

Business Rates

Application for Small Business Rate Relief

Please read the guidance notes which explain how the Small Business Rate Relief scheme works. If you wish to apply, please complete this application form then email it to revenues@allderdale.gov.uk or post it to the address below.

Revenues Dept
Allerdale Borough Council
Allerdale House
Workington
CA14 3YJ

Tel: 0303 123 1702
E-mail: revenues@allderdale.gov.uk

1. Business Rates account number;
2. Name and address of ratepayer;
.....
.....
3. Address of property for which you are seeking rate relief;
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.....
4. Date from which you took up occupation;
5. Please give the address(es) of any other business premises which you occupy in England;
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.....
.....

Declaration - I confirm that the information given above is true to the best of my knowledge and wish to apply for Small Business Rate Relief.

Signature of the ratepayer or representative;

Capacity of person signing;

Date

Tel no;

Email address;

Do you wish to receive future bills by e-mail? (please circle) Yes / No

Warning

It is a criminal offence for a ratepayer or their representative to give false information when making an application for Small Business Rate Relief.

Data Protection: Allerdale Borough Council takes your privacy seriously and your data will be used to provide you with the services you request. It will be processed in accordance with the General Data Protection Regulations (GDPR) and prevailing UK data protection legislation. We may share your data with partner organisations where necessary to provide you with the services requested, or where we are legally required to do so. Failure to provide the necessary information may mean we are unable to provide you with the service you require. We will not use your data for marketing purposes unless we have gained your consent to do so. You have a number of rights in relation to your data. If you want to exercise any of these rights then you can do so by contacting the Information Governance and Data Protection Officer, Allerdale House, Workington, Cumbria, CA14 3YJ (tel: 0303 123 1702 email: foi@allderdale.gov.uk) or by using the Individuals' Rights form on our website. For further information please see the Privacy Notice and individuals' Rights section at www.allderdale.uk. If you are dissatisfied with the way we have processed your data you may contact the Information Commissioner's Office at www.ico.org.uk