

## **FEES AND CHARGES 2021-22**

The fees and charges in this booklet have been set in line with the Authority's current pricing policy. The prices stated will be operative from 1st April 2021 to 31st March 2022 unless otherwise stated. Whilst every care has been taken in preparing this booklet for publication, anyone requiring absolute confirmation of the information it contains should contact the relevant service or facility for clarification.

The Value Added Tax category for each is indicated in the column next to the fee/charge figure. The VAT categories applicable are

SR Standard-rated supply (Currently 20%)

NB Non-business supply (VAT does not apply)

ZR Zero-rated supply (subject to VAT at the zero-rate)

EX Exempt supply (specifically exempted from VAT by law)

All prices contained in this booklet include VAT where applicable.

Charges not included in this booklet (or described as subject to negotiation) are for negotiation by the Head of Service or facility concerned in consultation with, or in accordance with principles agreed by the Section 151 Officer and the Director.

**Catherine Nicholson**

**Head of Financial Services**

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## CAR PARKS

Please note that the following will apply from the 1st April 2021, but that these fees and charges are currently under review and will be amended within the year - a new fees and charges booklet will be published if any changes are required.

	VAT CATEGORY	Price 2021/22 (INC VAT)	
<b>PART 1: PRIVATE CARS, MOTOR CYCLES AND COMMERCIAL VEHICLES (not exceeding 30 cwts)</b>			
<b>Workington</b>			
<b>Udale Street &amp; Ladies Walk</b>			
<b>Short Stay</b>			
7.00 am to 7.00pm on all days			
up to 1 hour	Full price	SR	£1.70
	With permit	SR	£1.70
up to 1.5 hours	Full price	SR	£2.90
	With permit	SR	£2.90
up to 2 hours (max.)	Full price	SR	£4.00
	With permit	SR	£4.00
Overnight charge (7.00pm to 7.00am the following day)	Full price	SR	£1.00
	With permit	SR	£1.00
<b>Elizabeth Street, Brow Top &amp; former lorry park, Central Station and Allerdale House.</b>			
<b>Long Stay</b>			
7.00 am to 7.00pm on all days			
up to 2 hours	Full price	SR	£2.90
	With permit	SR	£0.00
up to 4 hours	Full price	SR	£4.00
	With permit	SR	£0.00
up to 6 hours	Full price	SR	£4.60
	With permit	SR	£0.00
up to 12 hours	Full price	SR	£5.70
	With permit	SR	£0.00
Overnight charge (7.00pm to 7.00am the following day)	Full price	SR	£1.00
	With permit	SR	£0.00
<b>Workington Multi Storey Car park</b>			
<b>Long Stay</b>			
7.00 am to 7.00pm on all days			
Per each hour parking	Full price	SR	£1.50
Overnight charge (7.00pm to 7.00am the following day)	Full price	SR	£2.60

**CAR PARKS (Continued)**

		<b>VAT CATEGORY</b>	<b>Price 2021/22 (INC VAT)</b>
<b>Cockermouth</b>			
<b>Fairfield</b>			
<b>Short Stay</b>			
7.00 am to 7.00pm on all days			
up to 1 hour	Full price	SR	£1.40
	With permit	SR	£1.40
up to 1.5 hours	Full price	SR	£2.30
	With permit	SR	£2.30
up to 2 hours (max.)	Full price	SR	£2.80
	With permit	SR	£2.80
Overnight charge (7.00pm to 7.00am the following day)	Full price	SR	£1.00
	With permit	SR	£1.00
<b>Bitterbeck</b>			
<b>Long Stay</b>			
7.00 am to 7.00pm on all days			
up to 1/2 hours	Full price	SR	£0.90
	With permit	SR	£0.00
up to 1 hour	Full price	SR	£1.40
	With permit	SR	£0.00
up to 2 hours	Full price	SR	£2.80
	With permit	SR	£0.00
Up to 3 hours	Full price	SR	£4.40
	With permit	SR	£0.00
Up to 6 hours	Full price	SR	£4.60
	With permit	SR	£0.00
up to 12 hours	Full price	SR	£5.00
	With permit	SR	£0.00
Overnight charge (7.00pm to 7.00am the following day)	Full price	SR	£1.00
	With permit	SR	£0.00
<b>Riverside</b>			
<b>Long Stay</b>			
7.00 am to 7.00pm on all days			
up to 1/2 hours	Full price	SR	£0.90
	With permit	SR	£0.00
up to 1 hour	Full price	SR	£1.40
	With permit	SR	£0.00
up to 2 hours	Full price	SR	£2.80
	With permit	SR	£0.00
Up to 3 hours	Full price	SR	£4.40
	With permit	SR	£0.00
Up to 6 hours	Full price	SR	£4.60
	With permit	SR	£0.00
up to 12 hours	Full price	SR	£5.00
	With permit	SR	£0.00
Overnight charge (7.00pm to 7.00am the following day)	Full price	SR	£1.00
	With permit	SR	£0.00

**CAR PARKS (Continued)**

		<b>VAT CATEGORY</b>	<b>Price 2021/22 (INC VAT)</b>
<b>Cockermouth (Continued)</b>			
<b>Sullart Street</b>			
<b>Long Stay</b>			
7.00 am to 7.00pm on all days			
up to 1/2 hours	Full price	SR	£0.90
	With permit	SR	£0.00
up to 1 hour	Full price	SR	£1.40
	With permit	SR	£0.00
up to 2 hours	Full price	SR	£2.80
	With permit	SR	£0.00
Up to 3 hours	Full price	SR	£4.40
	With permit	SR	£0.00
Up to 6 hours	Full price	SR	£4.60
	With permit	SR	£0.00
up to 12 hours	Full price	SR	£5.00
	With permit	SR	£0.00
Overnight charge (7.00pm to 7.00am the following day)	Full price	SR	£1.00
	With permit	SR	£0.00
<b>Wakefield Road</b>			
<b>Long Stay</b>			
7.00 am to 7.00pm on all days			
up to 1/2 hours	Full price	SR	£0.90
	With permit	SR	£0.00
up to 1 hour	Full price	SR	£1.40
	With permit	SR	£0.00
up to 2 hours	Full price	SR	£2.80
	With permit	SR	£0.00
Up to 3 hours	Full price	SR	£4.40
	With permit	SR	£0.00
Up to 6 hours	Full price	SR	£4.60
	With permit	SR	£0.00
up to 12 hours	Full price	SR	£5.00
	With permit	SR	£0.00
Overnight charge (7.00pm to 7.00am the following day)	Full price	SR	£1.00
	With permit	SR	£0.00

**CAR PARKS (Continued)**

		<b>VAT CATEGORY</b>	<b>Price 2021/22 (INC VAT)</b>
<b>Wigton</b>			
<b>Water Street</b>			
<b>Long Stay</b>			
7.00 am to 7.00pm on all days			
up to 0.5 hour	Full price	SR	£0.60
	With permit	SR	£0.00
up to 1 hour	Full price	SR	£1.00
	With permit	SR	£0.00
up to 2 hours	Full price	SR	£1.60
	With permit	SR	£0.00
up to 4 hours	Full price	SR	£2.50
	With permit	SR	£0.00
up to 6 hours	Full price	SR	£2.90
	With permit	SR	£0.00
up to 12 hours	Full price	SR	£3.60
	With permit	SR	£0.00
Overnight charge (7.00pm to 7.00am the following day)	Full price	SR	£1.00
	With permit	SR	£0.00
<b>Keswick</b>			
<b>Central</b>			
<b>Long Stay</b>			
7.00 am to 7.00pm on all days			
up to 2 hours	Full price	SR	£3.40
	With permit	SR	£0.00
up to 3 hours	Full price	SR	£5.70
	With permit	SR	£0.00
up to 6 hours	Full price	SR	£8.00
	With permit	SR	£0.00
up to 12 hours	Full price	SR	£10.20
	With permit	SR	£0.00
Overnight charge (7.00pm to 7.00am the following day)	Full price	SR	£1.00
	With permit	SR	£0.00

**CAR PARKS (Continued)**

		<b>VAT CATEGORY</b>	<b>Price 2021/22 (INC VAT)</b>
<b>Bell Close</b>			
<b>Short Stay</b>			
7.00 am to 7.00pm on all days			
up to 0.5 hour	Full price	SR	£0.60
	With permit	SR	£0.60
up to 1 hour	Full price	SR	£1.70
	With permit	SR	£1.70
up to 2 hours (max)	Full price	SR	£3.40
	With permit	SR	£3.40
up to 3 hours (max)	Full price	SR	£5.70
	With permit	SR	£5.70
Overnight charge (7.00pm to 7.00am the following day)	Full price	SR	£1.00
	With permit	SR	£1.00
<b>Otley Road</b>			
<b>Long Stay</b>			
7.00 am to 7.00pm on all days			
up to 2 hours	Full price	SR	£3.40
	With permit	SR	£0.00
up to 3 hours	Full price	SR	£5.70
	With permit	SR	£0.00
up to 6 hours	Full price	SR	£8.00
	With permit	SR	£0.00
up to 12 hours	Full price	SR	£10.20
	With permit	SR	£0.00
Overnight charge (7.00pm to 7.00am the following day)	Full price	SR	£1.00
	With permit	SR	£0.00
<b>Lakeside</b>			
<b>Long Stay</b>			
7.00 am to 7.00pm on all days			
up to 2 hours	Full price	SR	£3.40
	With permit	SR	£0.00
up to 3 hours	Full price	SR	£5.70
	With permit	SR	£0.00
up to 6 hours	Full price	SR	£8.00
	With permit	SR	£0.00
up to 12 hours	Full price	SR	£10.20
	With permit	SR	£0.00
Overnight charge (7.00pm to 7.00am the following day)	Full price	SR	£1.00
	With permit	SR	£0.00
Coaches		SR	£20.00

