«Address\_Line\_1»

«Address\_Line\_2»

«Address\_Line\_3»

«Town»

«County»

«Postcode»

Dear Sir/Madam


### **Amended Statement of Community Involvement**

Thank you for your comments regarding the recent consultation on the Council's amended Statement of Community Involvement.

The next step will be to consider all the comments received and amend the document where appropriate. All comments and proposed amendments will be considered by the Council's Development Panel in January 2010. If the proposed amendments are found to be acceptable the Council will then formally adopt the Statement of Community Involvement.

If you have any queries regarding this please contact me on the above number.

Yours faithfully



**Julie Ward**  
**Principal Planning Officer**  
**(Policy & Conservation)**

**Planning and Compulsory Purchase Act 2004  
The Planning Act 2008  
Town and Country Planning (Local Development) (England)  
Regulations 2004 as amended by 2008 Regulations**



**Statement of Community Involvement**

In accordance with Regulation 36 of the Town and Country Planning (Local Development) (England) Regulations 2004 as amended by 2008 Regulations notice is given that Allerdale Borough Council formally adopted its Statement of Community Involvement on 3 March 2010.

The Statement of Community Involvement (SCI) sets out the Council's approach for involving the community and stakeholders in the preparation of the Local Development Framework and the determination of planning applications. It applies to the whole of Allerdale that lies outside the National Park.

Copies of the Inspector's report and the adopted SCI can be viewed and downloaded from the Council's website [www.allerdale.gov.uk](http://www.allerdale.gov.uk) alternatively, copies of both documents can be viewed and obtained from the Council Offices at Allerdale House, Workington between 8.45am and 5.15pm Monday to Friday and 8.45am to 4.45pm on Fridays.

The adopted SCI can also be viewed at the following venues during their normal opening hours

**Customer Service Centre:** Town Hall, Oxford Street, Workington

**Aspatia Library:** The Brandraw, Aspatia

**Cockermouth Library:** Main Street, Cockermouth

**Maryport Library:** Lawson Street, Maryport

**Silloth Library:** Solway Community School, Liddell Street, Silloth

**Wigton Library:** High Street Wigton

**Workington Library:** Vulcans Lane Workington

Any person aggrieved by the SCI may apply to the High Court for permission to apply for judicial review of the decision to adopt the statement. Any such application must be made promptly and in any event not later than three months after the day on which the SCI was adopted.

Jill Elliot

Strategic Manager: Business

Allerdale Borough Council