**CAR PARKS (Continued)**

	<b>VAT CATEGORY</b>	<b>Price 2021/22 (INC VAT)</b>
<b>PART 2: PARKING PERMITS</b>		
<b>Private cars and motor cycles</b>		
<b>Annual costs:</b>		
All Town	SR	£452.00
Cockermouth	SR	£269.00
Keswick	SR	£339.00
Maryport	SR	£113.00
Wigton	SR	£195.00
Workington	SR	£284.00
<i>Payment periods - 1 month, 3 month, 6 month and 12 month are available as a simple divisible.</i>		
Charge for permit alteration	SR	£0.00
Charge for permit alteration (Electronic Permits Only)	SR	£0.50
<b>PART 3: RESERVED PARKING SPACES</b>		
12 Month charge	SR	£513.00
6 Month	SR	£258.00
<b>PART 4: TRADE/DISPLAY VEHICLES (a) (b)</b>	SR	On application
<b>PART 5: PENALTY</b>	NB	£70.00/£50.00
Payment within 14 days	NB	£35.00/£25.00
Payment after issue of a charge certificate	NB	£75.00/£105.00
<b>PART 6: DISCOUNT PERMITS</b>		
12 Month charge	SR	£70.00
6 Month	SR	£35.00

**NOTES**

(a) By prior application and agreement of Manager only.

(b) Other rates and concessions by prior application and agreement of the Manager only.



## CEMETERIES

	VAT CATEGORY	Price 2021/22 (INC VAT)
<b>PART 1: INTERMENTS (a) (c)</b>		
For interment in a common grave	NB	£480.00
Stillborn child and children under 17/16	NB	£0.00
For interment in a grave in respect of which an exclusive right of burial HAS been granted (up to double)	NB	£750.00
Meadow burials	NB	£600.00
For interment of cremated remains	NB	£180.00
Strewing of cremated remains	NB	£60.00
Body parts	NB	£175.00
Extra depth grave (Treble)	NB	£210.00
Exhumation	SR	poa
Interment in a vault	NB	poa
 Interment of casket above 7' X 30" inclusive of handles - additional charge	 NB	 £225.00
 Non-resident ( charge above + 50%)		
Ex residents internment	NB	£65.00
Ex resident Cremated remains	NB	£25.00
<b>NOTES Part 1</b>		
Non-resident		
Ex Resident - Person who has lived outside of Allerdale boundaries for up to 5 years, beyond their control		
Cremated Remains		
<b>SUMMER MONTHS - 1st APRIL TO 31st OCTOBER</b>		
Burials before 9:00am and after 3:00pm Monday to Thursday and Before 9:00am and after 2:30pm on Fridays.		
Burials between 2:30 pm on Friday and 9:00am on Mondays		
<b>WINTER MONTHS - 1st NOVEMBER TO 31st MARCH</b>		
Burials 9:00am to 2:30 pm. Monday to Thursday and 2:00pm Friday		
Out of hours burial Saturday, Sunday & Bank Holidays only, 9.00am to 1:00pm		

**CEMETERIES (Continued)**

	<b>VAT CATEGORY</b>	<b>Price 2021/22 (INC VAT)</b>
<b>PART 2: EXCLUSIVE RIGHT OF BURIAL PURCHASES (b)(d)</b>		
Ordinary grave for 50 years	NB	£750.00
for 75 years	NB	£850.00
Border grave for 50 years	NB	£825.00
for 75 years	NB	£1,000.00
Cremated remains for 50 years	NB	£285.00
75 years	NB	£470.00
Meadow double	NB	£650.00
single	NB	£575.00
Transfer of rights	NB	£80.00
Pre- purchase grave fee	NB	£70.00
Pre- purchase cremated remains grave fee	NB	£30.00
Admin charge for swapping an exclusive right or selling a right back to Allerdale Borough Council	NB	£30.00
<b>NOTES PART 2</b>		
Non Resident - see previous page		
<b>PART 3: MONUMENTS, GRAVE STONES, TABLETS AND MONUMENTAL INSCRIPTIONS (c) (d)</b>		
A headstone not more than 3' in height	NB	£195.00
A headstone above 3' in height	NB	£480.00
Kerb surround	NB	£600.00
Wooden cross	NB	£40.00
Flat stone up to 12" x 12"	NB	£90.00
Vase	NB	£80.00
Additional inscriptions	NB	£80.00
Replacement memorial admin fee	NB	£25.00

**CEMETERIES (Continued)**

	<b>VAT CATEGORY</b>	<b>Price 2021/22 (INC VAT)</b>
<b>PART 4: MEMORIAL GARDENS (Maryport only)</b>		
Vase block lease		
10 years	NB	£300.00
20 years	NB	£400.00
Vase block plaque	NB	£120.00
Re-lease of vase block 10 years	NB	£75.00
Re-lease of vase block 20 years	NB	£100.00
Wall plaque lease		
10 years	NB	£150.00
20 years	NB	£250.00
Blank wall plaque	NB	£100.00
Re-lease of wall plaque 10 years	NB	£50.00
Re-lease of wall plaque 20 years	NB	£75.00
Cremated Remains Vault		
20 year lease (includes 1st burial and inscribed plaque)	NB	£900.00
50 year lease (includes 1st burial and inscribed plaque)	NB	£1,500.00
Burial of 2nd casket in vault	NB	£100.00
New plaque following 2nd burial	NB	£100.00
<b>PART 5: MISCELLANEOUS CHARGES (e)</b>		
Search fees (electronic)	NB	£12.00
Print of electronic search	NB	£12.00
Search fees (manual registers - maximum 1 hour staff time)	NB	£35.00
Search cost per hour thereafter	NB	£20.00
Certified copy of entry of burial in register	NB	£35.00
<b>NOTES PARTS 3, 4 AND 5</b>		
Non Resident	NB	£0.00

**Pricing policy**

- (a) Except where Coroner or Registered General Practitioner certifies that immediate interment is necessary-then price on application (P.O.A).
- (b) The fees indicated in Part 2 include the Deed of Grant and all expenses thereof.
- (c) That the same scale of fees be applied to all cemeteries managed by the Council.
- (d) Includes the Deed of Grant or memorial permit and all expenses thereof.
- (e) To determine fees for searches and register copies at a level which is estimated to meet overall costs of dealing with written costs.

## CLEANSING

	VAT CATEGORY	Price 2021/22 (INC VAT)
<b>PART 1: SPECIAL COLLECTIONS (domestic)</b>		
Bulky household furniture, white goods appliances and TV's (up to 6 individual items)	NB	£28.26
<b>PART 2: TRADE REFUSE</b>		
<b>Commercial refuse bins</b>		
120L wheeled container	NB	£7.50
240L wheeled container	NB	£7.50
360L wheeled container	NB	£9.89
660L wheeled container	NB	£14.21
1100L wheeled container	NB	£20.81
<b>Commercial refuse orange sacks</b>		
per 12	NB	£53.25
per 26	NB	£106.40
per 52	NB	£212.80

**CLEANSING (Continued)**

		<b>VAT CATEGORY</b>	<b>Price 2021/22 (INC VAT)</b>
<b>Commercial refuse recycling bins (Paper, Glass and Cans)</b>			
120L wheeled container	Hire per week per collection	NB	£5.62
240L wheeled container	Hire per week per collection	NB	£5.62
360L wheeled container	Hire per week per collection	NB	£7.42
660L wheeled container	Hire per week per collection	NB	£10.66
1100L wheeled container	Hire per week per collection	NB	£12.05
<b>Schedule 2 (chargeable household waste) refuse bins</b>			
120L wheeled container	Hire per week per collection	NB	£3.81
240L wheeled container	Hire per week per collection	NB	£5.77
360L wheeled container	Hire per week per collection	NB	£6.70
660L wheeled container	Hire per week per collection	NB	£10.51
1100L wheeled container	Hire per week per collection	NB	£15.55
<b>Schedule 2 (chargeable household waste) orange sacks</b>			
per 12		NB	£21.32
per 26		NB	£42.53
per 52		NB	£79.83
<b>Schedule 2 (chargeable household waste) Recycling Bins (Paper, Glass and Cans)</b>			
120L wheeled container	Hire per week per collection	NB	£2.27
240L wheeled container	Hire per week per collection	NB	£3.30
360L wheeled container	Hire per week per collection	NB	£3.81
660L wheeled container	Hire per week per collection	NB	£5.87
1100L wheeled container	Hire per week per collection	NB	£8.65

**CLEANSING (Continued)**

	VAT CATEGORY	Price 2021/22 (INC VAT)	
<b>PART 3: Trade Waste Charges</b>			
Trade waste contract - early termination charge <i>If it relates to industrial waste, or outside of the borough it will be standard rated</i>	NB	£40.00	
Waste transfer note - failure to return	OS	£10.00	
<b>PART 4: PURCHASE WHEELED BINS</b>			
120 litre container each	Commercial use	SR	£91.93
	Domestic use	NB	£37.70
240 litre container each	Commercial use	SR	£107.25
	Domestic use	NB	£37.70
360 litre container each	Commercial use	SR	£245.14
660 litre container each	Commercial use	SR	£612.86
1100 litre container each	Commercial use	SR	£766.07
<b>PART 5: OTHER</b>			
Retrieval of shopping trolleys	SR	£63.84	
Radar Keys	SR	£4.43	

## MARKETS

	VAT CATEGORY	Price 2021/22 (INC VAT)
<b>PART 1: WORKINGTON Wednesday &amp; Saturday</b>		
<b>( c ) ( d ) ( e )</b>		
<i>Operated by us</i>		
Using provided stall		
Regular (per stall)	EX	£12.30
Casual (per stall)	EX	£12.30
<b>PART 2: KESWICK</b>		
<b>( a ) ( c ) ( d ) ( e )</b>		
<i>Operated by us</i>		
<b>Saturday Market</b>		
Using provided stall		
Regular (per stall)	EX	£37.90
Casual (per stall)	EX	£41.00
<b>Thursday Market</b>		
Using provided stall		
Regular (per stall)	EX	£30.75
Casual (per stall)	EX	£30.75
<b>PART 3: SILLOTH - Thursday</b>		
<b>( b ) ( c ) ( d ) ( e )</b>		
<i>Operated by us</i>		
Using own stall		
Regular (per foot)	EX	£2.05
Casual (per foot)	EX	£2.05
<b>PART 4: WIGTON - Friday</b>		
Using provided stall		
<i>Operated by us</i>		
Regular (per stall)	EX	£11.30
Casual (per stall)	EX	£11.30
<b>PART 5: COCKERMOUTH</b>		
Not currently operating		
	-	
<b>PART 6: EXHIBITIONS - vans per day</b>		
	EX	p.o.a

### Notes

( a ) Provided stalls must be used at Keswick.

( b ) Silloth market will only operate from Spring to Autumn and does not operate in the Winter months.

( c ) Stall space including stall width is limited and traders whose width exceeds the allotted space may be surcharged. Please contact the market operator if you have any queries regarding this.

( d ) The market operator may vary rates during the course of the trading year to meet market conditions with the expressed agreement of the Council.

( e ) If municipal markets are contracted out to a private operating partner, the rates applicable to each market shall be determined by the operator, subject to investment and the terms of contract with the Market Authority to reflect development and usage on each market.

## STREET TRADING CONSENTS

		VAT CATEGORY	Price 2021/22 (INC VAT)
<b>CONSENT TO TRADE IN DESIGNATED STREET</b>			
<b>(a) (b) (c) (d) (e)</b>			
<b>Profit making organisation</b>			
New Town Centre Area	regular - per day	NB	£46.31
	occasional - per day	NB	£69.36
Excluding New Town Centre Area	regular - per day	NB	£34.68
	occasional - per day	NB	£52.02
All other areas	regular - per day	NB	£29.07
	occasional - per day	NB	£43.35
<b>Non profit making organisation</b>			
New Town Centre area	regular - per day	NB	£15.81
	occasional - per day	NB	£23.66
Excluding New Town Centre area	regular - per day	NB	£15.81
	occasional - per day	NB	£23.66
All other areas	regular - per day	NB	£13.26
	occasional - per day	NB	£19.89

### NOTES:

( a ) Occasional is defined as once per year or less, regular as twice per year or more.

( b ) Charges are subject to statutory consultation.

( c ) Appropriate fee must accompany application and is not refundable unless consent is surrendered or revoked.

( d ) A fee is charged to Cumberland Newspapers for the sole purpose of selling newspapers, the fee to be equivalent to the administrative cost incurred in dealing with the consent – charge £150.00 per year.

( e ) A fee is charged for street trading consent for the Hub (Workington) applicable solely to the Council, approved partners of the Council or town centre developer, for the use of space to sell goods as part of town centre initiatives. The fee to be equivalent to the administrative cost incurred in dealing with the consent- charge is £150 per year.



**LEGAL SERVICES & ELECTORAL REGISTRATION**

	VAT CATEGORY	Price 2021/22 (INC VAT)
<b>PART 1: LEGAL SERVICES</b>		
Closing order	NB	£121.00
<b>PART 2: ELECTORAL REGISTRATION</b>		
Electoral register data form	NB	£20.00
+ per thousand names (or part of)	NB	£1.50
Electoral register printed form - property labels	NB	£10.00
+ per thousand names (or part of)	NB	£5.00
Copy of marked version of register of electors data form	NB	£10.00
+ per thousand entries (or part of)	NB	£1.00
Copy of marked version of register of electors printed form	NB	£10.00
+per thousand entries (or part of)	NB	£2.00

**PLANNING DOCUMENTS**

	<b>VAT CATEGORY</b>	<b>Price 2021/22 (INC VAT)</b>
Sale of O.S. Maps For Planning & Building Regulation applications - 6 A4 copies (amend - 3 copies scale 1:1250 or 1:2500)	ZR	£30.00
Alternative scale/paper size For land/property searches/judicial/statutory inquiries as evidence	ZR	By Quote
Copy of Decision Notices	SR	£26.00
<u>Photocopying</u>		
A4 per sheet	SR	£0.40
A3 per sheet	SR	£0.70
<u>Plan copies</u>		
A2 black and white	SR	£6.70
A1 black and white	SR	£8.20
A0 black and white	SR	£16.00
A2 Colour	SR	£6.70
A1 Colour	SR	£8.20
A0 Colour	SR	£16.00
Research enquiries minimum	SR	£32.00

**PLANNING**

	VAT CATEGORY	Price 2021/22 (INC VAT)
<b>All Outline Applications</b> per 0.1 hectare for sites up to and including 2.5 hectares	NB	£462.00
per 0.1 in excess of 2.5 hectares*	NB	£11,432 + £138.00 per 0.1 hectare
<i>* to a maximum of £150,000</i>		
<b>All Permission in Principle Applications</b> per 0.1 hectare site area	NB	£402.00
<b>Householder Applications</b> Alterations/extensions to a <b>single dwelling</b> , including works within boundary	NB	£206.00
<b>Full Applications (and First Submissions of Reserved Matters)</b> Alterations/extensions to two or more dwellings, including works within boundaries	NB	£407.00
Per dwelling for new dwellings (up to and including 50)	NB	£462.00
Per dwelling for new dwellings (for more than 50)*	NB	£22,859 + £138 per additional dwelling
<i>* to a maximum of £300,000</i>		
<b>Erection of buildings (not dwellings, agricultural, glasshouses, plant nor machinery)</b>		
Gross floor space to be created by the development / no increase in gross floor space or no more than 40 sq m	NB	£234.00
Gross floor space to be created by the development / more than 40 sq m but no more than 75 sq m	NB	£462.00
Gross floor space to be created by the development / more than 75 sq m but no more than 3,750 sq m	NB	£462 for each 75sq m or part thereof
Gross floor space to be created by the development / more than 3,750 sq m*	NB	£22,859 + £138 for each additional 75 sq m in excess of 3750 sq m
<i>*to a maximum of £300,000</i>		

**PLANNING (Continued)**

	<b>VAT CATEGORY</b>	<b>Price 2021/22 (INC VAT)</b>
<b>The erection of buildings (on land used for agriculture for agricultural purposes)</b>		
Gross floor space to be created by the development / not more than 465 sq m	NB	£96.00
Gross floor space to be created by the development / more than 465 sq m but not more than 540 sq m	NB	£462.00
Gross floor space to be created by the development / more than 540 sq m but not more than 4,215 sq m	NB	£462 for first 540 sq m + £462 for each 75 sq m (or part thereof) in excess of 540 sq m
Gross floor space to be created by the development / more than 4,215 sq m*	NB	£22,859 + 138 for each 75 sq m (or part thereof) in excess of 4,215 sq m
<i>*to a maximum of £300,000</i>		
<b>Erection of glass houses (on land used for agriculture for agricultural purposes)</b>		
Gross floor space to be created by the development /not more than 465 sq m	NB	£96.00
Gross floor space to be created by the development / more than 465 sq m	NB	£2,580.00

**PLANNING (Continued)**

	<b>VAT CATEGORY</b>	<b>Price 2021/22 (INC VAT)</b>
<b>Erection / alterations / replacement of plant and machinery</b>		
Site area not more than 5 hectares	NB	£462 for each 0.1 hectare (or part thereof)
Site area more than 5 hectares*	NB	£22,859 + additional £138 for each 0.1 hectare (or part thereof) in excess of 5 hectares
<i>*to a maximum of £300,000</i>		
<b>Applications other than Building Works</b>		
<b>Carparks, service roads or other accesses</b>		
For existing uses	NB	£234.00
<b>Waste (use of land for disposal or refuse or waste materials or deposit of material remaining after extraction or storage of materials)</b>		
Site area not more than 15 hectares	NB	£234 for each 0.1 hectare (or part thereof)
Site area more than 15 hectares	NB	£34,934 + £138 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £78,000
<b>Operations connected with exploratory drilling for oil or natural gas</b>		
Site area not more than 7.5 hectares	NB	£508 for each 0.1 hectare (or part thereof)
Site area more than 7.5 hectares	NB	£38,070 + additional £151 for each 0.1 hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £300,000

**PLANNING (Continued)**

	<b>VAT CATEGORY</b>	<b>Price 2021/22 (INC VAT)</b>
<b>Operations (other than exploratory drilling) for the winning and working of oil or natural gas</b>		
Site area not more than 15 hectares	NB	£257 for each 0.1 hectare (or part thereof)
Site area more than 15 hectares	NB	£32,520 + additional £151 for each 0.1 in excess of 15 hectare up to a maximum of £78,000
<b>Other operations (winning and working of minerals) excluding oil and natural gas</b>		
Site area not more than 15 hectares	NB	£234 for each 0.1 hectare (or part thereof)
Site area more than 15 hectares	NB	£34,934 + additional £138 for each 0.1 in excess of 15 hectare up to a maximum of £78,000
<b>Other operations (not coming within any of the above categories)</b>		
Any site area	NB	£234 for each 0.1 hectare (or part thereof) up to a maximum of £2,028

**PLANNING (Continued)**

	<b>VAT CATEGORY</b>	<b>Price 2021/22 (INC VAT)</b>
<b>Lawful Development Certificate</b>		
LDC - Existing Use - in breach of a planning condition	NB	Same as full
LDC - Existing Use LDC - lawful not to comply with a particular condition	NB	£234.00
LDC - Proposed Use	NB	Half the normal
<b>Prior Approval</b>		
Agricultural and Forestry buildings & operations or demolition of buildings	NB	£96.00
Telecommunications Code Systems Operators	NB	£462.00
Proposed change of use to state funded school or registered nursery	NB	£96.00
Proposed change of use of agricultural building to a state-funded school or registered nursery	NB	£96.00
Proposed change of use of agricultural building to a flexible use within shops, financial and professional services, restaurants and cafes, business, storage or distribution, hotels, or assembly or leisure	NB	£96.00
Proposed change of use of a building from office (use Class B1) use to a use falling within Use Class C3 (dwellinghouse)	NB	£96.00
Proposed change of use of Agricultural building to a dwellinghouse (Use Class C3), where there are no Associated Building Operations	NB	£96.00
Proposed change of use of Agricultural Building to a dwellinghouse (Use Class C3), and Associated Building Operations	NB	£206.00
Proposed change of use of a building from a retail (use class A1 or A2) use of a mixed retail or residential use to a use falling within use class C3 (dwellinghouse), where there are no Associated Building Operations	NB	£96.00

**PLANNING (Continued)**

	<b>VAT CATEGORY</b>	<b>Price 2021/22 (INC VAT)</b>
Proposed change of use of a building from a retail (use class A1 or A2) use of a mixed retail or residential use to a use falling within use class C3 (dwellinghouse), and Associated Building Operations	NB	£206.00
Notification for Prior Approval for a change of use from storage or distribution buildings (Class B8) and any land within its curtilage to dwellinghouses (Class C3)	NB	£96.00
Notification for Prior Approval for a change of use from Amusement Arcades/Centres and Casinos, (Sui Generis Uses) and any land within its curtilage to dwellinghouses (Class C3)	NB	£96.00
Notification for Prior Approval for a change of use from Amusement Arcades/Centres and Casinos, (Sui Generis Uses) and any land within its curtilage to dwellinghouses (Class C3), and Associated Building Operations	NB	£206.00
Notification for Prior Approval for a change of use from shops (Class A1), financial and professional services (Class A2), betting offices, pay day loan shops and casinos (Sui Generis Uses) to Restaurants and Cafes (Class A3)	NB	£96.00
Notification for Prior Approval for a change of use from shops (Class A1), financial and professional services (Class A2), betting offices, pay day loan shops and casinos (Sui Generis Uses) to Restaurants and Cafes (Class A3), and associated building operations	NB	£206.00
Notification for Prior Approval for a change of use from shops (Class A1), financial and professional services (Class A2), betting offices, pay day loan shops and casinos (Sui Generis Uses) to assembly and leisure uses (Class D2)	NB	£96.00



**PLANNING (Continued)**

	<b>VAT CATEGORY</b>	<b>Price 2021/22 (INC VAT)</b>
<b>Reserved Matters</b>		
Application for approval of reserved matters following outline approval	NB	Full fee due or if full fee paid then £462 due
<b>Approval / Variation / discharge of condition</b>		
Application for removal or variation of a condition following grant of planning permission	NB	£234.00
Request for confirmation that one or more planning conditions have been complied with	NB	£34 per request for Householder otherwise £116 per request
<b>Change of Use of a building to use as one or more separate dwellinghouses, or other cases</b>		
Number of dwellings not more than 50	NB	£462 for each
Number of dwellings more than 50*	NB	£22,859 + £138 for each in excess of 50
<i>*up to a maximum of £300,000</i>		
<b>Other changes of use</b> of a building or land	NB	£462.00
<b>Advertising</b>		
Relating to the business on the premises	NB	£132.00
Advance signs which are not situation on or visible from the site, directing the public to a business	NB	£132.00
Other advertisements	NB	£462.00
<b>Application for a New Planning Permission to replace an Extant Planning Permission</b>		
Applications in respect of major developments	NB	£575.00
Applications in respect of householder developments	NB	£57.00
Applications in respect of other developments	NB	£195.00
<b>Application for a Non-material Amendment Following a Grant of Planning Permission</b>		
Applications in respect of household applications	NB	£34.00
Applications in respect of all other developments	NB	£234.00

**CONSESSIONS  
EXEMPTIONS FROM PAYMENT**

For alterations, extensions, etc. to a dwellinghouse for the benefit of a registered disabled person.

An application solely for the carrying out of the operations for the purpose of providing a means of access for disabled persons to or within a building or premises to which members of the public are admitted.

Listed Building Consent.

Planning permission for relevant demolition in a Conservation Area.

Works to Trees covered by a Tree Preservation Order or in a Conservation Area Hedgerow Removal.

If the proposal is the first revision of an application for development of the same character or description on the same site by the same applicant within 12 months of making the earlier application if withdrawn or the date of decision if granted or refused (including signs only if withdrawn or refused) and NOT a duplicate application made by the same applicant made within 28 days.

If the application is for a lawful development certificate, for existing use, where an application for planning permission for the same development would be exempt from the need to pay a planning fee under any other planning fee regulation.

If the application is for consent to display an advertisement following either a withdrawal of an earlier application (before notice of decision was issued) or where the application is made following refusal of consent for display of an advertisement, and where the application is made by or on behalf of the same person.

If the application is for consent to display an advertisement which results from a direction under Regulation 7 of the 2007 Regulations, dis-applying deemed consent under Regulation 6 to the advertisement in question.

If the application is for alternate proposals for the same site by the same applicant, in order to benefit from the permitted development right in Schedule 2 Part 3 Class E of the Town and Country Planning (General Permitted Development) Order 1995.

If the application relates to a condition or conditions on an application for Listed Building Consent or planning permission for relevant demolition in a Conservation Area.

If the application is for a Certificate of Lawfulness of Proposed Works to a listed building.

Prior Approval for a Proposed Larger Home Extension.

Notification for a Prior Approval for a Development Consisting of the Erection or Construction of a Collection Facility within the Curtilage of a Shop.

Notification for Prior Approval for the Temporary Use of Buildings or Land for the Purpose of Commercial Film-Making and the Associated Temporary Structures, Works, Plant or Machinery required in Connection with that use.

Notification for Prior Approval for the Installation, Alteration or Replacement of other Solar Photovoltaics (PV) equipment on the Roofs of Non-domestic Buildings, up to a Capacity of 1 Megawatt.

**CONCESSIONS  
REDUCTIONS TO PAYMENTS**

If the application is being made on behalf of a non-profit making sports club for works for playing fields not involving buildings then the fee is £462.

If the application is being made on behalf of a parish or community council then the fee is 50%.

If the application is an alternative proposal being submitted on the same site by the same applicant on the same day, where this application is of lesser cost then the fee is 50%.

In respect of reserved matters you must pay a sum equal to or greater than what would be payable at current rates for approval of all the reserved matters. If this amount has already been paid then the fee is £462.

If the application is for a Lawful Development Certificate for a Proposed use or development, then the fee is 50%.

If two or more applications are submitted for different proposals on the same day and relating to the same site then you must pay the fee for the highest fee plus half sum of the others.

Where an application relates to development which is within more than one fee category, the correct fee is simply the highest of the fees payable (if not including residential).

Where an application consists of the erection of dwellings and the erection of other types of buildings (categories 1-4) the fees are added together and maximum can be exceeded.

Where an application crosses one of more local or district planning authorities then the fee is 150% and goes to the authority that contains the larger part of the application site or a sum of the fees if it is less than 150%.

**PLANNING**

	<b>VAT CATEGORY</b>	<b>Price 2021/22 (INC VAT)</b>
<b>Planning</b>		
Householder pre-application enquiry - written response	SR	£64.00
Householder pre-application enquiry - meeting and written response	SR	£106.00
Minor development pre-application enquiry - written response	SR	£290.00
Minor development pre-application enquiry - meeting and written response	SR	£340.00
Major development pre-application enquiry - written response	SR	£1,500.00
Major development pre-application enquiry - meeting and written response	SR	£1,550.00
Major development pre-application enquiry - additional meeting and written response (per meeting)	SR	£100.00
Significant major development pre-application enquiry - written response	SR	£2,500.00
Significant major development pre-application enquiry - meeting and written response	SR	£2,550.00
Significant major development pre-application enquiry - additional meeting and written response (per meeting)	SR	£100.00
Development Management Forum	SR	£425.00
Pre-validation application check - householder applications	SR	£18.50
Pre-validation application check - minor and other applications	SR	£30.00
Pre-validation application check - major applications	SR	£40.00

## BUILDING CONTROL

	VAT CATEGORY	Price 2021/22 (INC VAT)
Searching of historic records per hour or part of	SR	£31.00
Copy of completion certificate	SR	£26.00
Site Inspection for completion certificate (over 12 months)	SR	£62.00
Copy of notice of decision	SR	£26.00
Stamped approved plans - per plan	SR	£21.00
Additional inspections for quality of building works including help with snagging list	SR	20% of original charge
Pre-application advice including 'Do I need Building Regulation Consent' (Fee 'refunded' if using Allerdale Building Control for application)	SR	£40.00
Administration charges for dangerous buildings, demolitions, historic buildings	SR	10% of cost plus £50.00 per hour
Additional inspections requested by the contractor	SR	5% of original charge
Additional work carried out on site	SR	Quote
<b>Full Plans Applications PLAN FEE</b>		
Extension or loft conversion where floor area does not exceed 6m <sup>2</sup>	SR	£82.80
Extension or loft conversion where the floor area exceeds 6m <sup>2</sup> but does not exceed 10m <sup>2</sup>	SR	£133.20
Extension or loft conversion where the floor area exceeds 10m <sup>2</sup> but does not exceed 20m <sup>2</sup>	SR	£162.00
Extension or loft conversion where the floor area exceeds 20m <sup>2</sup> but does not exceed 40m <sup>2</sup>	SR	£192.60
Extension or loft conversion where the floor area exceeds 40m <sup>2</sup> but does not exceed 60m <sup>2</sup>	SR	£252.00
Erection or extension of a domestic garage or carport up to 60m <sup>2</sup>	SR	£133.20
Conversion of a domestic garage into a habitable room(s)	SR	£108.00
Barn Conversion	SR	£298.80

**BUILDING CONTROL (continued)**

	VAT CATEGORY	Price 2021/22 (INC VAT)
<b>Charges for extensions and conversions continued</b>		
<b>Full Plans Applications INSPECTION FEE</b>		
Extension or loft conversion where floor area does not exceed 6m <sup>2</sup>	SR	£193.20
Extension or loft conversion where the floor area exceeds 6m <sup>2</sup> but does not exceed 10m <sup>2</sup>	SR	£310.80
Extension or loft conversion where the floor area exceeds 10m <sup>2</sup> but does not exceed 20m <sup>2</sup>	SR	£378.00
Extension or loft conversion where the floor area exceeds 20m <sup>2</sup> but does not exceed 40m <sup>2</sup>	SR	£449.40
Extension or loft conversion where the floor area exceeds 40m <sup>2</sup> but does not exceed 60m <sup>2</sup>	SR	£588.00
Erection or extension of a domestic garage or carport up to 60m <sup>2</sup>	SR	£310.80
Conversion of a domestic garage into a habitable room(s)	SR	£252.00
Barn Conversion	SR	£697.20
<b>Building Notice Charge</b>		
Extension or loft conversion where floor area does not exceed 6m <sup>2</sup>	SR	£276.00
Extension or loft conversion where the floor area exceeds 6m <sup>2</sup> but does not exceed 10m <sup>2</sup>	SR	£444.00
Extension or loft conversion where the floor area exceeds 10m <sup>2</sup> but does not exceed 20m <sup>2</sup>	SR	£540.00
Extension or loft conversion where the floor area exceeds 20m <sup>2</sup> but does not exceed 40m <sup>2</sup>	SR	£642.00
Extension or loft conversion where the floor area exceeds 40m <sup>2</sup> but does not exceed 60m <sup>2</sup>	SR	£840.00
Erection or extension of a domestic garage or carport up to 60m <sup>2</sup>	SR	£444.00
Conversion of a domestic garage into a habitable room(s)	SR	£360.00
Barn Conversion	SR	£996.00

**BUILDING CONTROL (continued)**

	VAT CATEGORY	Price 2021/22 (INC VAT)
<b><i>Charges for extensions exceeding 60m<sup>2</sup> will be individually quoted</i></b>		
<b>Charges for new dwellings</b>		
<b>Full Plans Applications PLAN FEE</b>		
Single dwelling	SR	£298.80
<b>Full Plans Applications INSPECTION FEE</b>		
Single dwelling	SR	£697.20
<b><i>Charges for 2 or more dwellings will be individually quoted</i></b>		
<b>Building Notice Charge</b>		
Single dwelling	SR	£996.00
<b>Additional Charges for Solid Fuel Appliances PLAN FEE</b>		
Installing a solid fuel appliance like a stove or a boiler (wood, coal, oil etc) (If the installation is part of any other work like an extension please add this to the other charge)	SR	£200.00
<b>Additional Charges for Solid Fuel Appliances INSPECTION FEE</b>		
Installing a solid fuel appliance like a stove or a boiler (wood, coal, oil etc) (If the installation is part of any other work like an extension please add this to the other charge)	SR	£300.00
<b>Charges for minor works</b>		
<b>Full Plans Application PLAN FEE</b>		
Renovation of a thermal element to a single existing dwelling (eg. External insulation)	SR	£72.00
Replacement of up to five windows / external doors of an existing dwelling	SR	£37.80
Replacement of more than five windows / external doors of an existing dwelling	SR	£63.00
Any electrical work to a dwelling other than a complete rewire	SR	£72.00
Electrical work involving the complete re-wiring of an existing dwelling	SR	£104.40
Installation of PV panels or solar heating system to an existing dwelling	SR	£72.00
Re-roofing of an existing dwelling with structural work	SR	£72.00
Re-roofing of an existing dwelling without structural work	SR	£43.20

**BUILDING CONTROL (continued)**

	VAT CATEGORY	Price 2021/22 (INC VAT)
<b>Charges for minor works continued</b>		
<b>Full Plans Application INSPECTION FEE</b>		
Renovation of a thermal element to a single existing dwelling (eg. External insulation)	SR	£168.00
Replacement of up to five windows / external doors of an existing dwelling	SR	£88.20
Replacement of more than five windows / external doors of an existing dwelling	SR	£147.00
Any electrical work to a dwelling other than a complete rewire	SR	£168.00
Electrical work involving the complete re-wiring of an existing dwelling	SR	£243.60
Installation of PV panels or solar heating system to an existing dwelling	SR	£168.00
Re-roofing of an existing dwelling with structural work	SR	£168.00
Re-roofing of an existing dwelling without structural work	SR	£100.80
<b>Building Notice Charge</b>		
Renovation of a thermal element to a single existing dwelling (eg. External insulation)	SR	£240.00
Replacement of up to five windows / external doors of an existing dwelling	SR	£126.00
Replacement of more than five windows / external doors of an existing dwelling	SR	£210.00
Any electrical work to a dwelling other than a complete rewire	SR	£240.00
Electrical work involving the complete re-wiring of an existing dwelling	SR	£348.00
Installation of PV panels or solar heating system to an existing dwelling	SR	£240.00



**BUILDING CONTROL (continued)**

	<b>VAT CATEGORY</b>	<b>Price 2021/22 (INC VAT)</b>
Re-roofing of an existing dwelling with structural work	SR	£240.00
Re-roofing of an existing dwelling without structural work	SR	£144.00
<b>Small works where none of the above apply</b>		
<b>Full Plans Application PLAN FEE</b>		
Work for which the estimated cost is up to £1,000	SR	£43.20
Work for which the estimated cost is over £1,000 and up to £2,000	SR	£64.80
Work for which the estimated cost is over £2,000 and up to £5,000	SR	£95.40
Work for which the estimated cost is over £5,000 and up to £10,000	SR	£115.20
Work for which the estimated cost is over £10,000 and up to £20,000	SR	£133.20
<b>Full Plans Application INSPECTION FEE</b>		
Work for which the estimated cost is up to £1,000	SR	£100.80
Work for which the estimated cost is over £1,000 and up to £2,000	SR	£151.20
Work for which the estimated cost is over £2,000 and up to £5,000	SR	£222.60
Work for which the estimated cost is over £5,000 and up to £10,000	SR	£268.80
Work for which the estimated cost is over £10,000 and up to £20,000	SR	£310.80

**BUILDING CONTROL (continued)**

	VAT CATEGORY	Price 2021/22 (INC VAT)
<b>Building Notice Charge</b>		
Work for which the estimated cost is up to £1,000	SR	£144.00
Work for which the estimated cost is over £1,000 and up to £2,000	SR	£216.00
Work for which the estimated cost is over £2,000 and up to £5,000	SR	£318.00
Work for which the estimated cost is over £5,000 and up to £10,000	SR	£384.00
Work for which the estimated cost is over £10,000 and up to £20,000	SR	£444.00
<b><i>Charges for works exceeding estimated cost of £20,000 will be individually quoted</i></b>		
<b>Regularisation Charges</b>		
<b>Charges for extensions and conversions</b>		
Extension or loft conversion where floor area does not exceed 6m <sup>2</sup>	ZR	£287.50
Extension or loft conversion where the floor area exceeds 6m <sup>2</sup> but does not exceed 10m <sup>2</sup>	ZR	£462.50
Extension or loft conversion where the floor area exceeds 10m <sup>2</sup> but does not exceed 20m <sup>2</sup>	ZR	£512.50
Extension or loft conversion where the floor area exceeds 20m <sup>2</sup> but does not exceed 40m <sup>2</sup>	ZR	£668.75
Extension or loft conversion where the floor area exceeds 40m <sup>2</sup> but does not exceed 60m <sup>2</sup>	ZR	£875.00
Erection or extension of a domestic garage or carport up to 60m <sup>2</sup>	ZR	£462.50
Conversion of a domestic garage into a habitable room(s)	ZR	£375.00
Barn Conversion	ZR	£1,037.50
<b><i>Charges for extensions exceeding 60m2 will be individually quoted</i></b>		
<b>Charges for new dwellings</b>		
Single dwelling	ZR	£1,037.50
<b><i>Charges for 2 or more dwellings will be individually quoted</i></b>		

**BUILDING CONTROL (continued)**

	VAT CATEGORY	Price 2021/22 (INC VAT)
<b>Additional Charges for Solid Fuel Appliances</b>		
Installing a solid fuel appliance like a stove or a boiler (wood, coal, oil etc) (If the installation is part of any other work like an extension please add this to the other charge)	ZR	£500.00
<b>Charges for Minor Works</b>		
Renovation of a thermal element to a single existing dwelling (eg. External insulation)	ZR	£250.00
Replacement of up to five windows / external doors of an existing dwelling	ZR	£131.25
Replacement of more than five windows / external doors of an existing dwelling	ZR	£218.75
Any electrical work to a dwelling other than a complete rewire	ZR	£250.00
Electrical work involving the complete re-wiring of an existing dwelling	ZR	£362.50
Installation of PV panels or solar heating system to an existing dwelling	ZR	£250.00
Re-roofing of an existing dwelling with structural work	ZR	£250.00
Re-roofing of an existing dwelling without structural work	ZR	£150.00
<b>Small works where none of the above apply</b>		
Work for which the estimated cost is up to £1,000	ZR	£150.00
Work for which the estimated cost is over £1,000 and up to £2,000	ZR	£225.00
Work for which the estimated cost is over £2,000 and up to £5,000	ZR	£331.25
Work for which the estimated cost is over £5,000 and up to £10,000	ZR	£400.00
Work for which the estimated cost is over £10,000 and up to £20,000	ZR	£462.50
<b><i>Charges for works exceeding estimated cost of £20,000 will be individually quoted</i></b>		

**PROPERTY SERVICES**

	<b>VAT CATEGORY</b>	<b>Price 2021/22 (INC VAT)</b>
<b>Street naming and Numbering</b>		
<b>Part 1: New Properties</b>		
New Individual property	NB	£48.00
New Street	NB	£145 for the first 10 units & £8 per unit thereafter
Redevelopment of existing building	NB	£48.00
Alteration in either street name or property re numbering of a development after initial street name and numbering has been undertaken	NB	£145 for the first 10 units and £8 per unit thereafter
Confirmation of postal address to solicitors or conveyances	NB	£24.00
<b>Part 2: Existing Properties and Changes of Use</b>		
Change of existing house name	NB	£48.00
Adding an alias to a numbered property	NB	£48.00
Change of building name, flats etc	NB	£96 + £14 per unit
Request for street name change	NB	£240 + £48 per property
Request for street numbering where none existed	NB	£240 + £48 per property
Sub division of existing building into individual units	NB	£48 + £14 per property
<b>Harbour Mooring Fees</b>		
Price per metre of the boat size	SR	£57.20

**LICENCES/LAND CHARGES**

	<b>VAT CATEGORY</b>	<b>Price 2021/22 (INC VAT)</b>
<b>PART 1: LICENCES</b>		
<b>Private hire / Hackney carriage licences (a)</b>		
<u>Private hire</u>		
Disclosure and Barring Service enhanced disclosure (carried out by 3rd party company) Price is for preferred supplier	NB	£58.00*
Operator's licence (3 years)	NB	£180.00*
Vehicle licence (annual)	NB	£125.00*
Vehicle licence transfer	NB	£35.00*
Driver's licence (grant) (1 year)	NB	£70.00*
Driver's licence (renewal) (1 year)	NB	£70.00*
<u>Hackney carriage</u>		
Disclosure and Barring Service enhanced disclosure (carried out by 3rd party company) Price is for preferred supplier	NB	£58.00*
Vehicle licence (annual)	NB	£130.00*
Vehicle licence transfer	NB	£35.00*
Driver's licence (grant) (1 year)	NB	£70.00*
Driver's licence (renewal) (1 year)	NB	£70.00*
Stripes (per set)	NB	£18.00*
Single stripe	NB	£5.00*
<u>Miscellaneous hackney carriage/private hire fees</u>		
Replacement vehicle identification plate x2	NB	£30.00*
Replacement vehicle identification plate x1	NB	£15.00*
Vehicle plate fitment bracket x1	NB	£10.50*
Replacement badge	NB	£10.00*
Duplicate paper licences	NB	£10.00*
<b>Hypnotism</b>		
New	NB	£207.00
Duplicate	NB	£15.00
*Pending full review during 2021/22		

**LICENCES/LAND CHARGES (Continued)**

	<b>VAT CATEGORY</b>	<b>Price 2021/22 (INC VAT)</b>
<b>Scrap Metal Dealers</b>		
<b>Site</b>		
New	NB	£293.00
Renewal	NB	£293.00
Variation	NB	£171.00
Duplicate	NB	£9.00
<b>Collector</b>		
New	NB	£293.00
Renewal	NB	£293.00
Variation	NB	£171.00
Duplicate	NB	£9.00
<b>Sex Establishments</b>		
<b>Sex Shops/Sex Cinemas/Sexual Entertainment Venues</b>		
New	NB	£456.00
Renewal	NB	£456.00
Variation	NB	£456.00
Transfer	NB	£402.00
Paragraph 7 waiver	NB	£542.00
New application following waiver refusal	NB	£430.00
Duplicate	NB	£15.00
<b>Premises licences &amp; club premises certificates (b) (c) (d)</b>		
<b>Initial Application Fee</b>		
No rateable value to 4300	NB	£100.00
4301-33000	NB	£190.00
33001-87000	NB	£315.00
87001-125000	NB	£450.00
125001 +	NB	£635.00
<b>Variation Fee</b>		
No rateable value to 4300	NB	£100.00
4301-33000	NB	£190.00
33001-87000	NB	£315.00
87001-125000	NB	£450.00
125001 +	NB	£635.00
<b>Annual Fee</b>		
No rateable value to 4300	NB	£70.00
4301-33000	NB	£180.00
33001-87000	NB	£295.00
87001-125000	NB	£320.00
125001 +	NB	£350.00

**LICENCES/LAND CHARGES (Continued)**

	VAT CATEGORY	Price 2021/22 (INC VAT)
<b>Permitted temporary activities, personal licences &amp; miscellaneous</b>		
Section 25 (theft, loss, etc. of premises licence or summary)	NB	£10.50
Section 29 (application for provisional statement where premises being built, etc.)	NB	£315.00
Section 33 (notification of change of name or address)	NB	£10.50
Section 37 (application to vary licence to specify individual as premises supervisor)	NB	£23.00
Section 42 (application for transfer of premises licence)	NB	£23.00
Section 47 (interim authority notice following death etc. of licence holder)	NB	£23.00
Section 79 (theft, loss etc. of certificate or summary)	NB	£10.50
Section 82 (notification of change of name or alteration of rules of club)	NB	£10.50
Section 83 (1) or (2) (change of relevant registered address of club)	NB	£10.50
Section 100 (temporary event notice)	NB	£21.00
Section 110 (theft, loss etc. of temporary event notice)	NB	£10.50
Section 117 (application for a grant of personal licence)	NB	£37.00
Section 126 (theft, loss etc. of personal licence)	NB	£10.50
Section 127 (duty to notify change of name or address)	NB	£10.50
Section 178 (right of freeholder etc. to be notified of licensing matters)	NB	£21.00
Section 41A (application for a minor variation to a premises licence) or Section 86A (application for a minor variation to a club premises certificate)	NB	£89.00
Section 41D (application for the mandatory alcohol condition requiring a Designated Premises Supervisor in respect of a premises licence to be dis-applied)	NB	£23.00

LICENCES/LAND CHARGES (Continued)

	VAT CATEGORY	Price 2021/22 (INC VAT)
<b>Gambling</b>		
<b>New application</b>		
Premises Type:		
Bingo	NB	£577.00
Betting premises (excluding tracks)	NB	£631.00
Tracks	NB	£577.00
Family entertainment centres	NB	£577.00
Adult gaming centre	NB	£577.00
<b>Annual fee</b>		
Premises Type:		
Bingo	NB	£28.00
Betting premises (excluding tracks)	NB	£28.00
Tracks	NB	£28.00
Family entertainment centres	NB	£28.00
Adult gaming centre	NB	£28.00
<b>Application to vary</b>		
Bingo	NB	£577.00
Betting premises (excluding tracks)	NB	£631.00
Race tracks	NB	£577.00
Family Entertainment Centres	NB	£577.00
Adult Gaming Centres	NB	£577.00
<b>Application to transfer</b>		
Bingo	NB	£577.00
Betting premises (excluding tracks)	NB	£631.00
Race tracks	NB	£577.00
Family Entertainment Centres	NB	£577.00
Adult Gaming Centres	NB	£577.00



**LICENCES/LAND CHARGES (Continued)**

	VAT CATEGORY	Price 2021/22 (INC VAT)
<b>Application for Re-instatement</b>		
Bingo	NB	£577.00
Betting premises (excluding tracks)	NB	£631.00
Race tracks	NB	£577.00
Family Entertainment Centres	NB	£577.00
Adult Gaming Centres	NB	£577.00
<b>Application for provisional statement</b>		
Bingo	NB	£577.00
Betting premises (excluding tracks)	NB	£631.00
Race tracks	NB	£577.00
Family Entertainment Centres	NB	£577.00
Adult Gaming Centres	NB	£577.00
<b>New application following provisional statement</b>		
Bingo	NB	£434.00
Betting premises (excluding tracks)	NB	£489.00
Race tracks	NB	£434.00
Family Entertainment Centres	NB	£434.00
Adult Gaming Centres	NB	£434.00
<b>Copy licence</b>		
Bingo	NB	£13.00
Betting premises (excluding tracks)	NB	£13.00
Race tracks	NB	£13.00
Family Entertainment Centres	NB	£13.00
Adult Gaming Centres	NB	£13.00
<b>Notification of change</b>		
Bingo	NB	£30.00
Betting premises (excluding tracks)	NB	£30.00
Race tracks	NB	£30.00
Family Entertainment Centres	NB	£30.00
Adult Gaming Centres	NB	£30.00

**LICENCES/LAND CHARGES (Continued)**

	<b>VAT CATEGORY</b>	<b>Price 2021/22 (INC VAT)</b>
<b>New Applications</b>		
<b>Permit Type</b>		
Unlicensed FEC Gaming Machine	NB	£300.00
Small Society Lottery	NB	£40.00
Club Gaming	NB	£200.00
Club Gaming Machine	NB	£200.00
Licensed Premises Notification (2 machines or less)	NB	£50.00
Licensed Premises Gaming Machine (more than 2 machines)	NB	£150.00
Prize Gaming	NB	£300.00
Temporary Use Notice	NB	£446.00
<b>Annual maintenance</b>		
<b>Permit Type</b>		
Small Society Lottery	NB	£20.00
Club Gaming	NB	£50.00
Club Gaming Machine	NB	£50.00
Licensed Premises Gaming Machine (more than 2 machines)	NB	£50.00
<b>Renewal</b>		
<b>Permit Type</b>		
Unlicensed FEC Gaming Machine	NB	£300.00
Club Gaming	NB	£200.00
Club Gaming Machine	NB	£200.00
Licensed Premises Gaming Machine (more than 2 machines)		£200.00
Prize Gaming	NB	£300.00
<b>Fast track (Clubs)</b>		
<b>Permit Type</b>		
Club Gaming	NB	£100.00
Club Gaming Machine	NB	£100.00
<b>Change of name</b>		
Unlicensed FEC Gaming Machine	NB	£25.00
Club Gaming and Club Gaming Machine Permits	NB	£25.00
Licensed Premises Gaming machine (more than 2 machines)		£25.00
Prize Gaming Permits	NB	£25.00

**LICENCES/LAND CHARGES (Continued)**

	<b>VAT CATEGORY</b>	<b>Price 2021/22 (INC VAT)</b>
<b>Copy of permit</b>		
Unlicensed FEC Gaming Machine	NB	£15.00
Club Gaming and Club Gaming Machine Permits	NB	£15.00
Licensed Premises Gaming Machine Permits	NB	£15.00
Prize Gaming Permits	NB	£15.00
Temporary Use Notice	NB	£13.00
<b>Variation</b>		
Club Gaming and Club Gaming Machine Permits	NB	£100.00
Licensed Premises Gaming Machine Permits	NB	£100.00
<b>Transfer</b>		
Licensed Premises Gaming Machine Permits	NB	£25.00
<b>PART 2: LAND CHARGES (LAN)</b>		
- LLC1 only	NB	£10.00*
- CON29 (e)	SR	£96.00*
LLC1 only	NB	£10.00*
CON29 part 2 enquiries numbers 4-21(e)	SR	£13.20*
CON29 part 2 enquiry no.22 (e)	SR	£26.40*
Additional parcel of land (e)	SR	£18.00*
Additional parcel of land submitted with LLC1 only	NB	£2.00*
Solicitors own enquiry	SR	£18.00*
Copy of Land Charge documents e.g. S106, TPOs etc.	NB	£15.00*
Personal Search fee	-	N/A
*Pending full review during 2021/22		

**NOTES:**

( a ) Pro-rata refund towards cost of new vehicle licence if vehicle changes during current year. £5 per month deduction for every full month remaining of current licence.

( b ) If the premises are used exclusively or primarily for the supply of alcohol for consumption on the premises, (premises licences only) for band D premises, the fee is two times the amount.

( c ) If the premises are used exclusively or primarily for the supply of alcohol for consumption on the premises, (premises licences only) for band E premises, the fee is two times the amount.

( d ) For regulated entertainment only, no fee shall be payable by schools or colleges, church/chapel hall premises or village hall/parish halls or similar. A fee is required if the use of the premises is for the supply of alcohol or the provision of late night refreshment.

( e ) With effect from 04/07/16 VAT will be payable on all Con29 enquiries relating to Local Land Charge Searches.

**ENVIRONMENTAL HEALTH - LICENCES**

		<b>VAT CATEGORY</b>	<b>Price 2021/22 (INC VAT)</b>
<b>PART 1: LICENCES - per annum (plus Veterinary Fees &amp; Administration unless otherwise stated) (a)</b>			
Dangerous wild animals ( + vets fees)	issue	NB	£161.68
	renewal	NB	£108.81
Riding establishments ( + veterinary fees) (e)	issue	NB	£266.32
	renewal	NB	£224.83
Pet shops	issue	NB	£266.32
	renewal	NB	£204.17
Animal boarding establishments	issue	NB	£266.32
	renewal	NB	£204.17
Animal boarding establishments-home boarding	issue	NB	£266.32
	renewal	NB	£204.17
Dog breeding establishments	issue	NB	£266.32
	renewal	NB	£204.17
Training animals for exhibition		NB	£266.32
Additional Animal Licensable Activity		NB	£132.17
Variation to Animal Licence		NB	£136.42
animals)		NB	£32.18
Re evaluation of Animal star rating		NB	£130.45
Animal Licence Transfer		NB	£29.50
Tattooing, Electrolysis, Acupuncture & Ear Piercing	issue	NB	£111.07
Ear Piercing only	issue	NB	£72.74
Zoo licence (+ vet fees)	issue	NB	£640.92
	renewal	NB	£568.73
Transfer of Zoo licence (+ vet fees)	issue	NB	£510.57
Boats (Motor boat, rowing boat or sail boat)	issue	NB	£29.65
Small craft (sailboard, windsurf, canoe or kayak)	issue	NB	£18.58

**ENVIRONMENTAL HEALTH - LICENCES (continued)**

	<b>VAT CATEGORY</b>	<b>Price 2021/22 (INC VAT)</b>
<b>PART 2: Fees for Park Homes</b>		
Fee for a new regulated protected site licence application: 0-5 pitches	NB	£546.68
Per additional 10 pitches	NB	£104.94
Fee for a transfer of a licence for a relevant protected site	NB	£356.67
Fee for alteration of an existing Licence Condition (b)	NB	£268.94
Fee for annual inspection: Per licenced pitch	NB	£16.16
Depositing site rules	NB	£104.94

**NOTES**

( a ) Fee is not refundable and must accompany application or be paid by instalments as agreed.

( b ) Fee for change in licence condition will not be made where separation distances are to be altered because of improvements to the thermal installation of a park home in accordance with the Secretary of State guidance.

**ENVIRONMENTAL HEALTH MISCELLANEOUS CHARGES**

	VAT CATEGORY	Price 2021/22 (INC VAT)
<b>HYGIENE &amp; FOOD CONTROL</b>		
<b>PART 1: CERTIFICATE OF ORIGIN (a) (b) (c) (d)</b>		
per hour (minimum 1 hour)	NB	£63.99
<b>PART 2: EXPORT CERTIFICATES (a) (b) (c) (d)</b>		
per hour (minimum 1 hour)	NB	£63.99
Stamping of certificate	NB	£17.50
Cancellation of certificate	NB	£23.22
5 or more export certificates at same visit		
5th and subsequent visit	NB	£32.62
<b>PART 3: SURRENDER OF UNSOUND FOOD (a) (b) (c)</b>		
At premises per hour (minimum charge 1/2 hour)	NB	£52.92
At office	NB	£26.78

**ENVIRONMENTAL HEALTH MISCELLANEOUS CHARGES (Continued)**

	VAT CATEGORY	Price 2021/22 (INC VAT)
<b>POLLUTION &amp; NUISANCE CONTROL</b>		
<b>PART 4: SEARCH &amp; ENQUIRY FEES EXTERNAL:</b>		
Domestic	SR	£95.04
Commercial	SR	£190.02
Sale of business enquiry information	SR	£84.95
<b>NOTES:</b>		
(a) Normal working hours only		
(b) Evenings and Saturdays plus 50%		
(c) Sundays and Public Holidays plus 100%		
(d) Costs over 2½ hours to be charged as incurred		
<b>SHIP INSPECTION CHARGES</b>		
Gross Tonnage:		
Up to 1,000	NB	£95.00
1,001 to 3,000	NB	£130.00
3,001 to 10,000	NB	£200.00
10,001 to 20,000	NB	£255.00
20,001 to 30,000	NB	£330.00
over 30,000	NB	£390.00
With the exception of:		
Vessels with the capacity to carry between 50 and 1000 persons	NB	£390.00
Vessels with the capacity to carry more than 1000 persons	NB	£665.00
Extension (one month)	NB	£65.00
<i>Extra charges, based on actual costs, may be added for exceptional costs such as launch hire, out-of-hours duty, travel and re-inspections of ships subject to control measures.</i>		

**ENVIRONMENTAL HEALTH MISCELLANEOUS CHARGES (Continued)**

	VAT CATEGORY	Price 2021/22 (INC VAT)
<b>LOCAL AUTHORITY POLLUTION PREVENTION CONTROL (LAPPC)</b>		
<u>Application Fee</u>		
Standard process (includes solvent emission activity)	NB	£1,650.00
Additional fee for operating without a permit	NB	£1,188.00
PVRI, SWOBs and Dry Cleaners	NB	£155.00
PVR I & II combined	NB	£257.00
VRs and other Reduced Fee Activities	NB	£362.00
Reduced fee activities: additional fee for operating without a permit	NB	£99.00
Mobile plant**	NB	£1,650.00
for the third to seventh applications	NB	£985.00
for the eighth and subsequent applications	NB	£498.00
Where an application for any of the above is for a combined Part B and waste application, add an extra charge to the above of £310 to the above amounts		
<u>Annual Subsistence Charge</u>		
Standard process - Low	NB	£772(+103)
Standard process - Medium	NB	£1161(+156)
Standard process - High	NB	£1747(+207)
PVRI, SWOBs and Dry Cleaners - Low	NB	£79(+00)
PVRI, SWOBs and Dry Cleaners- Medium	NB	£158(+00)
PVRI, SWOBs and Dry Cleaners- High	NB	£237(+00)
PVR I & II combined- Low	NB	£113(+00)
PVR I & II combined- Medium	NB	£226(+00)
PVR I & II combined- High	NB	£341(+00)
VR's and other Reduced Fees Low	NB	£228(+00)
VR's and other Reduced Fees Medium	NB	£365(+00)
VR's and other Reduced Fees High	NB	£548(+00)
Mobile plant, for first and second permits- Low **	NB	£626(+00)
Mobile plant, for first and second permits- Medium **	NB	£1,034(+00)
Mobile plant, for first and second permits- High **	NB	£1,551(+00)
for the third to seventh permits - Low	NB	£385(+00)
for the third to seventh permits - Medium	NB	£617(+00)
for the third to seventh permits - High	NB	£924(+00)
for the eighth and subsequent permit - Low	NB	£198(+00)
for the eighth and subsequent permit - Medium	NB	£316(+00)
for the eighth and subsequent permit - High	NB	£473(+00)
Late payment Fee	NB	£52(+00)
* the additional amounts in brackets must be added to the charge where a permit is for a combined B and waste installation		
Where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra charge to the above of	NB	£103.00



**ENVIRONMENTAL HEALTH MISCELLANEOUS CHARGES (Continued)**

	VAT CATEGORY	Price 2021/22 (INC VAT)
<u>Transfer and Surrender</u>		
Standard process transfer	NB	£169.00
Standard process partial transfer	NB	£497.00
New operator at low risk reduced fee activity (extra one-off subsistence charge - see Art 15(2) of charging scheme)	NB	£78.00
Surrender: all Part B activities	NB	£0.00
Reduced fee activities: transfer	NB	£0.00
Reduced fee activities: partial transfer	NB	£47.00
<u>Temporary transfer for mobiles</u>		
First transfer	NB	£53.00
Repeat following enforcement or warning	NB	£53.00
<u>Substantial change</u>		
Standard process	NB	£1,050.00
Standard process where the substantial change results in a new PPC activity	NB	£1,650.00
Reduced fee activity	NB	£102.00
** Not using simplified permits		
<b>LOCAL AUTHORITY INTEGRATED POLLUTION PREVENTION AND CONTROL</b>		
NB - every subsistence charge in the table below includes the additional £103 charge to cover LA extra costs in dealing with reporting under the E-PRTR Regulation.		
Application	NB	£3,363.00
Additional fee for operating without a permit	NB	£1,188.00
Annual subsistence - Low	NB	£1,343.00
Annual subsistence - Medium	NB	£1,507.00
Annual subsistence - High	NB	£2,230.00
Late payment fee	NB	£52.00
Substantial variation	NB	£1,361.00
Transfer	NB	£235.00
Partial transfer	NB	£698.00
Surrender	NB	£698.00
Subsistence charge can be paid in four equal quarterly instalments paid on 1st April, 1st July, 1st October and 1st January.		
Where paid quarterly the total amount payable will be increased by £38		
<b>SWOBs (Small Waste Oil Burners)</b>		
Initial Application Fee	NB	£3,218.00
Annual Fee	NB	£1,384.00

## HOUSING SERVICES PROFESSIONAL SERVICE CHARGES

	VAT CATEGORY	Price 2021/22 (INC VAT)
<b>DISABLED FACILITIES GRANTS</b>		
Percentage of grant		
Basic fee	EX	12.00%
Additional services fee	EX	12.00%
<b>Discretionary Grants</b>		
Percentage of grant		
Basic fee	SR	12.00%
Additional services fee	SR	12.00%
<b>LICENCE OF HOUSES IN MULTIPLE OCCUPATION</b>		
Licence of Houses in Multiple Occupation (HMO)	NB	£432.89
Each additional letting room above 5 rooms	NB	£32.83
HMO Valid for 5 years		
<b>IMMIGRATION INSPECTIONS</b>		
	SR	£195.53
<b>HOUSING ENFORCEMENT NOTICES</b>		
(Under the Housing Act 2004)	EX	£294.29

**ANIMAL WELFARE CHARGES**

		<b>VAT CATEGORY</b>	<b>Price 2021/22 (INC VAT)</b>
<b>Stray Dogs</b>			
<b>Stray Dogs - collected via acceptance points</b>			
1st occasion in financial year	All owners including benefit recipients	NB	£90.00
All subsequent occasions in financial year	All owners including benefit recipients	NB	£90.00
Basic Charge			
<b>Stray Dogs - through kennels</b>			
1st occasion in financial year	All owners including benefit recipients	NB	£74.00
Basic Charge			
Daily Supplements	All owners including benefit recipients	NB	£16.00
All subsequent occasions in financial year	All owners including benefit recipients	NB	£74.00
Basic Charge			
Daily Supplements	All owners including benefit recipients	NB	£16.00
<b>Chipped/tagged - returned directly by Warden - not taken to kennels</b>			
1st occasion in financial year per each return	All owners including benefit recipients	NB	£74.00
All subsequent occasions in financial year per each return	All owners including benefit recipients	NB	£74.00

**PEST CONTROL CHARGES**

	<b>VAT CATEGORY</b>	<b>Price 2021/22 (INC VAT)</b>
<b>PEST CONTROL</b>		
Wasp nest removal	SR	£70.88
Per visit normal charge, payment in advance		
Per visit benefit recipient, payment in advance	SR	£70.88
Additional wasp nest at same site (per nest)		
Standard charge, payment in advance	SR	£70.88
Benefit recipient, payment in advance	SR	£70.88
Treatment of all insect pests including fleas, cockroaches, bed bugs, ants, silverfish, beetles, woodlice, red spider mite (domestic premises)		
per visit normal charge, payment in advance	SR	£70.88
per visit benefit recipient, payment in advance	SR	£35.45
Treatment of mice (initial visit includes a maximum of 2 subsequent visits)		
Standard charge, payment in advance	SR	£70.88
Benefit recipient, payment in advance	SR	£44.44
Treatment of rats (initial visit includes a maximum of 2 subsequent visits)		
Standard charge, payment in advance	SR	£70.88
Benefit recipient, payment in advance	SR	£44.44
<b>Commercial Appointments</b>		
<b>All above pests</b>		
per hour (minimum 1 hour)	SR	£84.27

**PRIVATE DRINKING WATER SUPPLIES**

	<b>VAT CATEGORY</b>	<b>Price 2021/22 (INC VAT)</b>
<p>Large private water supplies distributing more than 10m<sup>3</sup> per day or supplies, irrespective of volume, that are part of a commercial or public activity e.g. bed and breakfast or a single (domestic) supply that is rented out/tenanted (Regulation 9 supplies)</p> <p><b>Large Supplies and Supplies to Commercial or Public Premises</b></p> <p>Risk Assessment Visit Collection of Sample (each visit) Investigations (each visit) Testing (analysis) taken during Check Monitoring Testing (analysis) taken during Audit Monitoring</p> <p><b>Other Private Supplies</b></p> <p>Risk Assessment Visit Collection of Sample (each visit) Investigations (each visit) Testing (analysis) taken under regulation 10</p> <p><b>Single Property Dwelling</b> <i>No charge may be levied for the collection, sampling or testing (analysis) under the regulations for this type of supply, unless the testing (analysis) is carried out at the specific request of the owner/occupier.</i></p> <p>Risk Assessment fee if requested by owner/occupier of Single Property Dwelling Collection of sample Analysis</p> <p>No fee is payable where a sample is taken and analysed to confirm or clarify the results of the analysis of a previous sample</p> <p>Where two or more visits are required as part of any investigation. This will be charged at an hourly rate to include travelling time and time on site</p>	<p>NB NB NB NB NB</p> <p>NB NB NB NB</p> <p>NB NB NB NB</p> <p>NB NB NB</p> <p>NB</p> <p>NB</p>	<p>£70 per hour £110.00 £110.00 Actual Cost Actual Cost</p> <p>£70 per hour £110.00 £110.00 Actual Cost</p> <p>£70 per hour £110.00 Actual Cost</p> <p>No Fee</p> <p>£70 per hour</p>